

**BOARD OF TRUSTEES
BOARD MEETING MINUTES
MAY 21, 2008**

Present: Roy Portenga, Donald Crandall, Dorothy Lester, Ann Oakes,
Barbara Saint Denis and Larry Wright

Absent: Frank Bednarek

I. Agenda

Motion to accept the agenda as presented by Don Crandall, second, vote unanimous. Motion carried.

II. Minutes

Motion to accept the minutes as presented by Dorothy Lester, second, vote unanimous. Motion carried.

III. Public Comments – There were no public comments but Chair Portenga welcomed the children from Reeths Puffer Schools and the five Catholic Central Students job shadowing Bill Loxterman.

IV. Consent Agenda (*Board Action Required*)

a. Budget/Finance

1. Treasurer's and Financial Reports
2. Enrollment Report

b. Personnel

1. Personnel Report
2. Appointment – Television Production/Operations Manager – Dr. Rule introduced Rod VanNortwick and the Board welcomed him.

c. Issues List

Motion to accept the Consent Agenda by Don Crandall, second, vote unanimous. Motion carried.

V. Non Operational

- a. Finance Committee Report – Did not meet
- b. Personnel Committee Report – Ann Oakes thanked people from the College, Ed Simmons, Diana Osborn, Andy Wible and Brenda McClain.
- c. Award of Bid – Furniture for Student-One-Stop (*Board Action Required*)

Motion that the Award of Bid for Furniture for the Student Services One-Stop be granted by Don Crandall, Second.

Discussion: The question was asked if any old furniture will be used to help defray the costs and the old furniture will be used in the building. MCC uses what they can use, it never goes to waste. All current computers are being used.

Vote:

Don Crandall	yes	Dorothy Lester	yes
Ann Oakes	yes	Barbara Saint Denis	yes
Larry Wright	no		

Motion passed.

- d. Approval of Agreement for Blackboard Consulting (*Board Action Required*)

Motion to approve the Agreement for Blackboard Consulting by Ann Oakes, second, vote unanimous. Motion carried.

- e. Approval of Transfer of Funds (*Board Action Required*)

Motion to approve the Transfer of Funds by Don Crandall, second.
Discussion: The balance in the RRR fund is \$600,000. That report is in the Financial packet quarterly.

Vote unanimous. Motion carried.

VI. Old Business

- a. President's Monthly Expense Report
- b. Board Travel

Motion by Don Crandall that each MCC Trustee receive \$3,000 each fiscal year for College related travel expense, second. In addition, MCC shall pay for the MCCA delegate or alternate's expenses for MCCA functions.

Discussion: This will not be put in MCC's Policy Manual, all the minutes are kept and this is only really giving a definition of reasonable expenses. This can be revisited at any time. The policy actually stays the same, only changing the amount.

Vote:

Don Crandall	yes	Dorothy Lester	yes
Larry Wright	yes	Barbara Saint Denis	yes
Ann Oakes	abstained		

Motion carried.

- VII. New Business
 - a. MCC Foundation – Articles of Incorporation and Bylaws to change from a Type Three to a Type One Foundation.
- VIII. Board of Trustees Policy Manual – Update
 - a. Board Travel
- IX. Announcements
 - a. Summer MCCA Conference and Fall ACCT Conference – Registration and Attendance
 - b. Bette Naruszkiewicz Retirement
 - c. June Retreat; June 24 at 6:00 p.m. Room 1118, SCHE, (agenda? administrative attendance?) This was discussed and there was support in holding it off campus. Other trustees stated they prefer having it at MCC so there won't be additional expense. This is an open meeting and the public is invited. The venue has to be accessible to all people per law.
 - d. A Day for Me at MCC-The third grade students from Reeths Puffer read their essays at the Board Meeting. Board Chair Portenga thanked Mr. Clark and Mr. Polonyi for their dedication to this program.
 - e. The Global Awareness Festival was held in February and it was well done.
 - f. Trynette Harps, Janie Brooks and George Maniates attended the School Drop out Conference.

Adjourned at 2:40 p.m.

Minutes submitted by Larry Wright/kb