MCC Assessment Committee

Meeting Minutes April 14, 2011 3:00 – 4:05

Present: Pam Brown, Kathy Pollock, Sherri Chandler, Larry Visconti, Marcia Truxton, Tracy Lee, Ed Breitenbach, Anne Meilof, JB Meeuwenberg, Erin Hoffman, Chris VanOosterhout, Andy Wible

Ed gave an update on the effort to get the MCC Assessment Committee inserted into the IAC Bylaws as a permanent standing committee under article V. At the last IAC meeting on April 13, 2011, the Bylaws change was approved by a unanimous vote. The MCC Assessment Committee is now recognized in the IAC bylaws as a permanent standing committee. As part of the motion that was approved, the Dean of Instruction and Assessment will give an assessment related report at the future IAC meetings.

Next, Kathy gave an update on the work of the Gen. Ed. subcommittee charged by the IAC with looking at and revising MCC’s General Education outcomes. The subcommittee has met once and made some progress. More work needs to be done as the subcommittee tries to make one list of quality General Education outcomes that can be measured. The next meeting will be on April 29 at 1:00.

Ed and Pam gave updates on the recent Higher Learning Commission conference in Chicago. Pam talked about the new Lumina Degree Profile chart and how this chart can be used to identify what students in an associate’s degree program should know. Ed shared about how Dr. Nesbary and Teresa Sturrus presented to a large group during the PEAQ Self-Study session about how MCC’s Self-Study process was organized and carried out. The Higher Learning Commission felt our self-study report / process was of very high quality, with the only problem area being assessment.

Next, the committee looked at drafts of mission and vision statements, and the group approved wording for each statement.

The new Mission Statement of the MCC Assessment Committee states,

**To promote and coordinate meaningful assessment practices at Muskegon Community College that will improve student learning.**

The new Vision Statement of the MCC Assessment Committee states,

**Our college community will engage in meaningful assessment practices to improve student learning.**

Next, the committee examined a draft of possible goals for the next six months. Discussion focused on what courses will be targeted for embedded assessments. Overall, these goals looked good to the committee.

After this discussion, the committee looked at a draft of a conceptual map of how the assessment process can work. There was some discussion on this topic.

The next meeting is scheduled for Thursday, May 12.