

**BOARD OF TRUSTEES
BOARD MEETING MINUTES
SEPTEMBER 17, 2008**

Present: Chair Portenga, Vice-Chair Lester, Trustee Bednarek, Treasurer, Trustee Crandall, Trustee Oakes, Trustee Saint Denis and Trustee Wright, Secretary

I. Agenda

Motion by Trustee Wright, second, to accept the agenda as presented, Vote unanimous. Motion carried.

II. Minutes

Motion by Vice Chair Lester, second to accept the minutes as presented, vote unanimous. Motion carried.

III. Public Comments – Ed Simmons, custodian, spoke regarding the Nepotism Policy.

IV. Consent Agenda (*Board Action Required*)

- A. Budget/Finance
 - 1. Treasurer's and Financial Reports
 - 2. Enrollment Report
- B. Personnel
 - 1. Personnel Report
- C. Issues List

Motion by Vice Chair Lester to accept the Consent Agenda as presented, second, vote unanimous. Motion carried.

V. Non Operational

- A. Finance Committee Report – No further report from the Study Session.
- B. Personnel Committee Report – Discussed the final language on the Nepotism Policy and will vote on that under the Policy Manual.

- C. MCCA Director's Report – No further report from the Study Session.
- D. Award of Contract – Presidential Search Firms – (*Board Action Required*)

Motion by Trustee Wright, second that ACCT be awarded the contract for the Presidential search.

Discussion: Trustee Saint Denis indicated that in a discussion with Dr. Marie Kane, ACCT rep, she inquired as to what would happen if there were no successful candidates and we had to start the search over would we have to pay fee again? Dr. Kane indicated to Trustee Saint Denis that they would not charge the \$30,000 fee again. Vice-Chair Lester wanted that clarified before the agreement with ACCT was signed. Trustee Bednarek expressed a concern regarding Michigan's Open Meeting Act and confidentiality. A copy of the Act was sent to ACCT for their information.

The Chair's recommendation was changed that ACCT be the organization that head's MCC's presidential search process subject to the execution of the contract agreeable to both parties. Vote unanimous, motion carried.

- E. Resolution – Hispanic Heritage Month

Motion by Trustee Wright to adopt Hispanic Heritage Month, second, vote unanimous. Motion carried.

VI. Old Business

VII. New Business

- VIII. Board of Trustees Policy Manual – Update – (*Board Action Required*)
 - A. Nepotism Policy – new 1.09.00

Motion by Trustee Crandall, second to accept the Nepotism Policy as stated, second.

Discussion: Trustee Oakes stated that a directive from the Chair was given to the Personnel Committee in February to put together a Nepotism Policy for the College. The Personnel Committee (Trustee Oakes, chair, Trustee Saint Denis and Trustee Wright) determined that they would include a representative from all bargaining units on campus, as well as a representative from the administration and the President. Throughout the deliberations, the question arised as to whether the Board of Trustees should be included in the Policy. Chair Portenga indicated that he

combined the Personnel Committee's recommendation and the College attorney's version to put together the policy currently being voted upon.

Trustee Oakes indicated that her concern in including the Board stemmed from the fact that the Board of Trustees would make the final decision on hiring. Trustee Crandall stated that conflicts of interest occur all of the time and the Board members would have to reuse themselves. He further stated the action resides with the administration, but the Board of Trustees need to be informed.

Motion by Trustee Crandall, second to amend the motion: The Board shall be informed of any potential conflict based on this nepotism policy.

Discussion: Trustee Oakes stated that her concern was that the Board of Trustees have the final decision. There are two trustees with family that are employees at the College. Trustee Crandall stated that conflicts of interest occur all the time and the Board member would have to reclude themselves. He further stated the action resides with the administration, but the Board of Trustees need to be informed. Chair Portenga stated the Board has the absolute right to be the hiring body and to have a policy and not have the Board informed is illogical.

Vote on this amendment to the motion was unanimous, motion carried.

B. Philosophy and Mission – Revision 1.06.00

Motion by Trustee Wright, second that the revision 1.06.00 The Higher Learning Commission of North Central Association of Colleges and Schools as presented be approved, vote unanimous. Motion carried.

C. Organization – Revision

Motion by Chair Lester, second that the 2.02.00 Administrative Structure as presented be approved, vote unanimous. Motion carried.

Motion by Trustee Oakes, second that 2.02.03 Function as presented be approved, vote unanimous. Motion carried.

IX. Announcements

A. Customer Connection has a new look and a new name. Now called the Campus Connections, the newsletter will combine all newsletters on campus to create a better communication stream on campus. Campus Connections will contain a regular column which will keep the College community informed of the progress for the Higher Learning Commission (HLC) re-accreditation.

- B. Trustee Wright said that Grape Escape will be Thursday.
- C. State Sociologist Convention will be held on campus in October.
- D. Ron Jenkins won four coaching awards for girl's basketball.
- E.

Motion to adjourn at 1:15 p.m. by Trustee Oakes, second, vote unanimous. Motion carried.

Minutes submitted by Larry Wright/kb