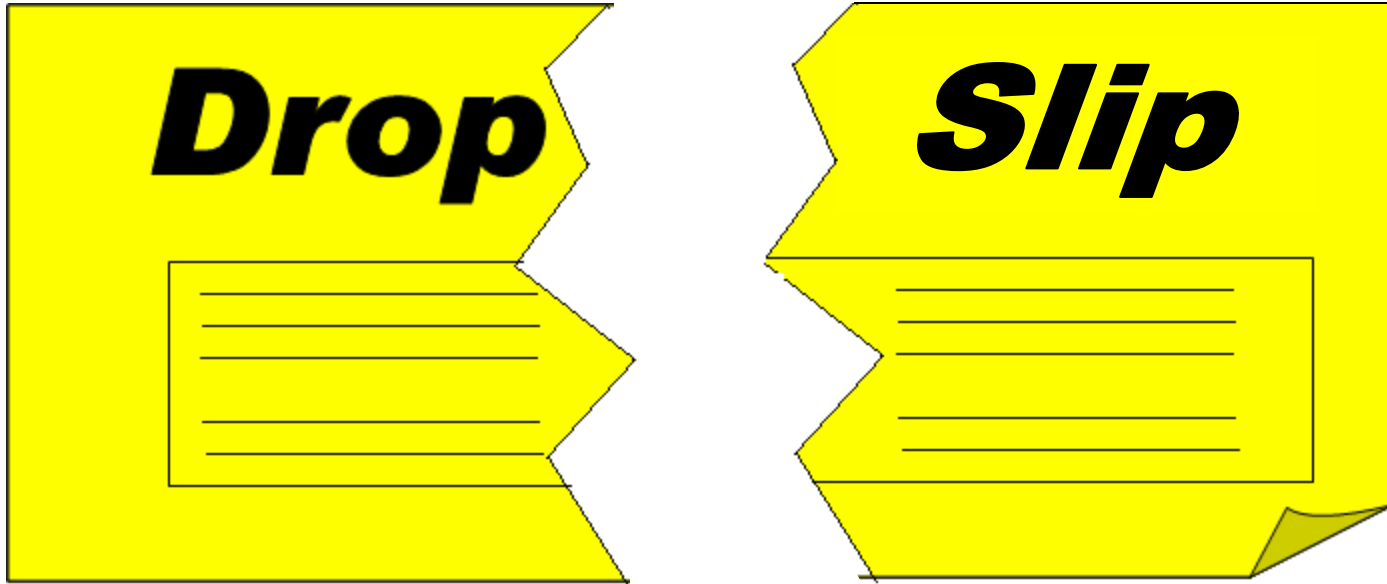




NO MORE WP & WF!



NO MORE DROP SLIPS!
(that you have to sign)

IF STUDENT NEVER ATTENDED CLASS

Regular start classes: check NEVER
ATTENDED box.

Late Starting Classes: Check NEVER
ATTENDED box.

In either case: DO NOT ENTER A DATE.

Final Grading

Class Name BUS-101-S01
 Title Principles of Accounting I
 Location
 Term Summer 2009

Instructor
 Jane D. Teacher

CLICK ON THIS BOX

Student	ID	Status	Grade	Expire Date	Last Date of Attendance	Never Attended	Inter Gr 1	Inter Gr 2	Inter Gr 3	Inter Gr 4	Inter Gr 5	Inter Gr 6	Class	Credits	CEUS	Cross-Listed Section
Hendrix, Jimmy	0133122	A				<input type="checkbox"/>							SO	4.00		
Jackson, Michael	0161175	A				<input type="checkbox"/>							FR	4.00		
Jagger, Mick M.	0062526	A				<input type="checkbox"/>							FR	4.00		
Manilow, Barry	0103605	A				<input checked="" type="checkbox"/>							SO	4.00		
No Show, Brandon M.	0111283	A				<input checked="" type="checkbox"/>							SO	4.00		
Rock, Kid	0000474	A				<input type="checkbox"/>							SO	4.00		
Smart, Susie L.	0053699	A				<input type="checkbox"/>							SO	4.00		
Springsteen, Bruce	0000328	A				<input type="checkbox"/>							FR	4.00		
Stopped Attending, Dawn M.	0107732	A				<input type="checkbox"/>							FR	4.00		
Where Have You Been, Dennis C.	0153373	A				<input type="checkbox"/>							SO	4.00		

SUBMIT

If Student Never Attended....

IF STUDENT ATTENDED BUT STOPPED COMING
OR
YOU ARE DROPPING STUDENT

Enter date in **DATE OF LAST ATTENDANCE** box.

For 15 week classes: Do this by the day prior to Final Exam Week.

For early ending classes: Do this by one day prior to end date of section.

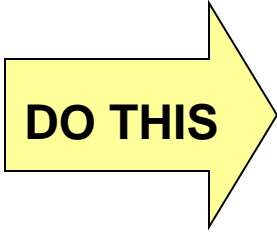
In either case: **DON'T FILL OUT A DROP SLIP!**

**ENTER DATE LAST
ATTENDED HERE**

Student	ID	Status	Grade	Expire Date	Last Date of Attendance	Never Attended	Inter Gr 1	Inter Gr 2	Inter Gr 3	Inter Gr 4	Inter Gr 5	Inter Gr 6	Class	Credits	CEUS	Cross-Listed Section
Hendrix, Jimmy	0133122	A				<input type="checkbox"/>							SO	1.00		
Jackson, Michael	0161175	A				<input type="checkbox"/>							FR	1.00		
Jagger, Mick M.	0062526	A				<input type="checkbox"/>							FR	1.00		
Manilow, Barry	0103605	A				<input type="checkbox"/>							SO	1.00		
No Show, Brandon M.	0111283	A				<input type="checkbox"/>							SO	1.00		
Rock, Kid	0000474	A				<input type="checkbox"/>							SO	1.00		
Smart, Susie L.	0053699	A				<input type="checkbox"/>							SO	1.00		
Springsteen, Bruce	0000328	A				<input type="checkbox"/>							FR	1.00		
Stopped Attending, Dawn M.	0107732	A			07/30/2009	<input type="checkbox"/>							FR	1.00		
Where Have You Been, Dennis C.	0153373	A			07/29/2009	<input type="checkbox"/>							SO	1.00		

If Student Stopped Coming....

ENTERING THE FINAL GRADES...



DO THIS

Student completed class with grade of D- or better: Enter grade, but no date.



OR THIS

Student completed class but failed: Enter grade of E and ending date of class in date area.



OR THIS

Student stopped coming and you choose to give an E grade: Enter grade of E and date student last attended.



OR THIS

Student is getting an Incomplete: Enter an I in the grade area and due date for completion of work. Don't fill out an Incomplete Form.

As always

The Choice is Yours!

Remember:

- For Students that **don't show up**, check
“Never Attended”
- For Students that **disappear**, enter
“Date of Last Attendance”.

MORE INFORMATION COMING ABOUT
FINAL GRADES LATER THIS
SEMESTER.....

Thanks!