

The Higher Learning Commission

Muskegon Community College Annual Institutional Data Update (AIDU) System

2009 Annual Institutional Data Update

Institution

Name	Muskegon Community College
Address	221 S. Quarterline Rd.
City	Muskegon
State	MI
Postal Code	49442
Phone	231-773-9131
Fax	231-777-0312
Website	www.muskegoncc.edu
Associations	American Association of Community Colleges

✔ Contact Information

✔ Contact Type	Name	Title	Address	City	State	Postal Code	Phone	Fax	Email
✔ Chief Executive Officer	Dr. Dale K. Nesbary	President	221 S. Quarterline Rd.	Muskegon	MI	49442	231-777-0311	231-777-0312	dale.nesbary@muskegoncc.edu
✔ Chief Academic Officer	Ms. Teresa Sturru	Chief Academic Officer	221 S. Quarterline Rd.	Muskegon	MI	49442	231-777-0251		teresa.sturru@muskegoncc.edu
✔ Chief Financial Officer	Ms. Diana Osborn	Chief Financial Officer	221 S. Quarterline Rd.	Muskegon	MI	49442	231-777-0350	231-777-0312	diana.osborn@muskegoncc.edu
✔ Data Update Coordinator	Ms. Anne L. Meilof	Director of Institutional Research and Development	221 S. Quarterline Rd.	Muskegon	MI	49442	231-777-0332	231-777-0531	Anne.Meilof@muskegoncc.edu
✔ Accreditation Liaison	Teresa Sturru	Vice President of Academic Affairs	221 S. Quarterline Rd.	Muskegon	MI	49442	231-777-0251		teresa.sturru@muskegoncc.edu

✓ Federal Compliance

✓ Student Identity

Based on the Federal definitions, do you offer any distance education or correspondence courses?	Yes
Student Identity Process Exists?	Yes
Current Methods Employed	Student ID/User ID and password or passphrase Physical proctoring for exams (e.g. test centers) Writing style software for anti-plagiarism (Turnitin) Answering questions in the midst of testing Other (please explain in Other Methods)
Do you re-verify student identity at exams or other evaluations?	Yes
Process Implementation Timeframe	
Methods Under Consideration	
Other Methods	Faculty members are encouraged to learn their students' "voice." The following are recommendations to faculty when they are developing an online course: weekly discussion board assignments; use of instant messaging software (e.g., Wimba Pronto), which is available to all faculty and students (microphones can be used with it also); Webcam usage; and test grades alone should not ensure passing of a course.

✓ Academic Calendar

Academic Calendar	Semester
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✓ Sanction Agencies

Has any accrediting agency (specialized, professional, or institutional) applied sanctions or withdrawn accreditation within the last year?	No
Sanction Agencies	

✓ Refund Policy

Does the institution have a formal student refund policy?	Yes
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✔ Student Headcount by Level

✔ Type	2009	2008	2007	2006
✔ Full-Time Undergraduate	2,118	2,022	1,755	1,834
✔ Part-Time Undergraduate	3,026	2,764	2,855	2,734
✔ Full-Time Graduate	0	0	0	0
✔ Part-Time Graduate	0	0	0	0
✔ Full-Time Post-Baccalaureate First Professional	✘	0	0	0
✔ Part-Time Post-Baccalaureate First Professional	✘	0	0	0

✔ Student Headcount by Category

✔ Type	2009	2008	2007	2006
✔ Certificate-Seeking Undergraduate	418	597	231	228
✔ Degree-Seeking Undergraduate	3,323	3,133	5,111	5,055
✔ Post-Baccalaureate Certificate Seeking	0	0	0	0
✔ Post-Baccalaureate Degree-Seeking	0	0	0	0

✔ Total Entering Undergraduate Headcount

✔ Type	2009	2008	2007	2006
✔ Full-Time Entering	762	483	902	732
✔ Part-Time Entering	549	405	746	528

✔ Institutional Headcount

✔ Type	2009	2008	2007	2006
✔ Full-Time Faculty	96	95	96	102
✔ Part-Time Faculty	163	179	171	141
✔ Full-Time Administration	42	38	40	36
✔ Part-Time Administration	0	0	0	0
✔ Full-Time Staff	59	73	65	79
✔ Part-Time Staff	18	5	17	7

✔ Certificates & Degrees Awarded

✔ Type	2009	2008	2007	2006
✔ Certificates Awarded	120	123	106	111
✔ Associate's Degrees Awarded	374	402	296	410
✔ Bachelor's Degrees Awarded	0	0	0	0
✔ Master's Degrees Awarded	0	0	0	0
✔ Specialist's Degrees Awarded	0	0	0	0
✔ Doctor's Degrees Awarded	0	0	0	0
✔ Post-Baccalaureate First Professional Degrees Awarded	✘	0	0	0

✔ Degree Programs

✔ Type	2009	2008	2007	2006
✔ Associate's Degree Programs	41	41	40	62
✔ Bachelor's Degree Programs	0	0	0	0
✔ Master's Degree Programs	0	0	0	0
✔ Specialist's Degree Programs	0	0	0	0
✔ Doctor's Degree Programs	0	0	0	0
✔ Post-Baccalaureate First Professional Degree Programs	✘	0	0	0

✔ Certificate Programs

✔ Type	Current	Previous
✔ Total number of certificates offered	48	49
✔ Of the total number of certificates, how many are Title IV eligible?	38	29
This listing is provided for informational purposes only. The section lists Title IV eligible certificates, where the courses are not a subset of courses extracted from existing degree programs with 50% or more being courses specifically developed for the certificate program		None

✔ Off Campus Activities - Branch Campuses

✔	Location	Name	Status	Opened	Closed	Address	City State Zip	Country	Prev HC	New HC	Edit Chg
None											

✔ Off Campus Activities - Additional Locations

✔	Location	Name	Status	Address	City	State	Country	Previous HC	New HC	Editorial
	None									

✔ Off Campus Activities - In State Course Locations

✔ Type	Current	Previous
✔ Number of Locations	9	7
✔ Total Headcount of these Locations	489	307

✔ Off Campus Activities - Out of State & Out of US Course Locations

✔	Location	Name	Status	Opened	Closed	Address	City State Zip	Country	Courses	Prev HC	New HC	Edit Chg
None												

✔ Dual Enrollment

✔ Type	Current	Previous
✔ Total Dual Enrollment Student Headcount	245	196
✔ Do any of your Dual Enrollment arrangements culminate in the granting of a degree while the student is still enrolled in High School?	No	No

✔ Distance Education & Correspondence Programs

Distance Education HC

Correspondence Education HC

✔ Name	Type	Modality	CIP	Program Level
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None

✔ Contractual Arrangements & Consortia (Including Dual Degree)

✔	Type	Entity	State	Country	CIP	Program Level	Percentage	Relationship	Accreditor	Effective Date	Headcount
	None										

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