



**BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
OCTOBER 21, 2009**

**Present:** Donald Crandall, Nancy Frye, Dorothy Lester, Ann Oakes, Roy Portenga and Larry Wright

**Absent:** No One

I. Agenda –

Motion by Trustee Crandall, second, to accept the agenda as presented. Vote unanimous, motion carried.

II. Minutes –

Motion by Trustee Crandall, second, to accept the minutes as presented. Discussion: Dr. Crandall stated his motion covered all of the minutes--- the Study Session, the Board Meeting minutes and the Special Hearing in September. Vote unanimous, motion carried.

III. Public Comments – There were no public comments.

IV. Consent Agenda (*Board Action Required*)

A. Budget/Finance

1. Treasurer's and Financial Reports –
2. Enrollment Report – MCC is near an all time high in enrollment.

B. Personnel

1. Personnel Report – There are 97 full time faculty. The adjunct count is higher than normal, but this is a reflection in increased enrollment.
2. Fall Semester 2009 – Adjuncts –
3. Fall Semester 2009 – Department Chair Stipends –

Motion by Trustee Portenga, second, to accept the Consent Agenda as presented. Vote unanimous, motion carried.

V. Non Operational

- A. Finance Committee Report – Nothing additional from Monday.
- B. Personnel Committee Report – No Report.
- C. MCCA Report – No report.

D. Campus Master Plan Vendor Approval – The Board reviewed vendors' proposals from Monday. They went through each of the five proposals and pointed out strengths and weaknesses.

Motion by Trustee Crandall, second, to accept IDS, Tower Pinkster and Kahn for further consideration. Discussion: Staff should contact each of these three to clarify experience and pricing on the end product; i.e., what is additional to the base cost. Also, references must be checked. Staff will gather this information and get the information to the Board as soon as possible. Vote unanimous, motion carried.

E. Student Account Collection Services Approval – Internal processes will include a telephone call before the account is turned over to the collection agency. Motion by Trustee Portenga, second, to award the bid to Merchants & Medical Credit Corporation for Student Account Collection Services as presented. Vote unanimous, motion carried.

- VI. Old Business – Appointment of a new trustee – There were 15 great applicants to choose from and two finalists were chosen, David Ramos and Robert Jacobs. Motion by Ann Oakes, second, to appoint David Ramos to the Board.

Discussion: There was then a general discourse on the many merits of each candidate.

Vote: Two in favor, two opposed, one abstention, motion failed.

Motion by Trustee Portenga, second, to appoint Robert Jacobs. Vote: four in favor, two opposed, motion carried. Robert Jacobs was in the audience and Chair Lester welcomed him to the Board.

- VII. New Business – Board members will look at their calendars and a retreat will be scheduled to discuss College finances. Mr. Jacobs will be sworn in at the next meeting.

- VIII. Board of Trustees Policy Manual – The Policy Manual has been and will continue to be reviewed regularly. The interaction between the Policy Manual and the APS Manual has to be reviewed and addressed.

Trustee Crandall made a motion, second, to address the Policy Manual on a quarterly basis. Vote unanimous, motion carried.

- IX. Announcements

- A. President's Report – Nothing additional from Monday.
- B. There will be a reception on Friday for the three women vice presidents.
- C. Tickets are available for the play, *Into the Woods*. Please let Kathy Beachum know if you would like tickets.

Motion to adjourn by Trustee Frye, second, at 1:30 p.m. Vote unanimous, motion carried.

Minutes submitted by Roy Portenga/kb