



Muskegon Community College

221 S. Quarterline Road • Muskegon, Michigan 49442

BOARD OF TRUSTEES REGULAR MEETING

April 21, 2010

12:30 p.m. in room 400Z

MINUTES

Present: Dorothy Lester-Chair, Don Crandall, Nancy Frye, Robert Jacobs, Ann Oakes, Roy Portenga and Larry Wright.

The meeting was called to order at 12:32 p.m.

I. Agenda –

Motion by Trustee Wright to accept the agenda as presented; second. Vote unanimous; motion adopted.

II. Minutes –

Motion by Trustee Crandall to accept the minutes as presented; second. Vote unanimous; motion adopted.

III. Public Comments –

There were no public comments.

IV. Consent Agenda –

Motion by Trustee Crandall to accept the consent agenda as presented; second. Vote unanimous; motion adopted.

V. Non Operational –

A. Finance Committee Report –

Given at Board Study Session; no further discussion.

B. Personnel Committee Report –

Given at Board Study Session; no further discussion.

C. MCCA Report –

Given at Board Study Session; no further discussion.

BOARD OF TRUSTEES
DOROTHY LESTER, Chair

LARRY WRIGHT, Vice-Chair
DONALD CRANDALL, MD, Treasurer
ROY J. PORTENGA, Secretary

NANCY FRYE, Trustee
ANN D. OAKES, Trustee
ROBERT J. JACOBS, Trustee

- D. Permission to seek a contract with CSS USA for Security Services –
Motion by Trustee Portenga to grant permission to negotiate a contract with CSS USA for security services at Muskegon Community College; second. Vote unanimous; motion adopted.
- E. Permission to Purchase (2) Haas Computer Numerical Control (CNC) Machine Tools –
Pricing and payment source information was added, as requested.
Motion by Trustee Wright to approve the revised purchase request for (2) Haas CNC Machine Tools; second. Vote unanimous; motion adopted.
- F. University Park Golf Course Mower Replacement –
Motion by Trustee Oakes to grant permission to seek sealed bids for the replacement of the 1993 Toro Tri-Plex rough mower; second. Vote unanimous; motion adopted.
- G. Engineering Services –
Motion by Trustee Crandall to grant permission for MCC Administration to negotiate a contract for Engineering Services with Century A & E as outlined in the RFP and response for a total not to exceed \$27,400; second. Vote unanimous; motion adopted.
- H. Transfer of Funds –
The transfer from the General Fund to the RRR Fund would be used to pay the Siemens performance contract and the current RRR Fund monies will be used for other purchases.
Motion by Trustee Portenga that \$800,000 from the 2008-2009 year end surplus be transferred to the RRR Fund, leaving \$483,696 in the General Fund Balance; second. Vote unanimous; motion adopted.
- I. New Certificate Program: Bio-Fuels/Battery Technician –
Information was included in the Board Packet related to this program.
- J. Tuition and Fees –
Tuition and Fee increases effective Fall 2010 were presented to the Board for review and approval. Concern was voiced that an increase will present economic challenges for students to attend college in an already distressed economy. Even with the increase, it was noted Muskegon Community College tuition is still a great deal when compared to other institutions. In addition, there is a need to prepare now for state and property tax cuts anticipated in the future.
Motion by Trustee Crandall that the tuition rates and fees for 2010-2011 will be \$77 per credit hour in-district; \$135 out-of-district; and \$185 out-of-state effective Fall 2010; second; vote unanimous; motion adopted.

K. Fortu Resolution –

Motion by Trustee Wright that the Board of Trustees formally commends and thanks Alan Greenshields and Fortu Holding Ag Switzerland for their generous donation of five reference books; additionally, a formal thank you will be placed on a plaque and certificates signed by the Board will be framed and presented to Fortu and Senator Gerald Van Woerkom in recognition of this gift; second. Vote unanimous; motion adopted.

VI. Old Business –

- A. Ferris, Western & GVSU Collaboration each gave presentations on Monday at the Board Study Session. No further discussion.

VII. New Business –

None offered.

VIII. Board of Trustees Policy Manual Update –

None requested.

IX. Announcements –

- A. President's Report.
- B. Handouts were given to the Board outlining the commencement schedule.
- C. Upcoming Board of Trustee scholarships and presentation to local high school students at their upcoming awards ceremonies will occur in May and June. The deadline for submitting scholarship requests is May 7th and recipients will be announced the week of May 10th. Board members will be contacted in early May to schedule scholarship presentations to approximately 16 area high schools.
- D. The Green Renewable Energy Celebration will take place on the green roof following today's Board meeting.

Motion to adjourn at 12:58 p.m. by Trustee Crandall; second. Vote unanimous; meeting adjourned.

Minutes submitted by Trustee Portenga

/csd