



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES May 17, 2017

LUNCHEON ROOM 1200 – STEVENSON CENTER BOARD MEETING ROOM 1100 – STEVENSON CENTER LECTURE HALL

Present: Vice Chair Osborn, Trustee Frye, Trustee Moore, Trustee Mullally and Trustee Portenga

Absent: Chair Crandall and Trustee Oakes

Vice Chair Osborn called the meeting to order at 12:32 p.m.

1. Agenda

Trustee Frye moved approval of the agenda; second. Vote unanimous; motion carried.

2. Minutes

- Board Meeting Minutes – April 19, 2017

Trustee Portenga moved approval of the board meeting minutes of April 19, 2017; second. Vote unanimous; motion carried.

3. Public Comments and Presentations

- A Day for Me at MCC Essay and Poster Winner Presentations

Mr. Clarke and Mr. Richards third grade students from Reeths-Puffer Elementary and Twin Lake Elementary schools presented their winning posters and winning essays. Students were congratulated by the Board of Trustees, President, faculty and staff.

- Robert Vanderlaan was presented with a certificate of recognition from the president and board of trustees for 50 years of service to MCC. A cake reception followed the board meeting for Robert.

4. Consent Agenda (*Board Action Required - Vote*)

Trustee Mullally moved to accept the consent agenda; second.

A. Budget/Finance

1. Financial Reports – *Dr. John Selmon & Ken Long*

B. Required Approvals – *Dr. Crandall*

5. Administrative Reports

A. Student Success Report – *Dr. John Selmon*

1. As of Monday, summer enrollment is down 1% in contact hours. Some tech classes are not being offered due to the Tech Center move to the Downtown Campus this summer.
2. Student Success Completion Agenda – Dr. Selmon highlighted the useful data information on page 27 of this month's board packet.

3. Personnel Report – Kristine Anderson introduced Director of Compliance and Deputy Title IX Coordinator Jason Cooper and Workforce Training and Development Coordinator Jared Olsen. She announced Darryl Greene will be joining MCC as Accounting Faculty in the Fall.
6. Business Non Operational
 - A. MCCA Report – *Trustee Oakes*
 - B. Foundation Update – Vice Chair Osborn
 - The next quarterly FMCC board meeting will be May 25th. A committee is working with Ken Long to put together an investment policy for the foundation. Another committee is working on updating the bylaws of the Foundation. Both will be presented to the Foundation Board next week and presented to the Board of Trustees in June.
 - The Jayhawk Scramble will be held on June 16. Those not golfing may attend lunch.
 - This Saturday a fundraiser dinner is being held to roast Coach Ron Gaffner, with the 50th anniversary of the Wrestling Program. Tickets are \$50 each.
 - The Board had the opportunity to attend a soft opening of the Bartley Science Exploration Center prior to the meeting today, which is fantastic! The Foundation gave seed money to get this project started and Vice Chair Osborn encouraged proposals from faculty and staff for future projects.
7. Old Business
 - A. Construction Project Committees – *Dr. John Selmon*
 - Steering Committee
 1. Health & Wellness Center – administration is awaiting approval of the 200-300 level submittal, expected in early June, to move forward with this project.
 2. Arts & Humanities Center – item to be covered with agenda item 8. C.
 3. The Downtown Center will be opening in mid-August. Construction of the entire facility is expected to be completed by October.
8. New Business
 - A. CCSTEP Grant Purchases for the MCC Downtown Center – *Dan Rinsema-Sybenga*
Trustee Moore moved approval; second. Vote unanimous; motion carried.
 - B. Public Hearing and Adoption of 2017-2018 Budget – *Ken Long*
Trustee Mullally moved going into a public hearing; second.
Ken Long presented the 2017-2018 budget.
Trustee Mullally moved to close the public hearing; second.
Trustee Portenga moved adoption of the 2017-2018 budget; second. Vote unanimous; motion carried.
 - C. Arts and Humanities Construction Manager Recommendation – *Dr. John Selmon*
Trustee Mullally moved approval; second.
Trustee Portenga questioned with Rockford being the low bid, what is different compared to Clark Construction. The committee looked at Clark comprehensively and determined the difference in the dollar amount would be offset by Clark's experience, continuity of projects, and the balance between projects with resources to transfer back and forth between projects.
Vote unanimous; motion carried.

9. Board of Trustees Policy Governance Manual Updates – *Dr. Crandall*

A. [Policy Updates](#)

B. Ends Policy Review and Approval

- Financial Stability
- Community Impact
- Health and Wellness
- Educational Level of the Community

C. Future Agenda Items – the Board would like to get back on task with establishing further Ends policies.

10. Announcements

➤ **MCC Strategic Plan Preview Forum**

Thursday, May 18th 3:00 PM – Collegiate Hall & @ 5:30 PM – Lakeshore Fitness Center

Friday, May 19th 10:30 AM – Collegiate Hall

A. President's Report – *Dr. Nesbary*

The President's self-evaluation is on the board portal along with a comparison of colleges. The Board will review this information and conduct the President's evaluation in June.

B. Board Comments

With no further business, the meeting was adjourned at 1:57 p.m.

Minutes submitted by Secretary Nancy Frye.

/csd