



**BOARD OF TRUSTEES
BOARD MEETING MINUTES
Wednesday, June 15, 2011
Conference Room 400Z**

Present: Don Crandall, Nancy Frye, Dorothy Lester, Sean Mullally, Diana Osborn, Larry Wright

Absent: Ann Oakes

Chair Wright called the meeting to order at 12:31 p.m.

1. Agenda

Trustee Crandall requested removal of Item 5.B. as this was moved to the July agenda.

Trustee Lester moved approval of the minutes as amended; second. Vote unanimous; motion carried.

2. Minutes

Secretary Frye moved approval of the minutes as amended; second. Vote unanimous; motion carried.

3. Public Comments

No comments were given.

4. Consent Agenda (*Board Action Required*)

Trustee Osborn moved to adopt the consent agenda; second.

Trustee Crandall made a friendly amendment, moving all items under 4. B. to the consent agenda.

Trustee Osborn moved to accept the consent agenda as amended; second. Vote unanimous; motion carried.

A. Budget/Finance

1. Treasurer and Financial Reports

2. Finance Committee Report

3. Student Success Report

a. Enrollment/Retention

b. Achieving the Dream

B. Personnel

1. Personnel Report
2. Personnel Committee Report
3. Permission to adopt APS Staffing Table
 - Clarification was requested on the amount of increase proposed for the APS Staffing Table, as the summary was still missing the percentage.
 - President Nesbary recommended a 1% increase be added to the APS staffing table; however, with a tuition increase would be supportive of a 0% increase if the Board so chooses.
 - Summary statement read by Secretary Frye.
 - Trustee Lester moved to adopt the APS Staffing Table per the recommendation of the President with a 1% increase; second.
 - Some concerns were readdressed from Mondays study session regarding the Board being unaware of step increase percentages included in contracts between the Board and the various associations, noting the step increases have been a part of the contract since 1968-69. The Board needs to be diligent on what is contained in the contracts. With that in mind, the Personnel Committee and all Board members are to receive copies of all agreements and the APS policy manual going forward to understand to analyze the information.
 - It was clarified that the 1% increase was only for the APS staffing table. Changes to the association or faculty wage tables would require opening contracts. Additionally, the motion sheet Recommendation must include APS before the words Staffing Table, which is included in the Summary Statement but not the Recommendation.
 - It was questioned whether an appropriate action would be to postpone the increase in for APS.
 - Two of the Trustees were not in favor of delaying the increase, noting the APS group is the only group without an organized contract and the other associations have contractual increases.
 - Trustee Mullally moved to table the 1% increase until the Board discusses the budget. Chair Wright called for a second. Motion failed due to lack of second motion to approve.
 - Chair Wright called for a vote on original motion. Vote unanimous; motion carried.
4. Permission to retain FCCI Group as the Workers' Compensation Carrier for July 1, 2011 – June 30, 2012
Trustee Crandall moved approval; second. Vote unanimous; motion carried.

5. Permission to Appoint Full-Time H.P.E.R. Instructor – Jessica Graf
This request was presented by Ron Bush.
Trustee Crandall moved approval; second. Vote unanimous; motion carried.
6. Permission to Appoint Full-Time English Instructor – Clifton Young
This requested was presented by Ron Bush.
Secretary Frye moved approval; second. Vote unanimous; motion carried.
7. Permission to Appoint Full-Time English Instructor – Jeanne Cooper-Kuiper
This request was presented by Ron Bush.
Trustee Mullally moved approval; second. Vote unanimous; motion carried.
8. Permission to Appoint Full-Time Sociology Instructor – Nicholas Budimir
This request was presented by Ron Bush.
Secretary Frye moved approval; second. Vote unanimous; motion carried.
9. Permission to Post Dean of Enrollment Services Position
Secretary Frye read Summary Motion.
Trustee Lester moved approval; second. Vote unanimous; motion carried.
10. Permission to Appoint Full-Time Nursing Instructor-Elizabeth Kroll
Chair Wright read the summary motion.
Trustee Osborn moved approval; second. Vote unanimous; motion carried.

5. Old Business

- A. President's 2011-12 Evaluation Criteria and Contract Review (See Item 9.)
To be discussed in Board retreat immediately following this meeting.
- B. Board Self Evaluation

6. New Business

- A. Easement Request – Consumers Energy (*Board Action Required*)
Revised Summary Motion read by Secretary Frye.
Trustee Crandall moved approval; second. Vote unanimous; motion carried.
- B. Tuition Increase (*Board Action Required*)
Secretary Frye read the revised Summary Motion.
Trustee Lester moved approval; second. Discussion ensued.
Trustee Crandall commented that the tuition increase is part of the budget packet and moved to have the increase discussed after the public hearing; second. Motion carried with one dissent.

C. Public Hearing on Proposed 2011-2012 Budget (*Board Action Required*)

Public comments are welcome and solicited.

