

INTERNSHIPS MAKE THE DIFFERENCE!

Muskegon Community College (MCC) may be able to assist with some of your employment needs. Many programs require the completion of an internship within the appropriate field of study. The student has criteria that they must fulfill before acquiring an internship and is as follows:

- They must be a currently enrolled student at Muskegon Community College
 - Have a GPA of at least a 2.5
 - Successfully completed a minimum of 6 credit hours in their major field of study or completed the degree career program requirements as mandated by department standards
- And, successfully completed a total of 30 hours of credit toward their degree

How long does an internship last?

An intern typically works only one semester; however, the student can work longer if employer agrees.

Can we participate if our organization does not have a formal internship program?

YES, many organizations simply have a need for college-trained, temporary help. Some employers hire intern students for their regular job openings, special projects, or during peak work periods.

Is there a specific timeframe that students must be employed while doing their internship?

Intern students pay for credit for the internship opportunity and are required to complete 180 credit hours.

How can students go to school and complete an internship at the same time?

Many students do work at full- or part-time jobs while going to school. However, internship hours are determined by employers' needs and students' class schedules.

How much are intern students paid?

The pay rate for internships is arranged between the student and the employer. The industry, the labor market, and the skill level of the incoming student employee influence pay rates.

Do any students work in non-paid positions?

YES, however some form of compensation would be nice for the work an intern does for an organization. Example of compensation could be an hourly wage, commission or stipend at the end of the internship. A student will accept an unpaid position to gain experience in his/her chosen field of employment.

What happens to the position when the student completes his/her internship work period?

At the employer's request, we will seek to provide another qualified student to fill the vacancy.

How do students find out about positions that we have listed with the Internship Program?

All of the positions we receive are listed on the Internet and on [CollegeMatrix](#). Positions are also brought to the attention of the appropriate academic departments, so the instructors can announce them in class or otherwise direct students to apply.

How much paperwork is involved in hiring a student through the Internship Program?

Very little. After the student is selected, the student, staff member, faculty supervisor and employer sign an agreement. This agreement simply states the beginning and ending work dates, rate of pay, and list of responsibilities to which all parties agree. The employer will also have a midterm and final evaluation to do on the internship with the student.