



**BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
September 19, 2012  
12:30 p.m. – Board Room 400Z**

**Present:** Chair Crandall, Vice-Chair Oakes, Trustee Frye, Trustee Lester, Trustee Mullally, Trustee Osborn & Trustee Portenga

The meeting was called to order by Chair Crandall at 12:31 p.m.

1. Agenda

Vice Chair Oakes moved approval of the agenda; second. Vote unanimous; motion carried.

2. Minutes

- Board Study Session Minutes – August 13, 2012

Trustee Lester moved approval of the minutes as amended; second. Vote unanimous; motion carried.

- Board Meeting Minutes – August 15, 2012

Trustee Frye moved approval of the minutes; second. Vote unanimous; motion carried.

3. Public Comments

4. Consent Agenda (*Board Action Required - Vote*)

A. Budget/Finance

1. Finance Committee Report – *Trustee Lester*
2. Treasurer and Financial Reports – *Trustee Lester*

B. Personnel

1. Personnel Committee Report – *Trustee Osborn*
2. Personnel Report – *Aaron Hilliard*
3. Permission to Post Full-Time Nursing Faculty Position – *Aaron Hilliard/ Pam Brown*
4. Approval – Department Chairperson / Coordinator Stipends 2012 Fall Semester – *Aaron Hilliard*

Item 4. B. 4. was extracted from the consent agenda, as information was just received today for review and approval.

Trustee Lester moved approval of the consent agenda with item 4. B. 4. removed; second. Vote unanimous; motion carried.

5. Administrative Reports

A. Academic Affairs – *Teresa Sturru*

Teresa was welcomed back.

B. Student Success Report – *Dr. John Selmon*

a. Enrollment

b. Student Success Completion Agenda

6. Business Non Operational

A. MCCA Report – *Trustee Lester*

7. Old Business

8. New Business

A. HVAC System Study Bid Award – *Rosemary Zink*

Trustee Portenga moved approval of GMB Architecture & Engineering; second. Vote unanimous; motion carried.

B. Resolution Hispanic Heritage Month – *Secretary Frye*

Trustee Mullally moved approval of the revised resolution; second. Vote unanimous; motion carried.

C. President's Evaluation Criteria – (*Board Action Required*) - *Chair Crandall*

A revised evaluation tool will be distributed to the Board prior to the next meeting for review and approval.

D. Board Evaluation – (*Board Action Required*) - *Chair Crandall*

Chair Crandall and Vice Chair Oaks will review and modify the evaluation tool and forward to the Board for review and completion.

E. Approval – Department Chairperson / Coordinator Stipends 2012 Fall Semester  
– *Aaron Hilliard*

Trustee Frye moved to accept the Department Chairperson / Coordinator Stipends, page 22A; second. Vote unanimous; motion carried.

9. Board of Trustees Policy Manual Updates – *Chair Crandall*

The Board discussed whether MCC's policy would be relevant to use of computers now that the Board is using ipads. IT will forward basic policies related to this request and the Board will determine at a future time whether they need a specific policy or if they will abide by MCC's policy.

10. Announcements

- A. President's Report – *Dr. Nesbary*
- B. President's Message, August 2012 – *Dr. Nesbary*
- C. Departmental Updates – *Dr. Nesbary*
- D. Board Comments
  - Foundation Update – *Trustee Osborn*
    - Everyone was encouraged to get tickets to tomorrow's Founder's Day event. 90 tickets have been sold thus far.
    - The Foundation meets in October and will have updates at that time.
  - Trustee Frye is so impressed with the new Planetarium renovations, telling everyone if they want to do something special, go see it! The show is interesting and informative. Tina Dee added, after the first week of public shows, they were at and above capacity and had to turn a few people away. John Truax uses it every day in class, and he rarely used the old one. John has used this upgraded version more in the first two weeks in class than the previous year.
  - Chair Crandall gave a millage campaign update. A campaign committee has been formed, independent of the college, and they are working on preparing information. Board members will receive an invitation to participate. He indicated it is important for all of us individually to make sure people are aware it's on the ballot. It has received great community support, we just need to make sure people know it's on the ballot.

With no further business, Trustee Frye moved to adjourn; second. The meeting was adjourned at 12:47 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd