MCC Assessment Committee  
Meeting Minutes  

July 28, 2011  
Room 207  

Present: Tracy Lee, Chris VanOosterhout, Ed Breitenbach, Pam Brown, Kathy Pollock  

To begin, the committee looked over and approved the minutes from the meeting on June 30.  

Next, the group examined suggested changes to draft 5 of the General Education Outcomes. After carefully discussing each of the proposed changes, the group was not in favor of adopting any of the proposed revisions.  

Following this discussion, the consensus of the group was to approve the proposed General Education Outcomes. Other discussion focused on the article “Learning Outcomes Assessment in Community Colleges” which was emailed to committee members by Sherri, as well as the outcomes submitted by Andy from Miami Dade. Concerning the outcomes from Miami Dade, the group felt that these were nice but were already covered in our draft proposal and may be difficult to measure.  

Next, the group looked at the handout on the 53 top classes at MCC. This document is based on enrollment numbers from the 2009-2010 school years. The group thought this information may be useful when the committee starts to look at which General Education outcomes align best with which courses.  

After this discussion, the committee talked about the assessment breakout session for faculty seminar days. Some ideas the group had for this event included the following:  

- Ed is willing to do a big picture overview of assessment in a 5 minute lightning round (currently titled: “Assessment at MCC: past, present, and future”  
- At the assessment breakout session, Kathy is willing to present the proposed chart of General Education Student Learning Outcomes, explain the purpose, and clarify why we need to work on these assessment-related projects.  
- At the breakout session, another idea is to develop a ‘phantom student’ and possibly a ‘phantom teacher’ to demonstrate to faculty members how the proposed chart of General Education Student Learning Outcomes will be used in a classroom setting. Tracy is willing to think through and flush out this idea.  
- At the breakout session, faculty will be asked to identify current assessments they already use that will work to meet the competency or student learning outcome.  
- Pam is willing to make an updated chart based on any new revisions and will remove ATD and other information that is not directly related to assessment.  
- The group had the idea to personally invite selected faculty members from a variety of departments in order to update them on the process, get their feedback regarding where the proposed General Education Student Learning Outcomes could be assessed, and get some buy-in for the assessment process.  

The next meeting is scheduled for August 22 from 12-1 in the nursing lab.