



**BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
July 18, 2012  
12:30 p.m. – Board Room 400Z**

**Present:** Chair Crandall, Vice-Chair Oakes, Trustee Frye, Trustee Lester, Trustee Mullally, Trustee Osborn and Trustee Portenga

Chair Crandall called the meeting to order at 12:29 p.m.

1. Agenda

There were no changes to the agenda.

2. Minutes

- Board Study Session Minutes – June 18, 2012

Trustee Portenga moved the minutes be accepted as amended; second. Vote unanimous; motion carried.

- Board Meeting Minutes – June 20, 2012

Trustee Frye moved the minutes be accepted as amended; second. Vote unanimous; motion carried.

- Closed Session Minutes – June 18, 2012

Trustee Portenga moved approval of the minutes as amended; second. Vote unanimous; motion carried.

3. Public Comments

As a science instructor, after seeing the two architect presentations on Monday for the Science Center, Toby Moleski liked Kingscott's presentation better for a number of reasons and recommended that Kingscott be selected as the architect for the science project.

4. Consent Agenda (*Board Action Required - Vote*)

A. Budget/Finance

1. Finance Committee Report – *Trustee Lester*
2. Treasurer and Financial Reports – *Trustee Lester*

B. Personnel

1. Personnel Committee Report – *Trustee Osborn*
2. Personnel Report – *Aaron Hilliard*

Trustee Lester moved approval of the consent agenda; second. Vote unanimous; motion carried.

5. Administrative Reports

- A. Academic Affairs – *Teresa Sturris*
- B. Student Success Report – *Dr. John Selmon*
  - a. Enrollment
  - b. Student Success Completion Agenda

There was nothing additional to report.

6. Business Non Operational

- A. MCCA Report – *Trustee Lester*

The legislators are meeting today and may possibly look at MPSERS Reform.

7. Old Business

- A. EDA Grant Updates and Requirements – *Dr. Adane Kassa*

There were no additional reports.

- B. Ottawa County Location Lease Agreement – *Dr. Dale Nesbary*

Trustee Portenga moved approval of the lease agreement with the City of Grand Haven beginning on January 1, 2013; second. Vote unanimous; motion carried.

- C. Follow-Up Diversity and Inclusion Retreat – *Chair Crandall*

Chair Crandall spoke with Dr. Wible, head of the Ethics Department at MCC, regarding the Diversity and Inclusion Institute. Dr. Wible emailed Chair Crandall with some opportunities and some issues and concerns. Chair Crandall will forward the email to the Board for review.

8. New Business

- A. Presentation on Successes of Off-Site Campuses – Board Meeting - Larry Whitworth

Dr. Larry Whitworth former president of Tidewater and Washtenaw Community College's was introduced. He gave a PowerPoint presentation, sharing his successes with creating downtown community college campuses, followed by a time for questions.

- B. Bond Language – Chair Crandall

- 1. Option 1 – Original Bonding Language
- 2. Option 2 – Series Alternative Language

Trustee Portenga moved adoption of the bonding language set forth with the Thrun cover letter dated July 17, 2012, which refers specifically to the Exhibit A bonding proposal where the language exists “in one or more series”; second. Vote unanimous; motion carried.

Trustee Portenga moved that The Muskegon Chronicle, Item 8. A. in the bonding language be utilized; second.

Trustee Portenga moved adoption of the Series Alternative Resolution of two pages, with the appropriate Exhibits, including language that we utilize The Muskegon Chronicle, as provided by Thrun on July 17, 2012;

Roll call vote:

Trustee Frye – Yes	Trustee Osborn – Yes
Trustee Lester – Yes	Trustee Crandall – Yes
Trustee Oakes – Yes	Trustee Portenga – Yes
Trustee Mullally – Yes	

Motion adopted.

- B. Permission to Purchase Telephone System Life Cycle – *Mike Alstrom*  
Trustee Oakes moved approval; second. Vote unanimous; motion carried.
- C. Permission to Appoint One-Year Contract Math Instructor Position  
David Tannor – *Aaron Hilliard*  
Trustee Mullally moved approval; second. Vote unanimous; motion carried.
- D. Permission to Post Full-Time Enrollment Representative Position  
Trustee Oakes moved approval; second. Vote unanimous; motion carried.
- E. Permission to Post Student Services Generalist Position – *Ottawa County*  
Trustee Lester moved approval; second. Vote unanimous; motion carried.
- F. Architectural Services for Science Expansion and Renovation Bid Award – *Chair Crandall*  
It was moved by Trustee Portenga that Kingscott be approved for architectural services for the science expansion and renovation project; second. 6 votes for and 1 vote against; motion carried.
- G. Public Hearing and Adoption of the 2012-2013 Budget – *Chair Crandall*  
Trustee Portenga moved that we go into a public hearing on the 2012-2013 proposed budget; second.

Roll call vote:

Trustee Frye – Yes	Trustee Osborn – Yes
Trustee Lester – Yes	Trustee Crandall – Yes
Trustee Oakes – Yes	Trustee Portenga – Yes
Trustee Mullally – Yes	

There were no further questions about the budget that was adopted last month.

Trustee Portenga moved that we close the public hearing; second.

Roll call vote:

Trustee Frye – Yes	Trustee Osborn – Yes
Trustee Lester – Yes	Trustee Crandall – Yes
Trustee Oakes – Yes	Trustee Portenga – Yes
Trustee Mullally – Yes	

Trustee Mullally moved adoption of the 2012-2013 budget as presented and that the 2012 tax levy be established at 2.2037 mills on taxable value and that the Secretary of the board be

authorized to certify the tax levy to township supervisors and city assessors, as attached;  
second. Vote unanimous; motion carried.

9. Board of Trustees Policy Manual Updates

No updates were given.

10. Announcements

One additional appointment for the Welding Instructor position was presented. Copies of the appointment were distributed to the Board for review and approval.

Trustee Portenga moved amendment of the agenda to add the approval of the Michigan New Jobs Training and to add the appointment of a Full-Time Welding Instructor; second. Vote unanimous; motion carried.

Trustee Frye moved to accept the Resolution of the Michigan New Jobs Training Agreement; second.

Roll call vote:

Trustee Frye – Yes

Trustee Osborn – Yes

Trustee Lester – Yes

Trustee Crandall – Yes

Trustee Oakes – Yes

Trustee Portenga – Yes

Trustee Mullally – Yes

Motion carried.

Trustee Lester moved approval of Harold Mike Lorey to the position of Full-Time Welding Instructor effective Fall of 2012 semester; second. Vote unanimous; motion carried.

A. President's Report – *Dr. Nesbary*

Nothing additional to report.

B. President's Message, June 2012 – *Dr. Nesbary*

Nothing additional to report.

C. Departmental Updates – *Dr. Nesbary*

Nothing additional to report.

D. Board Comments

- Foundation Update – Trustee Osborn reported that the Foundation Board did not meet this month, but is scheduled to meet in August. Information regarding Founder's Day and soliciting participation of the Board was distributed.
- Trustee Oakes requested when the Board is aware of a closed session and the reason for the closed session that it be added to the agenda, helping Trustees to plan their time accordingly.

With no further business, the meeting was adjourned at 12:35 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd