

# SPECIAL BOARD OF TRUSTEES MEETING MINUTES

## OCTOBER 20, 2008

Present: Chair Portenga, Vice Chair Lester, Trustee Bednarek, (Treasurer), Trustee Wright, (Secretary), Trustee Crandall, Trustee Oakes and Trustee Saint Denis

### I. Agenda

Motion by Trustee Wright, second, to accept the Agenda as presented, vote unanimous. Motion carried.

### II. Golf Course

Motion by Trustee Wright, second, to extend the current contract with GolfScapes.

Discussion: Trustee Portenga stated equipment costs should be taken into consideration when looking at future leases. The College has been paid the contracted \$6,000. Trustee Crandall stated the previous bidder on this contract would pay all equipment costs, but the College paid the taxes. Trustee Lester asked if MCC pays for all of the equipment and Joe Doyle stated that MCC either leases or purchases the equipment, and this is a College expense. Trustee Lester then asked if the College/Trustees had final say on any leased or purchased equipment and Joe Doyle stated that is the case.

The current contract with GolfScapes automatically renews unless notice is given by November 1<sup>st</sup>. Both parties have the option not to renew, giving both parties flexibility. Trustee Bednarek suggested doing nothing and it will automatically renew. Trustee Crandall stated a positive affirmation means the Board reviewed the contract.

An amended motion by Trustee Wright, second, to continue the contract as written with Golfscapes.

Vote unanimous, motion carried.

### III. Presidential Search Dealing with the Profile

Trustee Crandall suggested an addition on page 2 of the Mission Statement. Chair Portenga responded that with the HLC accreditation the Mission Statement will have to be reviewed and this addition and review accomplishes that task. Corrections and additions were made to the Presidential Profile by all Trustees.

Motion by Trustee Wright, second to adopt the Profile as corrected and in its entirety. Vote unanimous, motion carried.

#### IV. Presidential Search Committee Makeup

Trustee Wright stated that at the ACCT Conference in February 2006, it was suggested to have 12-15 members on the Presidential Search Committee. He further stated it should be balanced with age, sex and race. The suggestion was made to add three Board Members, three community members from manufacturing/industrial, the medical field and K-12, along with the addition of two "key" community members.

Motion by Trustee Wright, second, that the Presidential Search Committee will consist of the individual number and categories, and be adopted with the proviso at least one being an alumnus of the school, and efforts be made to promote diversity on the committee.

Discussion: This group can meet in closed session to conduct interviews. Trustee Crandall stated each individual group will select their own representative(s) for the search committee. The Board only selects the Board members, key players and the community members. Chair Portenga stated the Board will choose these representatives after the election and will be discussed at the November meeting. Trustee Bednarek stated the other groups should be advised for their selection for the search committee now so they will be known by the November meeting. Interim President Osborn will inform each group and ask for their choice. The student representative will come from the Student Government Association.

The Search Committee will meet in closed session until it comes down to the final five. This is in accordance with the Open Meetings Act as there won't be a quorum of Board members. This is very controlled and in compliance with ACCT. Trustee Lester stated that once the decision is made on the three Trustees on the committee, the other Trustees should abide by that and not attend, as it will constitute a quorum. Trustees going to the ACCT Conference in NYC will have a copy of the profile brochure.

Vote unanimous, motion carried.

Motion to adjourn at 7:30 p.m. by Trustee Lester, second, vote unanimous. Motion carried.