



Muskegon Community College

221 S. Quarterline Road • Muskegon, Michigan 49442

**BOARD OF TRUSTEES
BOARD MEETING AGENDA
AUGUST 19, 2009**

Present: Donald Crandall, Nancy Frye, Dorothy Lester, Ann Oakes, Barbara Saint Denis and Larry Wright

Absent: Roy Portenga

I. Agenda –

II. Motion by Trustee Wright, second, to accept the agenda as presented. Vote unanimous, motion carried.

III. Minutes –

Motion by Trustee Crandall, second, to accept the minutes as amended. Vote unanimous, motion carried.

IV. Public Comments – There were no public comments.

V. Consent Agenda (*Board Action Required*)

A. Budget/Finance

1. Treasurer's and Financial Reports –

2. Enrollment Report –

B. Personnel

1. Personnel Report –

2. Appointment – Business Communications Faculty –

3. Appointment – Computer Information Systems Faculty (Game Design) –

4. Appointment – Physics, Engineering and Math Faculty –

5. Appointment – Psychology Faculty –

6. Appointment – Philosophy Faculty –

7. Appointment – Vice President of Academic Affairs –

8. Appointments – 2009-2010 Coaches –

C. Open Items –

Motion by Trustee Wright, second, to accept the Consent Agenda as presented. Vote unanimous, motion carried.

VI. Non Operational

- A. Finance Committee Report – Nothing additional from Monday.
- B. Personnel Committee Report – Nothing additional from Monday.
- C. MCCA Report – This was given at the meeting on Monday.

D. Permission to post a position for Foundation Director –

Motion by Trustee Wright, second, that permission be granted to post a Professional Staff position of Foundation Director and that qualified candidates be sought. Vote unanimous, motion carried.

E. Permission to post a position for Associate Vice President of Academic Affairs –

Motion by Trustee Wright, second, that permission be granted to post an administrative position of Associate Vice-President of Academic Affairs and that qualified candidates be sought. Vote unanimous, motion carried.

F. Permission to post a position for a Music/Humanities Instructor –

Motion by Trustee Frye, second, that permission be granted to post a faculty position for Music/Humanities and that qualified candidates be sought. Vote unanimous, motion carried.

G. Red Flag Policy –

Motion by Trustee Frye, second, to adopt the Red Flag policy to be in effect by November 1, 2009. Discussion ensued that this is not clear and needs incorporating into the Policy Manual. The motion was amended to have this in the Policy Manual as a stand alone policy by Trustee Frye, second. Vote unanimous, motion carried.

H. Resolution for Michigan Jobs Training –

Motion by Trustee Wright, second, that this resolution be approved. It was stated that this is an important initiative and a press release should be issued. It was suggested MCC partner with the Chamber. Vote unanimous, motion carried.

VII. Old Business –

VIII. New Business –

VIII. Board of Trustees Policy Manual –

A. 5.11.00 Tobacco Free Environment –

Motion by Trustee Crandall, second, that this policy be adopted and in force by 1/1/2010. Vote unanimous, motion carried.

B. 5.18.00 Personnel – Approval of Manual for Administrative, Professional and Support Staff –

Motion by Trustee Saint Denis, second, that this policy be approved. Vote unanimous, motion carried.

IX. Announcements

A. President's information was handed out to the Board for the summer retreat for Tuesday, August 25th.

B. Siemens Report and Recommendations – Discussion took place regarding the energy savings. The Board has to agree on the scope of the project, but need to know first where the funding is coming from. This needs to be incorporated into the Facilities Master Plan.

Motion by Trustee Crandall, second, to accept Option #1 of the Siemens recommendations excluding fine arts and substituting the geo-thermal cooling instead, contingent on the Administration presenting financing options. Vote unanimous, motion carried.

Motion to adjourn by Trustee Oakes, second, at 1:05 p.m. Vote unanimous, motion carried.

Minutes submitted by Trustee Portenga/kb