



**BOARD OF TRUSTEES
BOARD MEETING MINUTES
DECEMBER 17, 2008**

Present: Chair Portenga, Vice Chair Lester, Trustee Wright, (Secretary),
Trustee Crandall, Trustee Oakes and Trustee Saint Denis

Absent: Trustee Bednarek, (Treasurer)

I. Agenda –

Motion to accept the agenda as presented by Trustee Wright, second. Vote unanimous, motion carried.

II. Minutes –

Motion by Trustee Lester, second to accept the minutes as presented. Vote unanimous, motion carried.

III. Public Comments – There were no public comments.

IV. Consent Agenda (*Board Action Required*) –

- A. Budget/Finance
 - 1. Treasurer's and Financial Reports
 - 2. Enrollment Report –
- B. Personnel
 - 1. Personnel Report –
- C. Issues List –

Motion by Trustee Crandall, second, to accept the Consent Agenda as presented. Vote unanimous, motion carried.

V. Non Operational –

- A. Finance Committee Report – Vice Chair Lester reported the Finance Committee did meet and recommends that the Audit be accepted.
- B. Personnel Committee Report – Trustee Oakes stated there was no meeting and there is nothing to report.
- C. Audit Report (*Board Action Required*) –

Motion by Trustee Oakes, second, to accept the Audit as prepared by Brickley Delong, P.C. As recommended by the auditors, record keeping of time for the Perkins Audit will be looked at closely. Vote unanimous, motion carried.

D. Deferred Maintenance

Motion by Trustee Oakes, second that approval be granted to Siemens Building Technologies to conduct a feasibility study and energy analysis, second. Vote unanimous, motion carried.

VI. Old Business –

A. Open Education Resources – Bob Ferrentino, Vice President for academic Affairs, had given a PowerPoint presentation on Monday at the Study Session and Chair Portenga stated he was pleased to see the progress made by MCC.

B. Board Orientation – Phase II (Collection of Comments) – Chair Portenga asked the trustees to turn in any comments they have on the Board Orientation to Trustee Saint Denis.

VII. New Business –

A. Board Self Evaluation

B. Finance Committee will look at alternates to the Student-One-Stop with the state capital outlay money.

VIII. Board of Trustees Policy Manual –

A. Update Mission Statement

Motion by Trustee Crandall, second, that Section 1.02.00 Mission Statement be revised as presented. Vote unanimous, motion carried.

IX. Announcements – page 45

A. Faculty Association Scholarships – Tobey Moleski, Faculty Association President introduced Hiram Coronado, a faculty scholarship recipient. The other recipient, Sabrina Carlson, nominated by Pam Brown, Nursing Director was not present.

B. Faculty Retirement – Patricia Huff has been an adjunct for MCC for many years, and has worked full time since 2008. She will retire at the end of August, 2008.

C. The Unity Day Breakfast will be on January 16, 2009, at 7:30 a.m. with Dr. Janice Hale, from Wayne State University as the speaker.

D. Chair Portenga thanked Trustee Bednarek, (Treasurer), for the countless hours he has worked for MCC.

Motion to adjourn by Trustee Crandall at 12:50 p.m., second. Vote unanimous, motion carried.

Minutes submitted by Larry Wright/kb