



**BOARD OF TRUSTEES
BOARD MEETING MINUTES
February 23, 2011
Conference Room 400Z**

Present: Ann Oakes, Don Crandall, Nancy Frye, Dorothy Lester, Sean Mullally & Diana Osborn

Absent: Larry Wright

The meeting was called to order by Vice Chair Oakes at 12:34 p.m.

1. Agenda –

Trustee Frye made a motion to accept the agenda as presented; second.

Trustee Lester made a friendly amendment, removing Item 4. B. 8. from the consent agenda.

Trustee Frye made a motion to accept the agenda as amended; second. Vote unanimous; motion carried.

2. Minutes –

Trustee Lester made a motion to accept the revised minutes included in the Board packet, with a correction made to page 13; second. Vote unanimous; motion carried.

3. Public Comments –

Vice Chair Oakes announced that Trustee Sean Mullally's father, Richard Mullally, was in attendance at today's meeting.

4. Consent Agenda (*Board Action Required*) –

Trustee Lester made a motion to accept the consent agenda; second. Vote unanimous; motion carried.

A. Budget/Finance –

1. Treasurer and Financial Reports –

2. Student Success Report –

a. Enrollment –

b. Achieving the Dream –

B. Personnel –

1. Personnel Report –

2. Permission to Post Dean of Instruction and Assessment –
3. Permission to Hire Full Time Counselor – Tonia Lans –
4. Ratification of Appointments Department Chairperson and Coordinators Stipends, Extra Contractual Assignments and Adjunct Faculty –
5. Request for Proposal – Group Insurance Broker/Agent –
It was noted that there was no reference to MCC being an Equal Employment Opportunity institution and also that MCC works with organizations who are also EEO. It was requested that this be added to the RFP.
6. Permission to Purchase Document Imaging –
7. Finance Committee Meeting – Request to Return to Closed Format –

5. Business Non Operational –

A. Finance Committee Report –

Nothing additional to report.

B. Personnel Committee Report –

Nothing additional to report. The committee has not yet had a meeting. They will meet next month, at the same time as the Finance Committee, and will meet on a monthly basis.

C. MCCA Report –

D. Approval of Foundation Board Member, Larry Visconti –

Read by Trustee Frye.

Motion by Trustee Osborn to approve as presented; second; Vote unanimous; motion carried.

President Nesbary introduced Larry Visconti and Roy Cowdery, Vice Chair of the Foundation Board. Larry Visconti commented that he appreciates the opportunity to serve on the Foundation Board and looks forward to working with everyone.

6. Old Business –

A. University Park Golf Course Contract –

Information was provided, as requested; the Board is awaiting additional information on revenue and expenses, which will be provided as soon as it is available.

At the January meeting the Board discussed the extension and going forward with an RFP. This item will be kept on the agenda under Old Business, with the expectation of the Board that a full accounting, including an income and revenue statement and a draft of the RFP will be provided as it moves forward.

Ron Bush requested permission for the RFP to come before the Board at the April meeting, requesting permission to issue an RFP for the golf course.

Trustee Crandall made a motion to postpone action on the University Park Golf Course contract until the April meeting; second. Vote unanimous; motion carried.

Trustee Frye made a motion to approve the one year lease agreement for the golf course with GolfScape, Inc.; second.

This will be kept on the agenda for review in a couple of months, to review the RFP for next year and the financial operations. A clarification was requested on the timeline and Ron Bush confirmed that the extension goes to November 1, 2011. It was also noted that the contract requires Board review annually; and with it expiring in November, a request was made that it be brought to the Board well in advance, so the Board can get the information needed to make a decision well in advance of the renewal.

Vote unanimous; motion carried.

7. New Business –

A. Proposed Retreat Dates and Topics for 2011

All Board members received a letter from Chair Wright requesting retreat dates and topics be mailed to him by 2/28/11.

8. Board of Trustees Policy Manual Updates –

A. Review Summary of Changes Made Since Last HLC Reaccreditation 2000 – 2010 and Update Language as Needed –

Still in process. The Board will continue to leave this on agenda for updates.

9. Announcements –

A. President's Report –

President Nesbary commented that the community college president's are meeting with John Nixon, State Budget Director, next Wednesday to discuss the status of state appropriations and will report back on those conversations. At this point, MCC has a hold harmless level of funding, meaning we have the same funding as last year. The basic purpose of the meeting is to thank the budget director and governor for their work and ask for continued support.

B. President's Message, February 2011 –

C. Departmental Updates –

D. Whistle Blower Policy Presentation – Ron Bush

Ron Bush was thanked for his presentation on Monday.

The following questions were presented by the Board:

1) Does the Whistleblower Policy need to be approved by the Board?

2) During discussions Monday, the Board requested the policy be enhanced with both oversight and reporting capabilities. Should the policy come back to the Board as an action item, with the enhanced policy and oversight built in? Discussion ensued.

Trustee Crandall made a motion that the Whistleblower policy be restructured as a Board policy reflecting the issues that have been outlined and be brought back to the Board for action in March; second. Vote unanimous; motion carried.

10. Collective Bargaining Update – Request for Closed Door Session

This was handled at the study session on Monday, February 21, 2011.

Announcements

- Vice Chair Oakes thanked Teresa Sturuss and her staff for the wonderful adjunct faculty dinner and play, stating it was a very enjoyable event. She also reminded everyone of the Love in Action event tomorrow, which is also a wonderful event.
- Trustee Lester added that she and her husband attended the play and MCC has such great talent. It was very enjoyable and she was impressed by the quality of talent that MCC has and MCC is to be commended. She asked that someone let Sheila Wahamaki know that it was great.
- Vice Chair Oakes attended the ACCT National Legislative Summit last week and handouts were distributed at Monday's Study session, which included some items for consideration as the Board looks at scheduling retreats. An additional handout was distributed and discussed by Vice Chair Oakes regarding topics discussed at the summit. All information from this summit will be available in the Board storage area in the Board room at MCC.

With no further business a motion was made by Trustee Crandall to adjourn the meeting; second. Vote unanimous; motion carried. The meeting was adjourned at 1:03 p.m.

Minutes submitted by Trustee Frye.

/csd