



# Muskegon Community College

## **BOARD OF TRUSTEES BOARD MEETING MINUTES August 21, 2013 - 12:30 p.m.**

**Room 1100 – Lecture Hall Stevenson Center for Higher Education**

**Present:** Chair Crandall, Vice-Chair Osborn, Trustee Frye, Trustee Lester, Trustee Oakes and Trustee Portenga

**Absent:** Trustee Mullally

Chair Crandall called the meeting to order at 12:29 p.m.

1. Agenda

There were no changes to the agenda.

2. Minutes

- Board Study Session Minutes – July 15, 2013

Trustee Lester moved approval of the Board Study Session minutes of July 15, 2013; second. Vote unanimous; motion carried.

- Board Meeting Minutes – July 17, 2013

The minutes will be amended reflecting Trustee Frye was present at the meeting.

Vice-Chair Osborn moved approval of the minutes of July 17, 2013, as amended; second. Vote unanimous; motion carried.

- Special Board Meeting Minutes – July 31, 2013

Trustee Frye moved approval of the special board meeting minutes of July 31, 2013; second. Vote unanimous; motion carried.

3. Public Comments

- Toby Moleski stated he is really troubled by the trend in public education, seeing a lot of tuition increases for public colleges. Toby believes the cost of running these institutions is the same and the increases are due to the state not providing as much financial support. Toby indicated MCC's plan to increase operating funds by \$500k is deeply troubling to him.

- President Nesbary addressed Toby's comments indicating the cost of our public retirement system as gone up by 2-1/2 x in 4 years and will continue to increase. Also, the cost of insurance has been consistently up and will continue to increase. It is not an accurate statement to say MCC's costs are not going up.
- Chair Crandall stated the Board is well aware and has an equal concern about putting loads on the backs of students and have debated this on numerous occasions. They have also worked through our national organization to increase Pell grant funding and other federal funding and have done the same thing through our state organizations, attempting to improve funding at the state level. We are concerned; we are aware of these issues and have been working to try to resolve them. The board spent a lot of time debating the merit of adding an additional operating millage to a capital improvement millage and it's the opinion of the board, at this time, it is not the most advantageous thing to do. The board is well aware of these concerns and has the same concerns.

4. Consent Agenda (*Board Action Required - Vote*)

A. Budget/Finance

1. Finance Committee Report – *Trustee Lester*
2. Treasurer and Financial Reports – *Trustee Lester*

B. Personnel

1. Personnel Committee Report – *Trustee Mullally*

Trustee Oakes moved approval of the consent agenda; second. Vote unanimous; motion carried.

5. Administrative Reports

A. Academic Affairs – *Teresa Sturris*

B. Student Success Report – *Dr. John Selmon*

a. Enrollment

b. Student Success Completion Agenda

- Dr. Selmon included an updated enrollment report in today's board packet reflecting -3% for contact hours versus -8% a few days ago.
- Muskegon County is going to help MCC by installing a bus shelter. When MCC students stand outside to wait for the bus in inclement weather with no shelter, they are often forced inside the building and the bus passes by, often causing students to miss the bus late at night, often the last bus. The county has a grant and will pay for a bus shelter out front at no cost to MCC. The shelter may be installed over the next few weeks.
- Eduardo Bedoya reported he met with Jim Kuhn, Transportation Manager, who is very interested in regular transportation between downtown and the campus.
- On Monday the Board discussed the HLC evaluators visit to campus to evaluate MCC's distance education and verify that MCC is compliant. MCC's Distance Ed Committee headed by Chris VanOosterhout worked very diligently, put together

an application and it is going to be recommended MCC be approved to offer online degrees if desired. The HLC had very good things to say about MCC faculty and the distance ed program.

C. Personnel Report – Aaron Hilliard

6. Business Non Operational

A. MCCA Report – *Trustee Lester*

- The most recent update indicated the senate house appropriations committee had an open hearing on Microsoft, testifying we have to be more involved with and create STEM graduates, businesses are looking for this. The timing with MCC's new science center will be good for our programs and industry currently looking for this.

B. Foundation Update – *Vice-Chair Osborn*

- September 19<sup>th</sup> Founder's Day. The goal for sponsorships is \$9,100 and is currently at \$1,400 with over 30 sponsors. Ticket sales are needed with a goal of selling 250 tickets and currently only 49 sold. The in-kind auction/silent auction goal is \$20k, with \$5,698 in donations currently and the auction bid goal is \$10k. Auction donation forms were distributed, encouraging each Board member to donate.

7. Old Business

8. New Business

A. Permission to Appoint 2013-14 Coaching Staff

Trustee Osborn moved approval; second. Vote unanimous; motion carried.

B. Request Approval for Sale of Equipment

Trustee Portenga moved approval; second. Vote unanimous; motion carried.

C. Adoption of Ballot Language

Trustee Oakes moved approval of the resolution; second.

A roll call vote was taken for approval of the resolution, Exhibits A and B:

Trustee Frye – Yes	Trustee Oakes – Yes
Trustee Lester – Yes	Chair Crandall – Yes
Vice-Chair Osborn – Yes	Trustee Portenga – Yes

The resolution is approved.

The Board has been in constant communication with Trustee Mullally, who had a previously scheduled out of town training for work. He emailed the Board that he is very supportive of the resolutions and also supportive of updates made on Monday.

9. Board of Trustees Policy Manual Updates – *Chair Crandall*

10. Announcements

A. President's Report – *President Nesbary*

B. President's Message, July 2013 – *President Nesbary*

The President's Message will be forwarded as soon as it's available. Beginning next month the President's Message will be a blog and will be posted online.

C. Departmental Updates – *President Nesbary*

- Teresa Sturrus followed up on a question from Monday's meeting regarding Early College: All 48 students from last year are returning; an additional 80 students from ECMC will be attending MCC this fall; the MAISD has hired an additional mentor, Lee Andrews, who is employed by the ISD but will be working on the MCC campus; Newaygo County Early College has 30 students; and there are 21 students in the Northern Ottawa Early College, for a grand total of 179 early college students this fall.

D. Board Comments

- Trustee Lester stated it was referenced in the Monday's Board meeting that Standard and Poors had re-valuated MCC's bond rating. This is really important now that MCC's rating remains the same with the bond language being approved. The language was very positive, discussed were MCC ended the year, reserves, and that the college overall met that burden. The bottom line is MCC maintained it's –AA status and S&P was very supportive of the reserves, the fiscal responsibility of MCC, and MCC's current financial position, which is all good.
- At Monday's meeting there was a comment made that struck Vice-Chair Osborn regarding attendance by VP's Sturrus and Selmon at the Business Officers meeting; they should be applauded. The budget is always foremost in everyone's mind but things like risk management, safety, the environment, section 504, those things are not very fun and nobody pays attention until something happens. However the college has to be treated and has to respond like any other business and there are so many mandates and laws from the federal government to the city of Muskegon. It's even more complicated in this building because we have a compilation of businesses – printing, paint, clay, chemicals, auto shop, machine shop. Vice-Chair Osborn applauds them for attending and bringing it back to share with the campus. Dr. Selmon supported this and stated MCC will be leveraging risk management resources. They are an incredible resource base. We have already had them on campus and they will be scheduled quite regularly to tap into their expertise.

With no further business, the meeting was adjourned at 1:00 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd