



**BOARD OF TRUSTEES
BOARD MEETING MINUTES
May 18, 2011
Stevenson Center – Room 1100**

Attendees: Larry Wright, Don Crandall, Nancy Frye, Dorothy Lester, Sean Mullally, Ann Oakes, and Diana Osborn

The meeting was called to order at 12:31 p.m. by Chair Wright.

1. Agenda –

Chair Wright requested that item 5. D. be moved on the agenda, to follow agenda item 3.

Trustee Frye made a motion to approve the agenda; second. Vote unanimous; motion carried.

2. Minutes

- Board Retreat Minutes – April 12, 2011
- Board Study Session Minutes – April 18, 2011
- Board Meeting Minutes – April 20, 2011
- Board Closed Session Minutes – April 20, 2011

Trustee Crandall moved that the minutes of the retreat, the study session, Board meeting, and the Board closed session be approved as amended; second. Vote unanimous, motion carried.

3. Public Comments

- Leona Adams, president of the educational support staff unit, distributed copies of a letter to each of the Board members and presented a summary of the letter addressing concerns related to agenda items 4. B. 1, 3 and 4. Please refer to the letter on file dated Wednesday, May 18, 2011 from the ESS unit of MCC.
- President Nesbary indicated that there are a number of positions that have been held open this year for clerical, administration and faculty.

4. Consent Agenda (*Board Action Required*)

Trustee Crandall moved approval of the consent agenda item 4 A., items 1 through 5, and item 4. B. items 1, 2 and 6; second. Vote unanimous; motion carried.

Trustee Crandall made a second motion to approve postponement of items 4. B. 3, 4 and 5 until the budget is finalized; second. Vote unanimous; motion carried.

A. Budget/Finance

1. Treasurer and Financial Reports
2. One-Year Contract Extension – Creative Dining
3. One-Year Contract Extension – Pioneer Vending
4. Permission to Post Request for Qualifications (RFQ) Legal Services
5. Student Success Report
 - a. Enrollment/Retention
 - b. Achieving the Dream

B. Personnel

1. Personnel Report
2. Request Approval for Continuing Contracts
3. Permission to Post Benefits and Compensation Manager Position
(postponed until Budget is finalized)
4. Permission to Post Coordinator of Budget & Purchasing Position
(postponed until Budget is finalized)
5. Permission to Post Dean of Enrollment Services Position
(postponed until Budget is finalized)
6. Permission to Post Part-Time Chemistry Lab Manager Position

5. Business Non Operational

A. Finance Committee Report

- Trustee Crandall gave updates on developments since the work session on Monday, May 16, 2011.
 - There was a consensus revenue estimating conference on Monday and the state of Michigan will have nearly \$500M more revenue this coming year than anticipated in January. The question remains, what will be done with that revenue? The budget is in conference and the Senate is trying to hold out for a 3.4% cut.
 - Another issue is the implementation of a formula that has been in place, but MCC has never used these performance indicators as part of the budget process. MCCA has proposed a formula; a handout of this performance indicator task force model was handed out and summarized by President Nesbary.
 - Once the budget is finalized, next will be freezing of wages during contract negotiations. This legislation was passed by the House and the Senate is currently revising their legislation. In its current form, the bill would require public employees, including community colleges, to pay wages and provide benefits at a

level not greater than those in effect at the expiration of their current contract. This would also include any wage step increases. This will continue to be monitored by the committee.

B. Personnel Committee Report

The Personnel Committee reported on a few changes that have occurred in the last couple of days. A draft of what is tentatively being called an Ethics Policy was distributed to the Board for review. Any questions or input may be forwarded to Trustee Osborn before the June Personnel meeting, so that this policy may be added to the June Board agenda for approval.

C. MCCA Report

D. "A Day for Me at MCC" Student Presentations

- Dr. Nesbary addressed the group, highlighted the day, and presented Tom Polanyi with a gift for his years of service.
- Paula Halloran, George Maniates, Sandy Ring, Jon Truax, Lynda Ferry and David Wiggins were thanked for their contributions that made the day a success.
- Pictures from the day were presented in a slide show created by Sally Birkam and Paula Halloran.
- Doug Clarke, third grade teacher from Reeths-Puffer Elementary, thanked MCC, indicating it was a positive experience for the kids. He introduced the essay winners who each read their essay.
- Kevin Richards, third grade teacher from Twin Lake Elementary, thanked MCC, indicating it was a day that they will never forget. He introduced the essay winners and poster contest winners who read their essays and shared their posters with the group.

6. Old Business

A. President's 2011-12 Evaluation Criteria

On June 15, 2011, the Board will hold a special meeting to complete the President's 2011-2012 Evaluation Criteria and to complete a Presidential salary and contract review.

B. Board Self Evaluation

Trustee Crandall received all Board self evaluations and will email a narrative summary to the Board next week, so they can decide how to proceed.

7. New Business

A. President's 2011 Salary/Contract Review

B. Permission to Appoint Full-Time Geology Instructor – Amber Harris

This request was presented by Ron Bush.

Trustee Crandall moved approval; second. Vote unanimous; motion carried.

C. Permission to Appoint Full-Time History Instructor – George Maniates

This request was presented by Ron Bush.

Trustee Frye moved approval; second. Vote unanimous; motion carried.

D. Permission to Appoint Full-Time Early Childhood Instructor – Jennifer Volkens

This request was presented by Ron Bush, noting Ms. Volkens was present and was welcomed by the Board.

Trustee Crandall moved approval; second. Vote unanimous; motion carried.

8. Board of Trustees Policy Manual Updates

9. Announcements

A. President's Report

President Nesbary commented these are tough times and it will be a year where we all need to work together. He would encourage and welcome any suggestions or comments that anyone may have.

B. President's Message, May 2011

C. Departmental Updates

- The President's salary and contract need to be reviewed by June. Chair Wright requested that this be assigned to the Personnel Committee for completion by June. Trustee Osborn had to leave the meeting; Chair Wright will consult with Trustee Osborn and email the Board.
- President Nesbary requested that his salary review and discussions be a public meeting.

With no further business, the meeting was adjourned at 1:31 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd