

- Earlier this month at GRCC, there was a Civil Rights accommodation accessibility issue. MCC's has reviewed the campus, to insure we are accessible and accommodating, and MCC was found to be compliant.
- On Friday several MCC staff are attending a state conference for student success and in February, many from MCC are attending the AtD DREAM conference.

6. Business Non Operational

A. MCCA Report – *Trustee Lester*

- A reminder was given regarding the Michigan Legislative Summit from 8:30 – Noon on January 31<sup>st</sup> at the State Capitol Building in Lansing.

7. Old Business

A. MCC Bond Ballot Question – *President Nesbary*

- Dr. Nesbary distributed a schedule outlining work to be completed between now and the February 18<sup>th</sup> Board Study Session. One of the items discussed was how to right size the bond proposal. Information will be gathered from internal constituents (faculty, staff and students); as well as external groups, using some of the survey work that was done previously. This information will assist in determining whether to keep the proposal at \$30.6M or decrease it and by how much. There will be a series of focus groups on campus, led by faculty, for faculty, staff and students, offering the opportunity for everyone to have input. After information is gathered from internal and external groups and we understand what they see as the strengths and weaknesses of the ballot question, the components of the proposal will be forwarded to the Board. Once the Board gets a sense of direction for the bond proposal, the information will be shared with the broader community.
- The consensus of the Board was to place the bond issue on the August ballot.
- Paul Hanley will be notified we're not ready to do a phone survey right away. Focus groups will be conducted first, to get an idea of where people are. Once a strong model is built of what is believed to be a good approach, then a phone survey will be developed to collect further feedback. Dates, times and locations of the focus groups will be sent to the Board so they may attend when available.
- The Muskegon Chamber and Foundation have voiced an interest in speaking to the Board about a downtown campus and would like to address the Board in February.

8. New Business

A. Request for RFP for Degree Audit Consultant Services – *Teresa Sturrus & Jean Roberts*

Teresa Sturrus explained Degree Audit is a module MCC purchased when Colleague was first purchased. It has not gone live yet, one of the reasons being it is very labor intensive, there are a lot of computer issues and modules need to be built and tested. Jean Roberts further explained that Chris Nowak, records auditor, has built some programs and they have done some testing. The issue is there isn't enough time for Chris to test the modules because she does over 2,000 degree audits a year for students manually. There hasn't been enough time to build and test. The request would allow a consultant to come in and