Counseling and Advising Center

Hours and Location

Monday-Thursday 8:00am to 7:30pm
Friday 8:00am to 4:30pm

Walk-in Hours:
Monday-Tuesday 10:00am to 6:00pm
Wednesday-Friday 10:00am to 4:00pm

Located in Room 101
Muskegon Community College Campus

For more information
or to schedule an appointment
call (231)777-0362

Muskegon Community College is an equal opportunity institution and does not discriminate on the basis of race, color, religion, gender, national origin, marital status, sexual orientation, political persuasion, disability, height, weight, or age in any of its educational programs, activities and employment.

Ready to Succeed?
Start your journey towards success by completing these steps. Along the way there will be knowledgable staff ready to help you.
Getting Started

Enrollment Checklist

- **Apply to MCC Online**
  
  Apply online today! If you attended Muskegon Community College in the past, but it has been more than five years have since your last class, you will need to Apply for Readmission.

- **Submit a final high school or GED transcript to MCC**
  
  MCC can only accept official transcripts, which can be sent to us through the online Docufide system, or mailed directly from your high school. Please send official transcripts to:

  Enrollment Services
  Muskegon Community College
  221 S. Quarterline Rd.
  Muskegon, MI 49442.

- **Transfer your credits**
  
  If you have attended other colleges, request an official transcript be sent from your previous college’s Records Department to the address above, Attention: Transfer Evaluation.

- **Apply for financial aid**
  
  
  Apply for financial aid by submitting a Free Application for Federal Student Aid (FAFSA). Worksheets to assist you are available at the Student Welcome Center.

- **Take the COMPASS Placement Test**
  
  Call Testing Services at (231)777-0394 to schedule a time. Placement assessments are in Reading, Writing, and Math. You may be exempt from portions of the COMPASS test if you meet one of the following:

  - ACT Reading: 19+
  - MME Reading: 1 or 2
  - ACT Writing: 19+
  - MME Writing: 1 or 2
  - ACT Math: 20+

  Transfer Students: 15 or more college credits with minimum 2.0 GPA

  Official ACT/MME scores or college transcripts must be on file to waive COMPASS testing.

- **Attend New Student Orientation**
  
  To register for your orientation session, please visit Enrollment Services in Room 108, or call (231) 777-0454.

- **Meet with a MCC Academic Counselor**
  
  MCC counselors specialize in specific areas of study to better help students determine which classes are necessary for the degree or program they are pursuing. Make an appointment with an academic counselor in Room 101, or call (231) 777-0362.

- **Check your Username and Password**
  
  Check your Username or Reset your Password to access WebAdvisor.

- **Register for Classes Online**
  
  [https://webadv.muskegoncc.edu/](https://webadv.muskegoncc.edu/)
  
  Log into WebAdvisor using your new username and password. If you need help registering for classes, the staff at the Student Welcome Center will assist you.

- **Get an MCC One Student ID Card**
  
  Bring your class schedule and picture ID to the Information Commons (second floor of the Library) to have your MCC Student ID photo taken.

For more information or to make an appointment, call the Counseling & Advising Center at (231) 777-0362 or visit [muskegoncc.edu/onlineadvising](http://muskegoncc.edu/onlineadvising).