



# PARKING PERMIT APPLICATION

**REGISTER YOUR VEHICLE** in order that the College's Security Force can provide you **MAXIMUM PROTECTION AND ASSISTANCE.**

## INSTRUCTIONS

1. Complete the attached application.
2. File application with the Student Welcome Center located at the main entrance, at the Student Life Office, Room 103, or Physical Plant, Room 1107.
3. Receive permit decal
4. Affix the decal to the driver's side rear window of your vehicle.

Handicap parking requests and any parking regulation questions should be directed to:

**PHYSICAL PLANT – ROOM 1107**

## PARKING REGULATIONS

1. Permit decals must be permanently attached to the proper vehicle on the rear window, driver's side.
2. Park in designated areas only.
3. Speed limit in all parking areas shall be 15 miles per hour maximum.
4. **Certain areas close to buildings and certain roadways are considered Emergency Vehicle access areas. Positively no parking will be tolerated in these areas at any time. Violator's vehicles will be towed away at owner's expense. (Example: Roadway east of Fine Arts Building, Main Building Entrance, Gymnasium Main Entrance.)**

**PERMIT DECALS ARE FURNISHED AT NO COST TO STUDENTS AND ARE REQUIRED ON ALL VEHICLES.**

## SCHEDULE OF FINES

First Violation	\$3.00
Two-Four Violations	\$5.00 EACH
Over Four Violations	\$10.00 EACH
<b>Seventh violation – car towed at owner's expense.</b>	

Parking in a handicap area without State of Michigan sticker (college fee)	\$25.00
State of Michigan Fee	\$50.00
City of Muskegon Fee	\$50.00

Any person wishing to appeal a violation citation may do so in the Physical Plant Office – Room 1107.

Appeals will be directed to the Petitions Committee who shall have the final word as to the disposition of the appeal. Grades and Transcripts may be withheld for unpaid fines.

## ACCIDENTS

Report any accidents or incidents to the Physical Plant Office – Room 1107 – IMMEDIATELY.

All applicable ordinances pertaining to City of Muskegon are enforced in the College parking areas.

## AN OUNCE OF PREVENTION

Keep your car locked!  
Take valuables with you!

**PARKING LOT MAP ON OTHER SIDE.**

Permit No. _____
_____ Faculty/Staff
_____ Student

## PARKING PERMIT APPLICATION

**PLEASE PRINT – MUST BE FILLED OUT COMPLETELY**

NAME \_\_\_\_\_ STUDENT NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

AUTOMOBILE: Make \_\_\_\_\_ Year \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

Auto License Plate No. \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_