



# Muskegon Community College

221 S. Quarterline Road • Muskegon, Michigan 49442

## BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES MARCH 18, 2009

**Present:** Donald Crandall, Nancy Frye, Dorothy Lester, Ann Oakes, Roy Portenga, Barbara Saint Denis and Larry Wright

**Absent:** No one.

I. Agenda –

Motion by Trustee Portenga, second, to accept the agenda as presented. Trustee Oakes asked to add ACCT Report to the MCCA Report as a friendly amendment. Vote unanimous, motion carried.

II. Minutes –

Motion by Trustee Crandall, second, to accept the minutes as amended. Vote unanimous, motion carried.

III. Public Comments – Harry Brown spoke indicating his disappointment that Vice President Robert Ferrentino had not been selected as a finalist in the Presidential search process.

IV. Consent Agenda (*Board Action Required*)

- a. Budget/Finance
  1. Treasurer's and Financial Reports –
  2. Enrollment Report –
- b. Personnel
  1. Personnel Report –
  2. 2009-2010 Administrative, Professional, Support Staff Appointments –
  3. Faculty Postings –
- c. Open Items –

Motion by Trustee Crandall, second, to approve the Consent Agenda. Discussion: Trustee Crandall stated the faculty postings could remain in the Consent Agenda as the Administration had provided information linking the positions to the Academic Master Plan. Vote unanimous, motion carried.

V. Non Operational

- A. Finance Committee Report – Nothing additional to Monday's Study Session.
- B. Personnel Committee Report – No report.

C. MCCA/ACCT Report – Trustee Oakes reported they were good meetings and she will leave the full packet in the Board Room closet for other board members to peruse. Kellogg Community College will host the Spring Board of Directors meeting in Battle Creek April 24 and 25. Trustee Oakes suggested that MCC “toot its own horn” at these meetings and nominate MCC for the awards handed out.

D. State Bonding/Capital Outlay Resolution – The Resolution permits a lien in return for the funding in the amount of \$2,499,900 for completion of the Student-One-Stop.

Motion by Trustee Portenga, second, to pass the State Bonding Resolution. Vote unanimous, motion carried.

E. The Stream, Newaygo County – The Stream is a business incubation center and MCC has the potential to be on the cutting edge with some level of partnership. MCC could expand what now offers in Newaygo County. Trustee Wright, second, made a motion to support the project. The motion was amended by Trustee Crandall, second, to simply have the letter provided in the packet being sent to Newaygo County. Vote unanimous, amendment on the motion carried.

VI. Old Business –

VII. New Business – A Board Retreat, offsite will take place on the 4<sup>th</sup> or 5<sup>th</sup> of May at the Holiday Inn from 4:00 p.m. to 9:00 p.m. Denny Macha with HPower Associates was suggested to be the facilitator. Kathy Beachum will contact him and reserve a room at the Holiday Inn. Retreat topics will be the Board self-evaluation, Board travel policy and Board expectations for the new President.

VIII. Board of Trustees Policy Manual – Update – Incompletes, withdrawal policies and grade changing – The recommended changes will streamline the process and bring MCC in line with what other institutions are doing. Academic Affairs supports this.

Motion by Trustee Wright, second, to approve. Vote unanimous, motion carried. Kathy Beachum will send the policy change to the Board members to put into their Board Policy Manual notebooks.

IX. Announcements

A. President’s Report – Nothing more than what was presented at Monday’s Study Session.

B. Faculty Retirement – A letter of intent to retire was received from Blair Morrissey. It was suggested to have the retirees come before the Board for congratulations.

C. Commencement will be Sunday, May 3<sup>rd</sup> at 3:00 at the Frauenthal Center for Performing Arts

Motion by Nancy Frye to adjourn at 1:00, second. Vote unanimous, motion carried.

Minutes submitted by Roy Portenga/kb