Secretary Frye read the Summary Motion.

Trustee Lester moved to open the public hearing; second. Vote unanimous; motion carried.

- Dr. Andy Wible, faculty member, shared that as he was listening to Monday's study session he wanted to the Board to be aware that faculty members don't get promotions; they only move through the schedule in the contract; they have a three year probationary period when they are intensely evaluated; as for the budget as a whole, faculty levels haven't increased with the higher class loads of students. Additionally, given that efficiency has increased and that faculty members don't get overtime, this all speaks to dedication.
- Trustee Osborn requested going back to the tuition discussion and questioned whether the tuition increase was discussed with the Business Affairs Council. Rosemary Zink responded that it was and the only comment made was whether tuition wasn't high enough to keep them up to date related to technology, supplies and the need. This comment didn't come from a student.
- Trustee Lester stated she has always supported keeping tuition affordable, but with state cuts we don't have a choice. Our college is run lean but not mean; if we keep where we are and give the consideration it should, the campus and students should be able to live with the change. We are still third or fourth from the bottom of all 17 colleges surveyed.
- Ed Simmons shared a concern that with MCC being third from the bottom in cost, could it be perceived that we are equally third from the bottom in talent. He noted sometimes it's better to have a higher increase to further our knowledge, so the staff can grow to avoid status quo. Secretary Frye replied that MCC is very careful with the quality of instructors brought in; never think that we lower our standards with a lower tuition cost. Mr. Simmons concurred, but was speaking to community perception.
- Trustee Mullally shared that even with multiple state mandates it is our job to put the best out there and be accessible. That's where affordable tuition makes it possible.
- Rosemary Zink expressed that this was a difficult budget and publicly recognized and thanked everyone involved, especially Academic Affairs.

Trustee Crandall moved to close the public hearing; second. Vote unanimous; motion carried.

Trustee Crandall moved to take item 6. B. off the table; second. Vote unanimous; motion carried.

Discussion on original motion for tuition increase ensued.

- Trustee Crandall stated that the tuition increase is difficult but still a good buy for the community and MCC still remains competitive. Going forward, we can't continue to

raise tuition rates and will need to continue to work with the finance committee. This is a prudent increase and speaks in favor of proposed increase as outlined.

- President Nesbary shared that MCC remains second to the lowest in tuition in Michigan. With the increase, we are still among the top and continue to be efficient. Times are tough but we will continue to get better.
- Chair Wright expressed his concerns with adjunct pay being the lowest around and they are teaching a high percentage of classes. Additionally, they are not represented by anyone and they need to have a fair scale.

Chair Wright moved for tuition increase; second. Vote unanimous; motion carried.

D. Adoption of the 2011-2012 Budget (*Board Action Required*)

Trustee Crandall moved approval of agenda item 6. D. to adopt the 2011-12 Budget; second. Vote unanimous; motion carried.

Trustee Crandall thanked the finance committee for all their work on the budget.

7. Board of Trustees Policy Manual Updates

8. Announcements

A. President's Report

President Nesbary reported that the Environmental Scan is now complete. It has been presented to the Cabinet and will be presented to the full board next month.

B. MCCA Report

President Nesbary distributed a June 13, 2011 report at Monday's study session.

- It was questioned whether Board travel allowance remaining on account could be used to prepay upcoming summer expenses. Rosemary Zink responded that this could be done, although we are using an accrued accounting and the schedule is on a cash basis. Rosemary will work with Cindy DeBoef to verify the expense is adequately reported.
- The Michigan House of Representatives passed the bill allowing community colleges to offer specific baccalaureate degrees and President Nesbary received a letter from Representative Walsh, Speaker Pro Tempore, noting the approval and requesting support.
- It was clarified that this is a strategic decision and the Board needs to be involved in the baccalaureate degree initiative. President Nesbary will present a report on the initiative at the July board meeting.
- It was questioned whether there are any updates regarding the 80/20 health insurance legislation. President Nesbary reported that legislation hasn't progressed significantly and he handed out some information at the study session, noting our cost could increase depending on what our fees are.
- Ron Bush reported that employees currently contribute 5%. If the legislation becomes law, it would increase employee's contributions by an additional 15% and is hopeful there will be resolution by the end of summer or early fall. The legislation applies to

health insurance, including dental and vision. Questions still need to be addressed with regard to how it will affect colleges that are self funded.

C. President's Message, June 2011

No additional comments.

D. Departmental Updates

No additional comments.

Trustee Lester made a motion to adjourn the Regular Board meeting at 1:34 p.m.; second. Vote unanimous; motion carried.

9. Board Retreat and President's Contract Review

Please refer to Board Retreat and President's Contract Review meeting minutes dated June 15, 2011.

With no further business, the meeting was adjourned at 1:34 p.m.

Minutes submitted by Secretary, Nancy Frye

/cf