

Application Document
Program to Program Agreement
Joint Program leading to the
Associate of Science at Muskegon Community College
And
The Bachelor of Science in the College of Education and Human Development
At Western Michigan University
November 11, 2010

This Program to Program Agreement of 11/11/2010 is established under the Muskegon Community College and Western Michigan University Joint Program Plan.

The Board of Trustees of Western Michigan University (WMU) through its College of Education and Human Development (CoEHD) and the Board of Trustees of Muskegon Community College (MCC) wish to facilitate the transfer of MCC students to the WMU Bachelor of Science in Recreation degree program. To participate in this joint program, students must meet the admission requirements of WMU as well as MCC, and must maintain the academic standards required of all students enrolled in WMU and MCC.

This Joint Program provides students with advising and a transfer guide sheet for the MCC-WMU Joint Program Agreement, which enables them to initiate their college studies at MCC and complete their Bachelor of Science degree from WMU. The WMU CoEHD advisor will be available at MCC or at the WMU campus on a regular basis. MCC students who are admitted to WMU and intending to major in a CoEHD program will meet with an advisor to develop a personal program plan (PPP) and to receive other information about this Joint Program.

MCC and WMU agree to the following:

- 1. Transfer of community college courses:** WMU agrees to accept designated MCC courses toward completion of the Bachelor of Science in Recreation program, provided that the student earns a grade of 'C' or better (2.0 or better) in each course. Approved course requirements for this articulated program will be included on the transfer guide made available to the student. The guide indicates a preferred sequence of courses that is designed to optimize the student's efficiency in completing the program. The current transfer guide will be posted on the WMU College of Education & Human Development HPER (Health, Physical Education, and Recreation) web site. A link will be provided from the MCC web site.
- 2. Advising:** MCC advising staff will advise students regarding admission and program requirements for WMU. As noted above, a WMU CoEHD program advisor will be available at the MCC campus or at the WMU campus on a regular basis. The WMU program advisor will be the WMU's point of contact for advising questions about the WMU - MCC Joint Program. Advisors will work together to supplement the core courses

on the attached guide with course selections appropriate for the student's intended major.

When a student is admitted to the Joint Program the student, in conjunction with the MCC and WMU advisors, will create and follow a PPP that follows the curriculum guide or the transfer guide. The PPP also includes advising recommendations, substitutions, exceptions and modifications.

Advisors for MCC and WMU will coordinate course selection and tracking, as well as monitor progress.

3. Communication: MCC and WMU agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship between the two institutions.

- Any marketing of this articulation in print will be subject to the prior approval of both parties. Each institution will assume responsibility for appropriate marketing to reach their respective student and faculty populations.
- Faculty and staff at both institutions will communicate information about this agreement to students and prospective students.
- MCC may provide, at its web site, a link to the WMU web site, as well as a link from WMU to MCC.
- Each institution will monitor the academic performance of students enrolling under this agreement, and identify problems that may interfere with the successful transfer of students to WMU. WMU will conduct a yearly audit of all students in the MCC/ WMU Joint Program. Students whose lack of academic progress (i.e., failure to follow the Personal Program Plan, inadmissible GPA) will make them ineligible to continue in a CoEHD program and will receive notice from WMU.
- Students will be required to sign a waiver allowing faculty and staff at both WMU and MCC to exchange information related to student's academic progress and behavior issues including violation of either institution's policies and procedures at both institutions including courses completed and grades earned.

4. Review and Maintenance of Agreement: Each institution retains control over its curriculum, course requirements, program requirements and degree requirements, and will notify the other of any contemplated curricular or other changes that would affect the courses on the associated transfer guide or the future of this agreement. Either institution implementing such a change will communicate this information within 30 days from the approval date for the change.

Transfer guides are dated and will be revised to reflect changes to WMU program requirements or if additional MCC courses are added. Courses identified on an earlier version of the transfer guide will be honored, provided the course was started prior to the guide's revision and successfully completed. Students who "stop out" of their

program for more than a semester will be required to review their PPP with their advisor to ensure it reflects the current curriculum guide sheet for their major.

5. Tuition and Financial Aid: Students will pay tuition and fees for courses taken at MCC according to the tuition and fee schedule of MCC. Students will pay tuition and fees for course taken at the WMU campus according to the tuition and fee schedule for WMU's main campus.

Financial aid will be awarded per the terms of the consortium agreement. In terms of financial aid status, students will be considered Muskegon Community College students until they complete the first 62 credit hours outlined on the transfer guide; students with 63 or more credit hours outlined on the transfer guide will be considered Western Michigan University students. Specific financial aid information will be provided to students at the time of entry to this joint program. WMU will determine when students in this MCC-WMU Joint Program will be eligible for transfer scholarships and financial aid.

6. Student Conduct: All students who are a part of the MCC-WMU Joint Program will be governed by the student codes at both institutions and the policies and processes contained therein.

7. Academic Standing: Participating students will be responsible for following the academic policies of both MCC and WMU. This includes but is not limited to remaining in good academic standing for both institutions as well as being cognizant of the fact that academic policies (including deadlines such as drop/add dates) will vary from institution to institution.

8. How to Apply: Students seeking entry to this joint program between WMU and MCC must identify themselves on each institution's application as seeking admission to WMU - MCC Joint Program in Recreation.

9. Graduation: Students will be advised when they have completed the requirements for an Associate of Science degree from MCC and will be encouraged to apply for graduation.

10. Administers of the Agreement:

Admissions:

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Director of Admissions
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Registrar:

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Advising:

Laura Ciccantell, Director of Advising
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Academic Administrators:

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Recreation Curriculum Guide Sheet

8/07/10

122 credit minimum

Year One

Course Number	Title	Credits	Location
HPER 1700	Introduction to Leisure and Recreation	3	WMUM
ENGL	Freshman Composition	4	MCC
Various	Recreation Elective: ex. Com 1040	3	MCC
Various	Minor Courses or Gen Ed	6 - 9	MCC
HPER 1700	Introduction to Leisure and Recreation (if not taken in fall)	3	WMUM
HPER 2710	Programming & Leadership	3	WMUM
HPER 2900	Inclusive Recreation	3	WMUM
Various	General Education Requirements	3-6	MCC

Year Two

Course Number	Title	Credits	Location
HPER 3710	Leadership & Programming	3	WMUM
HPER 3760	Management of Recreation Services	3	WMUM
Various	Recreation Elective ex. GEOS 3120	3	MCC
Various	Minor Courses or Gen Ed	3	MCC/WMU
Various	Elective Credits	3	MCC
HPER 4760	Advanced Appl. Of Recreation Mgmt	3	WMUM
HPER 3990	Practicum	3	WMUM
Various	Recreation Elective	3	MCC/WMUM
Various	Minor Courses or Gen Ed	3	MCC/WMUM
Various	Elective Credits	3	MCC/WMU

Year Three

Course Number	Title	Credits	Location
HPER 4700	Facilities & Risk Management	3	WMUM
HPER 3320	Research & Writing Bacc. Req.	3	WMUM
Various	Minor Courses	3	MCC
Various	General Education Courses	3	MCC/ WMUM

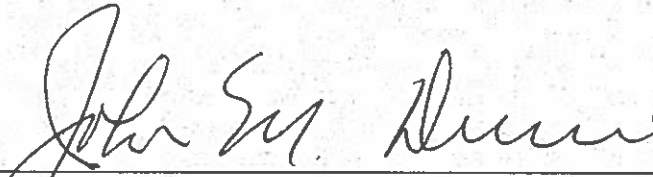
Various	Elective Credits	3 -6	MCC/WMUM
HPER 4720	Recreation for the Aging	3	WMUM
Various	Minor Courses	3-6	MCC/WMUM
Various	General Education Courses	3-6	MCC/WMU
Various	Elective Credits	3-6	MCC/WMUM

Year Four

Course Number	Title	Credits	Location
HPER 4970	Senior Seminar	2	WMU
Various	Minor Courses	3-6	MCC/WMUM
Various	General Education Courses	3-6	MCC/WMU
Various	Elective Credits	3-6	MCC/WMUM
HPER 4990	Internship	6	WMU
Various	Minor Courses	3-6	MCC/WMUM
Various	General Education Courses	3-6	MCC/WMU
Various	Elective Credits	3-6	MCC/WMUM

Some General education Requirements may be met with elective and minor courses.

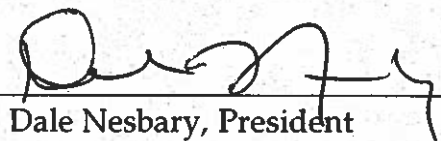
AGREEMENT SIGNATURES:



Dr. John M. Dunn, President
Western Michigan University

11/11/2010

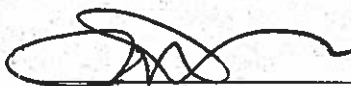
Date



Dr. Dale Nesbary, President
Muskegon Community College

11-11-2010


Date



Dr. John Wheeler, Dean
College of Education and Human Development
Western Michigan University

11-11-2010

Date



Ms. Teresa A. Sturru, Vice President for Academic Affairs
Muskegon Community College

11/11/2010

Date