SPAN 090: Workplace Conversational Spanish I

Summer, 2012
Tuesdays, 5:00-8:45 PM
12 Weeks: May 15 – July 31, 2012
3 Credit Hours
Prerequisites: None
Instructor: Sandra Burley

Workplace Conversational Spanish I is a slow paced introduction to Spanish. Emphasis is placed on pronunciation, common greetings and expressions, numbers, time, general and work related vocabulary, asking/answering questions, basic grammar and culture. The first five episodes of the textbook ‘Hola, ¿qué tal?’ are covered.

By the end of this course you should …
• feel confident in pronouncing Spanish words
• be comfortable in greeting and saying good bye in personal and work situations
• be able to ask questions and hold a very simple conversation with a native speaker
• understand the rudiments of grammar, such as the idea of gender, verb conjugation, simple sentence structure
• understand cultural concepts which can affect the work environment

About the instructor:
Sandra Burley is a native Spanish speaker. She was born and grew up in Lima, the capital of Perú. She holds a Bachelor’s degree in Spanish and English, and has been teaching for 13 years. She was awarded a scholarship by the Fulbright teacher exchange program, and taught Spanish at Mona Shores Middle School in 2003-2004. She has been teaching Spanish in the Community Education department at MCC for 5 years.

Textbook: Hola, ¿qué tal? by Vista Higher Learning includes 24 months of Internet access to flashcards, exercises, and video practice.

Enroll online at www.muskegoncc.edu or in person at MCC. If you have any questions, please call Elena García in the Foreign Language department at 231.777.0445 or contact her by email at Elena.Garcia@muskegoncc.edu.

If you can’t take the class this summer, we will be offering the same class this fall on Tuesday evenings, 6:00–9:00 PM beginning August 30, 2011.
SPAN 091: Workplace Conversational Spanish II

Summer, 2012
Wednesdays, 5:00-9:05 PM
12 Weeks: May 16– Aug 1, 2012
3 Credit Hours
Prerequisites: Span 090 or Instructor Permission
Instructor: Sandra Burley

Workplace Conversational Spanish II is the continuation course of Workplace Conversational Spanish I. This course covers the last five episodes of the textbook Hola, ¿qué tal? Students will learn more common expressions; continue to practice pronunciation; learn new vocabulary which includes adjectives, food, ER-verbs IR-verbs, workplace vocabulary and prepositions.

By the end of this course you should ...
- feel more confident in pronouncing Spanish words
- be comfortable describing people and things and asking for information
- be able to talk about weekend plans, what you have to do and want to do
- be able to order food and discuss healthy eating habits
- be able to extend and accept or decline invitations
- understand more of the basic grammar and be able to write simple sentences
- understand cultural concepts which can affect the work environment

About the instructor:
See information about Sandra Burley on the reverse side of this handout.

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If you can’t take the class this summer, we will be offering the same class this fall on Thursday evenings, 6:00–9:00 PM beginning September 1, 2011.