



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES September 18, 2013 - 12:30 p.m.

Room 1100 – Lecture Hall Stevenson Center for Higher Education

Present: Chair Crandall, Vice-Chair Osborn, Trustee Frye, Trustee Lester, Trustee Oakes and Trustee Portenga

Chair Crandall called the meeting to order at 12:29 p.m.

1. Agenda

Discussion of ipad computers was added under agenda item 7, Old Business.

2. Minutes

- Board Study Session Minutes – August 19, 2013

Trustee Oakes moved approval; second. Vote unanimous; motion carried.

- Board Meeting Minutes – August 21, 2013

Trustee Mullally moved approval; second. Vote unanimous; motion carried.

3. Public Comments

Toby Moleski addressed the board. As part of the faculty association, faculty senate meetings are held monthly with representatives from each academic department. At their last meeting the faculty senate passed a resolution in favor of the MCC millage.

4. Consent Agenda (*Board Action Required - Vote*)

A. Budget/Finance

1. Finance Committee Report – *Trustee Lester*

2. Treasurer and Financial Reports – *Trustee Lester*

B. Personnel

1. Personnel Committee Report – *Trustee Mullally*

Trustee Oakes moved approval of the consent agenda; second. Vote unanimous; motion carried.

5. Administrative Reports

- A. Academic Affairs – *Teresa Sturris*
- B. Student Success Report – *Dr. John Selmon*
 - a. Enrollment
 - b. Student Success Completion Agenda
- C. Personnel Report – *Aaron Hilliard*

6. Business Non Operational

- A. MCCA Report – *Trustee Lester*

It was noted the trustees should have received a copy of the in-district cost analysis for veterans for their review.

- B. Foundation Update – *Vice-Chair Osborn*

A reminder of the Founder’s Day event was given.

7. Old Business

Mike Alstrom was asked to research pricing for ipads covers and integrated keyboards.

8. New Business

- A. Approval– Department Chairperson/ Coordinator Stipends
2013 Fall Semester – *Aaron Hilliard*

Vice-Chair Osborn moved approval; second. Vote unanimous; motion carried.

- B. Board Decision on Grievance Hearing – *Dr. Crandall*

Trustee Mullally made a motion to deny the grievance stating “It is the recommendation of the Personnel Committee that the grievance be denied. Administration has followed the language that was in the retirement incentive”; second.

A roll call vote was taken:

Trustee Frye: Yes

Trustee Oakes: Yes

Trustee Lester: Yes

Chair Crandall: Yes

Vice-Chair Osborn: Yes

Trustee Portenga: Yes

Trustee Mullally: Yes

The grievance was denied.

- C. Approval to Submit an RFP to Secure Construction Manager Services for the
Science Center Addition and Remodeling Project – *Dr. John Selmon*

Trustee Portenga moved approval; second. Vote unanimous; motion carried.

- D. Request for Proposal (RFP) for MCC Marketing

Trustee Frye moved for approval; second. Vote unanimous; motion carried.

E. Resolution for Hispanic Heritage Month
Trustee Mullally moved approval; second. Vote unanimous; motion carried.

F. Review of Official Ballot Language

9. Board of Trustees Policy Manual Updates – *Chair Crandall*

10. Announcements

A. President's Report – *President Nesbary*

B. Departmental Updates – *President Nesbary*

C. Siemens Report – Year 2

D. Board Comments

Vice-Chair Osborn asked if there were any activities on campus planned for Hispanic Heritage month. Aaron Hilliard indicated no program has been put together yet, they are still in the planning stages.

With no further business, the meeting was adjourned at 12:40 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd