



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES February 17, 2016 – 12:30 p.m. 400Z – Board Room

Present: Vice Chair Osborn, Trustee Frye, Trustee Moore, Trustee Mullally and Trustee Portenga

Absent: Chair Crandall and Trustee Oakes

Vice Chair Osborn called the meeting to order at 12:32 p.m.

1. Agenda

The Board may go into closed session regarding real estate acquisition.

Trustee Mullally moved to accept the agenda; second. Vote unanimous; motion carried.

2. Minutes

- Board Study Session Minutes – January 19, 2016

Trustee Frye moved for approval of the January 19, 2016 minutes; second. Vote unanimous; motion carried.

- Board Meeting Minutes – January 20, 2016

Trustee Mullally moved for approval of the January 20, 2016 minutes; second. Vote unanimous; motion carried.

3. Public Comments and Presentations

Dr. Andy Wible distributed copies of the Bay Window newspaper to the Trustees. Dr. Wible also noted a few upcoming Arts & Humanities events: Tonight starts the play, *The Glass Menagerie*, and there are two upcoming music performances this week.

4. Consent Agenda (*Board Action Required - Vote*)

Trustee Portenga moved approval; second. Vote unanimous; motion carried.

A. Budget/Finance

1. Financial Reports – *Teresa Sturris & Ken Long*

B. Required Approvals – *Dr. Crandall*

5. Administrative Reports – there was nothing additional to report.

A. Student Success Report – *Dr. John Selmon*

1. Enrollment
2. Student Success Completion Agenda
3. Personnel Report – *Kristine Anderson*

6. Business Non Operational

A. MCCA Report – *Trustee Oakes*

Trustee Oakes is participating in the International program today here on campus, so she gave the MCCA report to Trustee Frye. Trustee Frye read the report that included information on the Governor's budget, which did not include tuition restraint language, and highlighted MCC's Black History Month. President Nesbary and Trustee Oakes will be attending the MCCA Spring Board of Directors Meeting at Washtenaw Community College in March.

B. Foundation Update – *Vice-Chair Osborn*

The FMCC Quarterly Board meeting is scheduled for tomorrow.

7. Old Business

A. Construction Project Committees – *Dr. John Selmon*

- Steering Committee

1. Science Center – MCC will be the 5th LEED Gold certified building in Muskegon County. A list of LEED certified businesses in Muskegon has been uploaded to the Board portal for review.
2. Health Center
3. Arts Center
4. Downtown Center – \$65k was raised from the online auction of items from the Downtown campus.

8. New Business

A. *[Asbestos Abatement Services](#) for the MCC Downtown Center – *Dr. John Selmon*

Trustee Mullally moved approval; second. Vote unanimous; motion carried.

B. Charter Motor-Coach Services Request for Proposal – *Dr. John Selmon*

Trustee Portenga moved approval; second. Vote unanimous; motion carried.

C. *[General Office Supplies](#) Recommendation – *Dr. John Selmon*

Trustee Moore moved approval; second. Vote unanimous; motion carried.

D. General Contractor Services RFP for the MCC Downtown Center – *Dr. John Selmon*

Trustee Mullally moved approval; second. Vote unanimous; motion carried.

E. Permission to Seek Bids and Purchase for Storage Area Network Replacement (SAN) – *Mike Alstrom*

Trustee Moore moved approval; second. Vote unanimous; motion carried.

F. Early College Tuition and Fees – *Teresa Sturrs*

Trustee Moore moved approval; second. Vote unanimous; motion carried.

* All bid information is available for review on the Board Portal under [Additional Board Packet Additional Information](#).

9. Board of Trustees Policy Governance Manual Updates – *Dr. Crandall*

A. Policy Updates – the Board will review the clean-up of the Board Policy Governance Manual at the March Study Session.

B. Monitoring Reports

- C. Ends Policy Review and Approval
 - Financial Stability
 - Community Impact
 - Health and Wellness
 - Educational Level of the Community
- D. Future Agenda Items
- E. Board Evaluation

10. Announcements

- ❖ Arts & Humanities Vision Session #1, today at 10:00-12:00 & 1:00-3:00 in the Blue & Gold Room – Trustee Mullally attended the morning session and indicated it was very interactive and generated a lot of good ideas.
- ❖ [Black History Month Events](#) during the month of February at MCC.
- ❖ Adjunct Faculty Appreciation Banquet – Friday, February 19, 5:45 Socialize/6:15 Dinner/7:00 Play – *The Glass Menagerie*.
- ❖ Employers Association 100th Anniversary Dinner, Tuesday, February 23, 5:00 Social followed by Dinner and Program @ the Trillium in Spring Lake.
- ❖ Panel discussion of [“Mass Incarceration: Balancing Justice and Public Safety”](#) on Tuesday, February 23, from 6-8 p.m. in MCC’s Overbrook Theater.
- ❖ [Dancing with the Local Stars](#) (6 seats), Thursday, February 25, 6PM Social, 7PM Showtime Muskegon Harbor Holiday Inn.
- ❖ [Community Family Fest](#), Saturday, June 4, 11 a.m. – 2 p.m. at MCC.
- A. President’s Report – *President Nesbary*
- B. Board Comments

Trustee Mullally moved going into closed session for the purpose of discussing property acquisition; second.

A roll call vote was taken:

Trustee Frye – Yes

Trustee Moore – Yes

Trustee Mullally – Yes

Trustee Osborn – Yes

Trustee Portenga – Yes

Property acquisition was discussed.

Trustee Mullally moved coming out of closed session; second.

A roll call vote was taken:

Trustee Frye – Yes

Trustee Moore – Yes

Trustee Mullally – Yes

Trustee Osborn – Yes

Trustee Portenga – Yes

With no further business, the meeting was adjourned at 1:12 p.m.

Minutes submitted by Secretary, Nancy Frye.

/csd