

Student 24x7 Help Desk - 866-718-5170

In an effort to provide the best possible technical support to MCC students, the college provides a student help desk technical support phone number that offers student access to a technician 24 hours a day, 7 days a week. These technicians can provide support on any of the technology-based functions provided by MCC.

Student Network Accounts

Each student at MCC will be issued a college network account. This network account will be required to log on and use any computer or network resource on campus. Student accounts will be automatically generated within 24 hours of becoming eligible. The account format is:

Username format
Firstname.Lastname
Example: **chris.smith**

Password Format
First Initial + Last Initial + Student Number + !
Example: **csa54321!**

If you do not remember or you do not know your password please visit password reset page for students. <https://mccmail.muskegoncc.edu/pwreset/> or call Helpdesk - 1-866-718-5170. If you do not know your username please visit the "whoami" page. <https://mccmail.muskegoncc.edu/pwreset/whoami.aspx> or call Helpdesk - 1-866-718-5170

How to Log in to the MCC Network

Press ctrl+-alt+del to get the username and password fields. Type your user name and your password. Log on to field should read MUSKEGONCC.



Pay attention to capital and small letters. If you cannot log in right away, check the Caps Lock (on?) and that you have typed your user name and password correctly.

Student Email

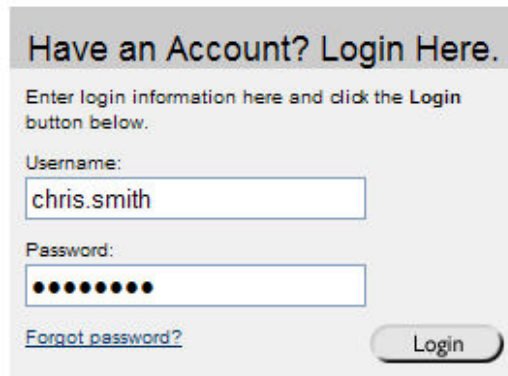
All students at MCC are given a college email. The email account is based on your student network account. Your email address is your MCC username followed by @muskegoncc.edu
Example: `firstname.lastname@muskegoncc.edu` – **chris.smith@muskegoncc.edu**



Access email at <http://www.muskegoncc.edu/email>

Blackboard

Each student will be provided with access to the Blackboard online learning system. Access Blackboard by going to the MCC homepage, choosing QuickLinks, and selecting Blackboard. Your Blackboard username is the same as your network username.



Network File Storage (H Drive)

Each student at MCC will have 25MB of storage space on the college network to storage documents and files related to classroom activities. This storage space will be available from both on and off campus so student can place work in the storage while on campus and then access the same data from off-campus via a valid Internet connection at [ftp.muskegoncc.edu](ftp://ftp.muskegoncc.edu) .

How to Access WebAdvisor for Students from the Muskegon Community College Home Page

1. Go to www.muskegoncc.edu .
2. Select Web Advisor.

Directories | A-Z Index | Site Map

Quick Links Search

ABOUT MCC

CONTACT US

Web Advisor

click HERE

3. Select Log In.

LOG IN

MAIN MENU

CONTACT US

Welcome Guest!

4. Enter your Username & Password and click submit once. Your username and password is the same as your network and email.
5. If you do not remember or you do not know your password please visit password reset page for student. <https://mccmail.muskegoncc.edu/pwreset/> or call Helpdesk - 1-866-718-5170
6. If you do not know your username please visit "whoami" page. <https://mccmail.muskegoncc.edu/pwreset/whoami.aspx> or call Helpdesk - 1-866-718-5170.

Log In

User ID:
 Password:

SUBMIT

7. Select Students from WebAdvisor Menu.

LOG OUT

MAIN MENU

CONTACT US

Students

Search for Sections to see availability

8. Select Search for Sections.

Registration

[Search for Sections](#)
[Register for Sections](#)
[Register and Drop Sections](#)

9. Select a term and at least one search criteria, then select submit to see results.

Term

Starting On/After Date Ending By Date

Subject	Course Level	Course Number
<input type="text" value="College Success Seminar"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon Tue Wed Thu Fri Sat Sun

10. Select a Course under the Section Name and Title to see Section Information.

Term	Status	Section Name and Title
Fall 2007	Open	CSS-100-F01 (0624) College Success Seminar

Title College Success Seminar

Section Number CSS-100-F01

Description

Credits 2.00 CEUs

Start Date 04 September 2007 End Date 20 December 2007

Academic Level UG - Undergraduate

Meeting Information

09/04/2007-12/20/2007 Lecture Tuesday, Thursday 10:10AM - 11:05AM

Faculty Contact

Faculty name

Phone

Extens

No Information Available

Prerequisites

None

Supplies

None

Register for Sections

11. Select "Register for Sections."

Registration

[Search for Sections](#)

[Register for Sections](#)

[Register and Drop Sections](#)

12. Select Search and Register for Sections.

[Search and register for sections](#)

13. Select a term and at least one search criteria then select submit to see results.

Term

Starting On/After Date Ending By Date

Subject	Course Level	C
College Success Seminar		

Sections Meeting After Sections Ending Before

14. Click the box of the section you want.

Select Section (s)	Term	Status	Section Name and Title	Location
<input type="checkbox"/>	Fall 2007	Open	CSS-100-F01 (0624) College Success Seminar	

SUBMIT

15. Your selection is added to "Preferred Sections," but you will not be registered until you click "Register," then "Submit."

Preferred Sections

Action	Term	Section Name and Title
<input type="text" value="Register"/> <input type="text" value="Register Pass/Fail"/>	Fall 2007	CSS-100-F01 (0624) College Success Seminar

SUBMIT

16. When your registration has been processed, print the screen for your records.

The following request(s) have been processed:

Term	Status	Pass/Audit	Section Name and Title	Lo
Fall 2007	Registered for this section		CSS-100-F01 (0624) College Success Seminar	

Here are all of the sections for which you are currently registered:

17. Making a payment - Complete form and "Submit."

Payment Amount	Balance	Description
<input type="text"/>	37.00	Fall 2007, Student Receivable

Total Amount Due 37.00

SUBMIT

18. Select Register for Sections.

19. Select Manage My Waitlist.

20. Manage My Waitlist will list all sections that you have requested waitlist status.

21. When a seat becomes available you have options that allow you to register or remove the waitlisted section.

Manage My Waitlist

[Manage my waitlist](#)

Use this option if you would like to register or remove sections that you are currently waitlisted in.

Action	Waitlist Status	Expire Date	Term	Section Name and Title
<input type="text" value="Remove"/> <input type="text" value="Register"/> <input type="text" value="Register Pass/No Pass"/> <input type="text" value="Audit"/>	Active		Fall 2007	BUS-179-141 (141) Keyboarding

Here are all of the sections for which you are currently registered: