



**BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
JANUARY 21, 2009**

Present: Donald Crandall, Nancy Frye, Dorothy Lester, Roy Portenga, Barbara Saint Denis and Larry Wright,

Absent: Ann Oakes

I. Agenda –

Motion by Trustee Crandall, second, to accept the agenda as presented. Vote unanimous, motion carried.

II. Minutes –

Motion by Trustee Wright, second, to accept the minutes as presented. Vote unanimous, motion carried.

III. Public Comments – None.

IV. Consent Agenda –

Motion by Trustee Frye, second, to approve the Consent Agenda. Discussion:

A. Budget/Finance

1. Treasurer's and Financial Reports – Trustee Crandall, Treasurer, stated that once the committee assignments are complete, the Finance Committee will meet on Tuesday, February 10, to begin work on a three year capital budget plan. Chair Lester stated she will make appointments to the committees (Finance and Personnel) and provide specific tasks.

2. Enrollment Report –

B. Personnel

1. Personnel Report –

C. Issues List – There was general discussion concerning the need of identifying and prioritizing capital projects given the recent One-Stop grant and potential future federal dollars.

Vote unanimous, motion carried.

- V. Non Operational –
- A. Finance Committee Report – They did not meet.
 - B. Personnel Committee Report – They did not meet.
 - C. Resolution – Thanking Frank Bednarek – Motion by Trustee Portenga, second, to approve this resolution. Discussion: A copy of this resolution will be sent to Frank Bednarek. Vote unanimous, motion carried.
 - D. Optional Retirement Plan – Motion by Trustee Portenga, second, to amend the Optional Retirement Plan and approve the resolution(s) presented. Vote unanimous, motion carried.
 - E. Resolution approving a Construction and Completion Assurance Agreement for the Student-One-Stop-Motion by Trustee Portenga, second, to approve the resolution. Discussion: There were questions and answers on what “leasing” the One-Stop to MCC by the state meant. The upshot is the state’s ownership is temporary. MCC’s attorney, Gary Britton, will prepare a letter to send with the resolution. Vote unanimous, motion carried.
- VI. Old Business – New Board Orientation – They did not meet.
- VII. New Business – Next meeting the Board will discuss it’s self evaluation and new Foundation by-laws.
- VIII. Board of Trustees Policy Manual – Update –
Interim President Osborn’s HLC (Higher Learning Commission) committee reformatted the Board’s Policy Manual so it would be more consistent. Motion by Trustee Crandall, second, to approve the updated Board Policy Manual.
Discussion: There were no substantive changes made, only format changes. Vote unanimous, motion carried.
- IX. Announcements –
Ed Simmons, president of MCC’s custodial/maintenance unit, asked a question regarding the \$2.5 million capital outlay monies. These monies will allow MCC to finish most of the original Student One Stop project of \$5 million. Priorities will be set by the Board as to which part(s) of the project will be completed.

Motion by Trustee Portenga, second, to adjourn at 1:05 p.m. Vote unanimous, motion carried.

Minutes submitted by Trustee Portenga/kb