I. Welcome

II. Agenda Approval
   November agenda

III. Minutes Approval
   October 2009 meeting minutes

IV. Old Business
   Maintaining email accounts for retired full-time MCC employees (Mike)

V. New Business
   A. Software/Equipment Requests (Mike)
      o Currently:
         1. Someone fills out request form
         2. Gets it signed
         3. Request gets approved or not approved by appropriate VP
         4. A budget code gets assigned to approved request
         5. OIT prices and acquires requested software/equipment
      o Issues:
         1. Surprises can occur when requests cost more than expected.
         2. Way for people to be kept up-to-date on the request’s current status.
      o Needed: New policy and some guidelines for request fulfillment.

   B. Technology Council Policies and Web pages on College’s Web site (Tim)
      o Posting and maintaining email, wireless and network access policies.
      o Posting minutes and agendas from 2008-2009 academic year and this year.

VI. Sub-Committee and Informational Reports
   A. Instructional Technologies Sub-Committee (Jason)
      o New committee members Dale Devries and Nate Ayers
   B. MCCDAG report (Mike)
   C. MCCDUG report (Lori)
   D. Network Access Policy status (Mike)

VII. Announcements
   A. No December meeting
   B. January meeting January 25