



## BOARD OF TRUSTEES BOARD MEETING MINUTES SEPTEMBER 19, 2007

- I. Agenda – Accept the agenda as presented.

Motion to accept the agenda as presented by Dorothy Lester, seconded by Larry Wright, vote unanimous. Motion carried.

- II. Minutes – Accept the minutes as presented.

Motion to accept the minutes as presented by Dorothy Lester, seconded by Barbara Saint Denis, vote unanimous. Motion carried.

- III. Public Comments – Paul Billings, owner of B103.7 radio talked regarding MCC missing a great opportunity not hiring Keith Guy as athletic director. He was disappointed because Keith is a local man and has worked hard in this community bringing African Americans to this college. Chair Portenga thanked him for his remarks.

- IV. Consent Agenda (*Board Action Required*)

- a. Budget/Finance
  1. Treasurer's Report
  2. Cash Receipts & Disbursements
  3. Investments
  4. Disbursements over \$10,000
  5. Enrollment Report
- b. Personnel
  1. Personnel Report

Motion to accept the Consent Agenda by Frank Bednarek, seconded by Dorothy Lester, vote unanimous. Motion carried.

- V. Non Operational

- a. Finance Committee Report – No further report from the Study Session.
- b. Personnel Committee Report – Barbara Saint Denis said that the committee has not been able to get back together and this will be placed under new business next month.
- c. MCCA Director Report – No report.
- d. Annual Surplus Auction-*Board Action Required* – The auctioneer charges 20% and cleans up the auction area at the end of the auction.

Motion to hold the annual surplus auction by Frank Bednarek, seconded by Larry Wright, vote unanimous. Motion carried.

- e. Permission is requested to seek proposals for Food Service/ Catering Operations and Food Vending Machine operations-*Board Action Required* – MCC is not unhappy with the food service, actually have been very pleased with the service, however, this is due diligence as a board to seek proposals.

Motion for permission to seek proposals for Food Service/Catering Operations and Food Vending Machine operations by Larry Wright, seconded by Barbara Saint Denis, vote unanimous. Motion carried.

- f. Educational Support Staff Negotiations – Executive Session, *Board Action Required* Dr. Rule acknowledged the negotiating teams: Diana Osborn and Aaron Hilliard and Mary Williams, Lynn Wood, Brenda Mitcheltree, Leona Adams and Carmella Martinez. Chair Portenga stated that he heard nothing but very good comments of the cooperation and manners of both sides. He thanked the teams for their hard work. Dr. Rule said that an educational institution revolves around the support staff and also thanked them for their hard work.

Frank Bednarek requested a motion for a roll call vote, seconded by Larry Wright.

Barbara Saint Denis	yes	Frank Bednarek	yes
Larry Wright	yes	Dorothy Lester	yes
Roy Portenga	yes		

Vote unanimous, motion carried.

- g. Athletic Director Appointment – *Board Action Required* – Paul Billings raised some valid points, however, the Board will go with the interview team’s recommendation that this is the best candidate. The coaching position was separated from the athletic director position and hiring the head basketball coach is the second step to this. The new athletic director will be involved with hiring the head coach. Keith Guy was offered the head basketball coaching position. Chair Portenga stated that Keith Guy is his friend and was a mentor for his son and is a strong advocate for MCC. He hopes Keith takes the head basketball coaching position and continues with MCC.

Motion to accept the Athletic Director position by Dorothy Lester, seconded by Larry Wright, vote unanimous. Motion carried.

- h. Resolution – Hispanic Heritage Month – *Board Action Required* – Chair Portenga read this into the record.

Motion to accept the resolution to make September Hispanic Heritage Month by Larry Wright, seconded by Dorothy Lester, vote unanimous. Motion carried.

VI. Old Business

- a. Distinction between RRR and Capital Campaigns – The Board had a presentation at the Study Session and there will be future talks regarding this. Dr. Rule gave an update to the Board that he had talked with Richard Kraft and he is okay with discussing options for the alumni/Foundation House, but has some concerns. He is having dinner with him at the University Club before the MSU game on October 13<sup>th</sup> and will talk to him then.

VII. New Business

- a. Evaluation Tool for the President.
- b. Prioritizing the RRR and Capital lists.

VIII. Board of Trustees Policy Manual – Updates

- a. Updated Policy Manual – Public Participation in Meetings (2.01.05)  
Board of Trustees' Meetings required to be "open" by the Open Meetings Act indeed public and the Board shall grant time for the Public to make statements to the Board. If the statement will be longer than two minutes, the person wishing to make the statement must reserve time on the Board agenda by submitting a request in writing to the Board Chair twenty-four hours in advance of the meeting. This will be put on MCC's website.
- b. Updated Policy manual – Scholarships Awards (4.10.00, 4.10.01)

IX. Announcements

- a. Employees all have to be moved for renovations to be done to the Student One Stop. The nursing area may not be completed in this phase depending on the budget and construction costs. The nursing area is functional and this area is third on the priority list. The Student One Stop is the top priority.
- b. The Board will continue to meet in Caesar Lounge through March and after March may meet in the Library.
- c. Sheila Wahamaki gave a presentation to the Board on the Arts and Humanities Festival. She thanked the Board for their past and future support. She reported that the theatre department performed the play "Night Mother" which was about suicide. Muskegon Mental Health had a panel afterwards with 250 members of the audience. Sheila was commended for taking on this subject. She passed out guest season passes for the theatre season and it was suggested that the Board get a pass for their significant other as well.