



**BOARD OF TRUSTEES
MINUTES – BOARD MEETING
July 14, 2010
Conference Room 400Z**

Present: Dorothy Lester, Don Crandall, Nancy Frye, Bob Jacobs, Ann Oakes, Roy Portenga and Larry Wright

The meeting was called to order at 12:31 p.m.

1. Agenda –
Trustee Wright moved approval of the agenda; second. Vote unanimous; motion carried.
2. Minutes –
Trustee Portenga moved acceptance of the minutes as presented; second. Vote unanimous; motion carried.
3. Public Comments –
None were given.
4. Consent Agenda (*Board Action Required*) –
Trustee Crandall moved approval of the consent agenda; second. Vote unanimous; motion carried.
 - A. Budget/Finance –
 1. Treasurer and Financial Reports
 2. Enrollment Report
 - B. Personnel –
 1. Personnel Report
 2. Appointments
 - Computer Information Systems Faculty – John Johnson
Mr. Johnson was in attendance at the meeting and was welcomed and introduced.
5. Non Operational –
 - A. Finance Committee Report –
None was given.

- B. Personnel Committee Report –
None was given.
- C. MCCA Report –
Included in the Board packet.
- D. Approval of Separate Bank Account for the Foundation of MCC –
Trustee Portenga moved approval; second. Vote unanimous; motion carried.
- E. Approval of Foundation Board Member, Dr. Wayne Barrett –
Trustee Crandall moved approval; second. Vote unanimous; motion carried.
- F. Approval of Foundation Board Member, Diana Osborn –
Trustee Frye moved approval; second. Vote unanimous; motion carried.
- G. Permission to Post Accountant Position –
Trustee Crandall moved approval; second. Vote unanimous; motion carried.
- H. Permission to Purchase 104 Microscopes –
Trustee Oakes moved approval; second. Vote unanimous; motion carried.
- I. Permission to Purchase Gas Chromatograph –
Trustee Crandall moved approval; second. Vote unanimous; motion carried.
- J. Approval of Bid to Replace Roof System –
Trustee Wright moved approval; second. Vote unanimous; motion carried.
- K. Permission to Post Executive Director of Human Resources Position –
Trustee Wright moved approval; second. Vote unanimous; motion carried.
- L. Endorsement of Administrative Reorganization Structure –
Trustee Crandall moved endorsement of the administrative reorganization structure as presented with the updated organization charts; second.

Discussion: The detailed information received at the Board Work Session was appreciated and cleared up a lot of unanswered questions that the Board had. Modifications and changes can be done without Board approval.

Vote unanimous; motion carried.
- M. Approval of Clerical Contract – *Information provided at Executive Session on Monday, July 12, 2010*

Trustee Crandall moved acceptance of the new clerical contract as negotiated; second. Vote unanimous; motion carried.

6. Old Business –

A. APS Manual Updates –

Trustee Crandall moved approval of modifications in the APS Manual as highlighted in the change document pages 46-68. Trustee Portenga offered a friendly amendment that the effective date of July 1, 2010 be added. Trustee Crandall offered a friendly amendment that the word “shall” on page 57 3. E. be removed. Trustee Oakes offered a friendly amendment that “(100)” in parentheses needs to be added on page 57 XI. B.; Trustee Crandall accepted all the friendly amendments; second. Discussion ensued, particularly over sick leave language. Vote unanimous; motion carried.

7. New Business –

None given.

8. Board of Trustees Policy Manual Update –

None given.

9. Announcements –

A. Dr. Nesbary reported that there will be a college-wide forum to communicate the components of the reorganization to staff. This will be an ongoing process over the next year.

B. President Nesbary announced that he approached the Board and asked that he not be given a pay increase at this time, indicating that if MCC is going to be asking people to sacrifice, then it starts at the top.

C. President’s Report

- West Michigan Strategic Alliance News Release – *copy in Board packet.*
- Articulation Agreements with Ferris State University for Bachelor of Science Degrees in Computer Information Systems and in Television and Digital Media Production – *copies in Board packet.*
- Achieving the Dream Kickoff Training updates were given at the Study Session on Monday, July 12, 2010.
- Reminder of the July 30 – Reach for the Stars Golf Outing.

With no further business, Trustee Oakes made a motion to adjourn; second. Vote unanimous; motion carried. The meeting was adjourned at 12:55 p.m.

Minutes submitted by Trustee Portenga.

/csd