Muskegon Community College
221 South Quarterline Road ◆ Muskegon, MI 49442

Financial Aid Course Eligibility Form

There are certain circumstances when a course is not in the degree program but is needed to fulfill the actual requirements for completion. For example, up to a maximum of 30 attempted prerequisite and developmental credits may be eligible for assistance. Students requesting an exception for classes not listed in the current degree program must complete and submit a *Course Eligibility Form* to the Financial Aid Office.

Student's Information

_____ _____

Last Name *First Name* *MCC Student ID #*

_____(_____)____ _____

Program of Study *Catalog Year* *Semester class will be taken*

Reason for Request *(to be completed by an MCC Counselor or Registrar Office Official)*

A. Class is a prerequisite for a course required as part of my Program of Study.
The course name and number that requires this prerequisite is _____

B. Class is an approved Substitution.

C. The academic program or catalog year in not built in Degree Audit.

D. Other: _____

The following classes are not in my Program of Study but are required for me to graduate:

Approved	Denied	Course Number	Course Name	Credit Hours	Reason from Above (A, B, C, D)

_____

Student's Signature *Date*

_____

Counselor's or Registrar's Office Signature *Date*

_____

Counselor or Registrar' Office Printed Name

Submit the completed worksheet to:
Muskegon Community College
Student Welcome Center
Or FAX to:
FAX: (231) 777-0475

Or mail to:
Muskegon Community College
Attn: Financial Aid Office
221 S Quarterline Road
Muskegon, MI 49442