



**BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
October 17, 2012  
12:30 p.m. – Board Room 400Z**

**Present:** Chair Crandall, Vice-Chair Oakes, Trustee Frye, Trustee Lester, Trustee Osborn and Trustee Portenga

**Absent:** Trustee Mullally

The meeting was called to order by Chair Crandall at 12:31 p.m.

1. Agenda

The agenda was accepted without objections.

2. Minutes

- Board Study Session Minutes – September 17, 2012

Trustee Frye moved to accept the Board Study Session minutes; second. Vote unanimous; motion carried.

- Board Meeting Minutes – September 19, 2012

Trustee Portenga moved to accept the Board Meeting Minutes; second. Vote unanimous; motion carried.

3. Public Comments

No public comments were given.

4. Consent Agenda (*Board Action Required - Vote*)

A. Budget/Finance

1. Finance Committee Report – *Trustee Lester*
2. Treasurer and Financial Reports – *Trustee Lester*

B. Personnel

1. Personnel Committee Report – *Trustee Osborn*
2. Personnel Report – *Aaron Hilliard*

Trustee Lester moved to accept the consent agenda; second. Vote unanimous; motion carried.

5. Administrative Reports
  - A. Academic Affairs – *Teresa Sturrus*
  - B. Student Success Report – *Dr. John Selmon*
    - a. Enrollment
    - b. Student Success Completion Agenda

There were no additional reports.

6. Business Non Operational
  - A. MCCA Report – *Trustee Lester*

There was nothing additional to report.

7. Old Business

8. New Business

- A. Legislative Update – *Bill Lievense* – given at the Study Session on 10/15/12.
- B. MCCA Updates – *Mike Hansen* – given at the Study Session on 10/15/12.
- C. Permission to Post Full Time Faculty Position for Respiratory Therapy Clinical Coordinator – *Aaron Hilliard*

Vice-Chair Oakes moved approval; second. Vote unanimous; motion carried.

- D. Permission to Appoint Enrollment Services Representative Heidi Holmes – *Aaron Hilliard*

Chair Crandall moved approval; second. Vote unanimous; motion carried.

- E. Permission to Appoint Enrollment Services Representative Jerry Wallace – *Aaron Hilliard*

Trustee Portenga moved approval; second. Vote unanimous; motion carried.

- F. Permission to Appoint – Adjunct Instructors – 2012 Fall Semester – *Aaron Hilliard*

Trustee Portenga moved approval; second. Vote unanimous; motion carried.

- G. Resolution on Local Strategic Values for State Performance Funding – *Teresa Sturrus & Rosemary Zink*

Trustee Portenga moved approval; second. Vote unanimous; motion carried.

- H. Capital Outlay Request for Fiscal Year 2014 – *President Nesbary*

Nothing additional to report.

- I. President's Evaluation Criteria – (*Board Action Required*) - *Chair Crandall*

Trustee Frye moved approval of the revised evaluation tool; second. Vote unanimous; motion carried.

J. Board Evaluation – *(Board Action Required) - Chair Crandall*

No further action for this month.

K. Campaign Update – *Ryan Bennett*

- Ryan Bennett, presented campaign updates. Ryan co-chairs the campaign with Bill Loxterman and Jim Fisher. The campaign is about mid-way through their mailers and yard signs will be available by next week. Fundraising has been going very well and they expect to meet the budget set for the campaign. Ryan praised MCC's hiring of the campaign advisor who has been doing an excellent job of staying on top of campaign activity, coordination and questions.
- President Nesbary reported that the Chamber Government Affairs Committee and the Chamber Full Board approved support of the YesforMCC campaign last week.
- Chair Crandall indicated the need for a good push in the last couple of weeks. The biggest problem is awareness of the millage and where to find it on the ballot, as it's the last item on the second page of the ballot. He asked that we let people know to start at the end of the ballot "there is gold at the end of the rainbow".

9. Board of Trustees Policy Manual Updates – *Chair Crandall & Patti D'Avignon*

A. Section 3.03.00, G.I.

Trustee Portenga moved approval of the amended policy language; second. Vote unanimous; motion carried.

10. Announcements

A. President's Report – *Dr. Nesbary*

There is a 360 component to the President's evaluation this year, which means input from the public, the board, or colleagues will be included. It is President Nesbary's intent to use himself as an example this year and then to move on and hopefully implement a similar evaluation for the entire campus.

B. President's Message, September 2012 – *Dr. Nesbary*

C. Departmental Updates – *Dr. Nesbary*

D. Board Comments

- Foundation Update – *Trustee Osborn*
  - The Foundation met on October 9<sup>th</sup> and minutes were distributed to the Board.
  - Feedback about Founder's Day has been positive regarding format, the fabulous entertainment, food, etc. Had a bit of a struggle with the timing of the event, as the Rotary Grape Escape was scheduled on the same night. The Foundation will work with the Rotary to avoid conflicts in the future.
  - Struggles with the Foundation Board membership were discussed. An executive committee has been formed to assist in the process and that committee is comprised of: Diana Osborn, Wayne Barrett, Larry Visconti and Sean Mullally. The committee will work with the Foundation Board to get things moving a little faster.
  - Continue to discuss developing a policy regarding naming opportunities and a giving policy. Draft information will be forwarded to the trustees with the hope of adding it to next month's board agenda.

- Trustee Osborn shared a student success story about a young woman who recently stopped her to share her story. The young woman did an internship as the Higher Ed Center was being put together 20 years ago. MCC and Grand Valley hired her to do a whole cost estimate – costing out all of the cleaning, square footage, what it would cost to operate, kinds of furniture needed, etc. She thanked Trustee Osborn for that internship, stating it has helped her in her career. She is currently a production manager at Brunswick and is working on her MBA at Grand Valley.
- Trustee Portenga gave a report on the recent ACCT National Conference in Boston. The last session dealt with student success and data and the bottom line of the panelists was that data now exists to clarify what is and is not successful in curriculum, methods, etc. All emphasize however, that education remains a very personal experience in terms of college readiness, finances, caring teachers, a sense of belonging and flexible curricula methodology that can be tailored to student's unique needs. This is what Trustee Portenga experienced when he attended MCC in the early 1970's and from everything he hears this continues - he is proud and thanked employees for that.
- Chair Crandall added to what Trustee Portenga shared. They presented MCC's early alert system, which was very well received, and techniques MCC is using were highlighted on the last day of the conference. Chair Crandall and President Nesbary sat in on a presentation that discussed partnering with businesses and realized that what MCC is doing is significantly ahead of what many others are doing and gave kudos to MCC for this.

Trustee Osborn made a motion to go into closed session to discuss negotiations; second.

Roll call vote:

Trustee Frye – Yes	Trustee Osborn – Yes
Trustee Lester – Yes	Trustee Crandall – Yes
Trustee Oakes – Yes	Trustee Portenga – Yes

Vice-Chair Oakes moved going back into open session; second.

Roll call vote:

Trustee Frye – Yes	Trustee Osborn – Yes
Trustee Lester – Yes	Trustee Crandall – Yes
Trustee Oakes – Yes	Trustee Portenga – Yes

With no further business, the meeting was adjourned at 1:45 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd