



MUSKEGON COMMUNITY COLLEGE Student Employee Evaluation

_____ Student Name _____ Student Number _____

_____ Supervisor _____ Department _____

Please review the criteria that has been set for evaluating student employees. This information is meant for constructive criticism and to assist student employees to grow. We are an institution of education and that also means teaching for the workforce upon graduation.

*TRAITS	Excellent	Very Good	Good	Fair	Poor
Dependability					
Ability to learn					
Relationship with others					
Judgment					
Work habits					
Quality of work					
Quantity of work					
Communication skills					
Leadership qualities					
Organizational skills					
Confidentiality					

*See Evaluation Criteria Supplement

Attendance

Times late _____ Reason _____

Times absent _____ Reason _____

Summary: Please comment on strengths and weaknesses in relation to the above traits. _____

Recommendations: _____

Supervisor's Signature _____ /____/____
Date

I have read the evaluation and my Supervisor reviewed it with me.

Student's Signature _____ /____/____
Date

cc: Student Placement, Supervisor, Student