



**BOARD OF TRUSTEES
BOARD MEETING MINUTES
March 16, 2011
Conference Room 400Z**

Attendees: Larry Wright, Don Crandall, Dorothy Lester, Sean Mullally & Diana Osborn

Absent: Nancy Frye and Ann Oakes

Chair Wright opened the meeting at 12:28 p.m., honoring Trustee Lester, who has given a lot of service in many different capacities to MCC. Trustee Lester recently completed her duties as Chair of the Board and, as a token of appreciation, was presented with a gift.

1. Agenda –

Trustee Lester made a motion to approve the agenda; second. Vote unanimous, motion carried.

2. Minutes –

Trustee Osborn made a motion to approve the minutes, including the closed session minutes of February 21, 2011; second. Vote unanimous, motion carried.

3. Public Comments –

None were given.

4. Consent Agenda (*Board Action Required*) –

A motion was made by Trustee Lester to approve the consent agenda; second. Vote unanimous, motion carried.

A. Budget/Finance –

1. Treasurer and Financial Reports –

2. Student Success Report –

a. Enrollment/Retention –

b. Achieving the Dream –

B. Personnel –

1. Personnel Report –

2. 2010-2011 Administrative, Professional, Support Staff Appointments –

C. Permission to Purchase Course Signals Early Alert System –

5. Business Non Operational –

A. Finance Committee Report –

No additional information.

B. Personnel Committee Report –

The committee will continue looking at the Whistleblower's Policy and hopes to have it finalized by next month for Board review.

C. MCCA Report –

No additional information.

D. Sabbatical Summary Report – Tim Norris –

No additional information.

6. Old Business –

A. University Park Golf Course Contract – Review of Financials and Upcoming RFP

Additional information was emailed to the Board and discussion around this information ensued. One of the trustees voiced a concern regarding the information received from the Golf course management company; although it was noted by another Trustee that the information is the same as what was received in 2010 and it was accepted then. President Nesbary had concerns about the original 2008 contract. Chair Wright indicated any additional information the Board would like to receive needs to be specifically communicated for inclusion in the RFP.

B. Board Self-Evaluation –

Tuesday, April 12, 2011, 9 AM was selected for the Board retreat with the topics of Self-Evaluation and Presidential Goals. A retreat location will be scheduled by Cindy DeBoef.

Another topic requested was clarification of what the Board needs to act upon, which issues require Board action and which ones do not. Chair Wright indicated that Board Governance Training would cover this. Cindy DeBoef will contact the ACCT consultants to determine available dates for governance training and a training date will be scheduled with the Board.

C. Presidential Evaluation –

- Evaluation Criteria
- Salary 2011-12

7. New Business –

President's report items that weren't addressed in the study session were addressed by Dr. Nesbary. First, the public statement read by faculty regarding the policy email sent to the President's Cabinet dealing with Administrative staff attending Board sessions during work hours. It basically states that during work hours, business staff should have approval of their direct supervisor to attend Board meetings. This would also serve the dual purpose of making more space available for the general public, for students and for faculty. This can be worked out

by supervisors directly; however they want to work this out. Additionally, more space may be required, as the current meeting room has been quite full for recent meetings.

Steven Rinella, author, host of a show on the Travel Channel called “The Wild Within”, and is MCC alum is on campus today with the Muskegon Area Teachers conference. He will be presenting tonight at 7:00 p.m. in the MCC Overbrook Theatre.

Two Phi Theta Kappa (PTK) All Michigan PTK nominees Eriko Apriliando and Amy Deater were both recognized for their outstanding achievements at MCC.

The Lady Jayhawks and Coach Ron Jenkins were recognized for an outstanding 2010-11 season.

8. Board of Trustees Policy Manual Updates –

A. Review Summary of Changes Made Since Last HLC Reaccreditation
2000 – 2010 and Update Language as Needed –

Ron Bush and Cindy DeBoef will put together the current policy manual and have that available for the Board to use as a base and for review at the April Board meeting.

9. Announcements –

A. President’s Report –

B. President’s Message, March 2011 –

C. Departmental Updates –

With no further business, Trustee Lester made a motion to adjourn; second. Vote unanimous; motion carried. The meeting was adjourned at 12:56 p.m.

Minutes submitted by Secretary Frye.

/csd