

IT IS IMPORTANT TO SEE AN M.C.C. COUNSELOR EACH SEMESTER FOR ACADEMIC ADVISING. TO SCHEDULE AN APPOINTMENT CALL (231) 777-0362.

Muskegon Community College Curriculum Guide

Curriculum: BUSINESS ADMINISTRATION - WESTERN MICHIGAN UNIVERSITY Curriculum Code: W02
Majors: Accounting, Finance, Management, Marketing, Related Majors (Economics, Food Marketing, General Business, Integrated Supply Management), Computer Information Systems, Personal Financial Planning, Human Resource Management, Electronic Business Design, Telecommunication and Information Management, Sales and Business Marketing, Advertising and Promotion

The following courses will fulfill requirements for the Associate in Science and Arts Degree. It is designed for students who plan to transfer to W.M.U. and major in Business Administration after completing the A.S.A. degree at M.C.C.

REQUIRED FOUNDATIONAL SKILLS – You must demonstrate a minimum level of achievement, either by successful testing or satisfactory course completion (a grade of “C” or better) in four areas:	
1. Writing	English 085, 089, 091 or 114
2. Reading	Reading 040A or 040C
3. Math	Mathematics 050 or 107 (or complete higher level course)
4. Computers	CIS 100 or any other CIS course (Consult a counselor regarding transferability. CIS 110 or 120A are strongly recommended.)
<p>English, Reading and Mathematics Placement Tests may be required and are available in Testing Services, located in Room 134 – 777-0394. English and Reading placement tests may be waived if you show documentation of a proficiency level 1 or 2 on the high school MEAP or MME writing and reading tests or if you have an ACT composite score of 22 or greater. The Mathematics placement test may be waived if you show documentation of a score of 28 or above on the ACT Math test.</p>	

MINIMUM CREDITS

GENERAL EDUCATION
COMMUNICATION

English* 101 and 102 English Composition 6

SCIENCE/MATH

Courses must be taken in more than one academic area. Must include at least 4 credits of lab science. 8

Lab Science options:

Biology 100 (10A, B, C, D, E, F, G, H, J), 103Lec & 103A, 104Lec & 104A, 105Lec & 105C, 106Lec & 106A, 109, 110, 120, 122, 207Lec & 207A

!!! Chemistry 100Lec & 100A, 101Lec & 101A, 102Lec & 102A, 109Lec & 109A, 120Lec & 120A, 130Lec & 130A, 201E & 201F, 202F and 202G

Geography 101A, 215

Geology 101A, 102

Physical Science 101A

Physics 201L&L, 202L&L, 203L&L, 204L&L

(Biology 100 modules are no longer being offered.)

Non-lab options:

Anthropology 105

Astronomy 101, 105A (same course as Physics 105A)

Biology 200, 207 – lecture only

Geography 101

Mathematics 105, 107, 109, 111, 112, 115 (or Business 105), 151, 161, 162, 215, 274, 276, 283, 295

Physics 105A (same course as Astronomy 105A)

!!! Chemistry Placement Test is required prior to taking Chemistry 101Lec & 101A.

MINIMUM CREDITS**THE HUMAN EXPERIENCE****AESTHETIC VALUES**

Art 101, 104, 105B (was 105), 107, 108, 109, 204B (was 204), 205, 207, 208, 209, 211
 Dance 100, 101, 106, 200, 201, 206, 213, 218
 English 208 (or Communications 203), 223
 Music – any 100 level or above course
 Theater 101, 102, 108, 120, 141, 144, 145, 147, 148, 160, 201, 203, 210, 212, 217, 260

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ETHICS AND LOGIC

Philosophy 101, 102, 104, 202, 204, 205
 (Philosophy 204 will satisfy a 300-level general education requirement at W.M.U.)

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SOCIAL RELATIONSHIPS

Economics 101, 102, 130
 Psychology 102, 201, 202, 203, 205A
 Sociology 101, 102, 202, 203, 206
 Women's Studies 101

3

HUMAN CULTURES**WESTERN WORLD**

Art 198, 199, 202
 English 200, 201, 204, 205, 206, 210, 213, 225, 226, 227, 228
 History 101, 102, 204
 Humanities 195
 Music 103
 Political Science 203
 Theater 201

3

AMERICAN

History 201, 202, 207, 211, 220
 Political Science 111, 205, 220

3

INTERNATIONAL

If the credit hours from AMERICAN CULTURES and SOCIAL RELATIONSHIPS total less than 8 credits, the choices are:

Anthropology 103, 110
 Geography 104 (was 102A, 102C), 105
 History 195
 Political Science 202, 210, 211

3

If the credit hours from AMERICAN CULTURES and SOCIAL RELATIONSHIPS total 8 credits or more, then other options are:

English 207, 211, 218
 French 101, 102, 201, 202
 German 101, 102, 201, 202
 History 210
 Philosophy 203, 210
 Spanish 101, 102, 201, 202
 (History 210 will satisfy a 300-level general education requirement at W.M.U.)

PHYSICAL EDUCATION

Choose one from: PEA 101A, 103, 104A, 118, or 201 **and** one PEA or DNC credit hour of choice.

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CHOOSE FROM THE FOLLOWING FOR A TOTAL OF 62 CREDIT HOURS

***REQUIRED CORE COURSES** – Must be taken prior to entry to W.M.U.'s Business Program

Business 101 Principles of Accounting
 Business 102 Principles of Accounting
 Business 121 Introduction to Business
 Business 105 Business Statistics

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or

Mathematics 115 Probability and Statistics

3

MINIMUM CREDITS

Choose one course from: Mathematics 109, 112, 151, 161	4
Economics 101 Principles of Economics	4
Economics 102 Principles of Economics	4
CIS 110 Computer Concepts	3
<u>or</u>	
CIS 120A Introduction to Computer Information Systems	3
Choose one additional Social Science course from: Anthropology 105; Geography 104 (was 102A, 102C), 105; History 204, 211, 220; Political Science 202, 203, 211, 220; Psychology 201; Sociology 101, 202.	3-4

ADDITIONAL COURSES (If time permits. If not taken at M.C.C. may be taken at W.M.U.)

Business 260 Principles of Marketing	3
Business 127 Human Relations	3
<u>or</u>	
Business 222 Fundamentals of Organizational Behavior (M.C.C. prerequisite: Business 122)	3

TOTAL	62
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NOTES:

* A minimum grade of 'C' is required.

Acceptance to the upper division business program requires completion of:

1. a minimum of 48 semester hours of credit, with a 2.5 gpa for any work completed through W.M.U.
2. the following ten courses with a grade of 'C' or better: CIS 110 or 120A; English 101; Business 101, 102, 105 (or Mathematics 115), 121; Economics 101, 102; one from Mathematics 109, 112, 151 or 161; and an additional Social Science course listed under required core courses.

All business majors at W.M.U. (with the exception of General Business) include an automatic general business minor.

Students should check the M.C.C. catalog for course prerequisites.

It is recommended that Business Administration students become familiar with the Haworth College of Business section in the W.M.U.catalog available on-line at www.wmich.edu/catalog.