



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES April 15, 2015 – 12:30 p.m. 400Z – Board Room

Present: Chair Crandall, Vice Chair Osborn, Trustee Frye, Trustee Moore, Trustee Mullally, Trustee Oakes and Trustee Portenga.

Chair Crandall called the meeting to order at 12:29 p.m.

1. Agenda

Trustee Portenga moved approval; second. Vote unanimous; motion carried.

2. Minutes

- Board Policy Governance Work Session Minutes – March 16, 2015
Trustee Oakes moved approval; second. Vote unanimous; motion carried.
- Board Study Session Minutes – March 16, 2015
Trustee Frye moved approval; second. Vote unanimous; motion carried.
- Board Meeting Minutes – March 18, 2015
Vice Chair Osborn moved approval; second. Vote unanimous; motion carried.
- Board Meeting Minutes – Closed Session – March 18, 2015
Trustee Mullally moved approval; second. Vote unanimous; motion carried.

3. Public Comments

- Dr. Andy Wible extended an invitation to the Arts & Humanities Open House today.
- Ryan Bennett, Business Agent with Local 174 West Michigan Plumbers and Fitters, toured the MCC Science Center construction site. He is proud to report the overwhelming majority of plumbers and pipefitters on this job are Muskegon County residents, who also supported the MCC millage. He hopes to keep that trend going as projects progress.

4. Consent Agenda (*Board Action Required - Vote*)

Trustee Mullally moved approval of the consent agenda; second. Vote unanimous; motion carried.

A. Budget/Finance

1. Finance Committee Report – *Trustee Mullally*
2. Treasurer and Financial Reports – *Trustee Mullally*

B. Personnel

1. Personnel Committee Report – *Trustee Mullally*

5. Administrative Reports

- A. Academic Affairs – *Teresa Sturrs*

- B. Student Success Report – *Dr. John Selmon*
 - a. Enrollment
 - b. Student Success Completion Agenda
 - C. Personnel Report – *Kristine Anderson*
6. Business Non Operational
- A. MCCA Report – *Trustee Oakes*
 - Trustee Oakes emailed information to the trustees on where to mail donations for the MCCA PAC.
 - The MCCA voted to support the May 5th Proposal I vote, which includes a constitutional change affecting state aid appropriations for community colleges.
 - B. Foundation Update – *Vice-Chair Osborn*
 - Today is the donor appreciation dinner followed by a concert in Overbrook Theater.
 - May 1st is the deadline to purchase tickets at early bird prices for the Jayhawk Scramble or lunch.
7. Old Business
- A. Construction Project Committees – *Dr. John Selmon*
 - Steering Committee
 - i. Science Center
 - ii. Health Center
 - iii. Arts Center
 - iv. Downtown Center
 - B. Policy Governance – *Chair Crandall*
8. New Business
- A. Health & Wellness Center Building Addition and Renovation Project – *Dr. John Selmon*
Trustee Portenga moved approval; second. Vote unanimous; motion carried.
 - B. Existing Infrastructure Mechanical Improvements – Science Center Project – *Dr. John Selmon*
Trustee Moore moved approval; second. Vote unanimous; motion carried.
 - C. Bid Release #3 Trade Contractor Recommendations Science Laboratory Center Addition and Renovation Project – *Dr. John Selmon*
Vice Chair Osborn moved approval; second. Vote unanimous; motion carried.
 - D. RFP for Construction Manager Services for the Kitchen Remodel Project – *Dr. John Selmon*
Trustee Mullally moved approval; second. Vote unanimous; motion carried.
 - E. Permission to Appoint Dr. Carlo Spataro to Distinguished Faculty Status – *Teresa Sturuss*
Trustee Oakes moved approval; second. Vote unanimous; motion carried.
 - F. Request for Sabbatical Leave – Sherri DeBoef Chandler – *Dr. Dale Nesbary*
Trustee Oakes moved approval; second. Vote unanimous; motion carried.

G. FY 2015-2016 Estimate of Property Taxes and State Appropriation – *Teresa Sturrus*
Trustee Portenga moved approval; second. Vote unanimous; motion carried.

H. Permission to Change and *Post Full-Time Position of/*Instructional Designer
Technologist/Center for Teaching and Learning (FT Faculty Position)
Trustee Mullally moved approval; second. Vote unanimous; motion carried.

This replaces the position presented to the Board last month for a FT English/Instructional Designer. Faculty felt they needed more support with instructional technology design and this is a better fit.

9. Board of Trustees Policy Manual Updates – *Dr. Crandall & Dr. Nesbary*

10. Announcements

- ▶▶ Wednesday, April 22nd, 1:30 p.m. Gerber Lounge – Celebration of \$4.1M MEDC Grant
- ▶▶ Thursday, April 30th, 6 – 8 p.m. Muskegon County School Boards Alliance Annual Spring Dinner Meeting – The Lakehouse Waterfront Grille, *RSVP's due to Cindy DeBoef Wednesday, April 22nd*
- ▶▶ Tuesday, May 5, 6:00 PM – Blue & Gold Room [Distinguished Alumni](#) Dinner
- ▶▶ Wednesday, May 6th – 7PM [MCC Commencement](#) – L.C. Walker Arena – arrive 5:30 p.m., reserved parking in the lot
- ▶▶ Thursday, May 7, 2-3 PM Community College Day – Capitol Building – Lansing, MI
- ▶▶ NOTE: Wednesday, May 20th Board Luncheon in [Room 1222-Stevenson Center](#) and Board Meeting in [Room 1100 Stevenson Center Lecture Hall](#) with “A Day for Me at MCC” presentations

A. President’s Report – *President Nesbary*

The Fifth Annual Shoah Commemoration Dinner is scheduled for April 27th. Further details will be emailed.

B. Departmental Updates – *President Nesbary*

C. Board Comments

- Chair Crandall and President Nesbary indicated there may be a Special Board meeting before the May Board meeting, for acquisition of undisclosed space.
- Chair Crandall announced a new species of lizard has been identified in Patagonia of Argentina and the species name is “Crandalli”, named after Dr. Crandall’s son. His son’s research team from Brigham Young discovered this and used his probability metrics to determine it was, in fact, a new species, so it was named after him.

Trustee Portenga moved going into closed session for the purpose of discussing contract parameters; second.

Roll call vote:

Trustee Frye – Yes

Trustee Mullally – Yes

Vice Chair Osborn – Yes

Trustee Oakes – Yes

Trustee Moore – Yes

Chair Crandall – Yes

Trustee Portenga – Yes

Upcoming faculty negotiations were discussed.

Trustee Oakes moved adjournment of closed session; second.

Roll call vote:

Trustee Frye – Yes

Trustee Mullally – Yes

Vice Chair Osborn – Yes

Trustee Oakes – Yes

Trustee Moore – Yes

Chair Crandall – Yes

Trustee Portenga – Yes

Trustee Mullally moved to adjourn the regular Board meeting; second. Vote unanimous; motion carried. The meeting was adjourned at 1:09 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd