



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES April 21, 2021 – 12:30 p.m. Zoom Meeting

Chair Osborn called the meeting to order at 12:31 p.m.

Present: Chair Diana Osborn is participating remotely from Muskegon Township, MI
Vice Chair Sean Mullally is participating remotely from Whitehall, MI
Trustee Shon Cook is participating remotely from Whitehall, MI
Trustee Dr. Donald Crandall is participating remotely from Norton Shores, MI
Trustee Kathy Moore is participating remotely from the City of Muskegon, MI
Trustee Roy J. Portenga is participating remotely from North Muskegon, MI

President Dr. Dale Nesbary is participating remotely from Muskegon, MI
Cindy DeBoef is participating remotely from Muskegon County, MI

Absent: Trustee Nancy Frye

1. Trustee Crandall moved approval of the Agenda; second. Vote unanimous; motion carried.
2. Public Comments and Presentations
 - A. Aaron Richman and Rachel Gorman gave an overview presentation of the May 5, 2021 Drive-Through Commencement and answered questions.
3. Trustee Portenga moved approval of the Consent Agenda with the Quarterly Financial Reports removed; second. Vote unanimous; motion carried.
 - A. Board Meeting Minutes of March 17, 2021
 - B. Budget/Finance
 - I. Dan Moore presented the [Quarterly Financial Reports](#). Trustee Moore moved that we accept the financial reports as presented; second. Vote unanimous; motion carried.
 - C. Required Approvals – *Chair Osborn*
4. Administrative Reports
 - A. President's Report – Dr. Nesbary noted the stimulus funding focus on technology. Chair Osborn highlighted the Women's basketball team winning the Western Conference Championship and recognized the great work of Coach Jason Cooper who was named MCCAAC Coach of the year.

- B. Student Success Report – Dr. John Selmon gave updates on enrollment and student success.
1. Enrollment
 2. Student Success Completion Agenda
- C. Personnel Report – Kristine Anderson reported on new hires and health and wellbeing updates.
5. Business Non Operational
- A. MCCA Report – Trustee Crandall reported the legislative committee met last week and the budget process is underway.
- So far what we are seeing is not encouraging but it is early in the process.
 - Some recommendations do not include funding for Futures for Frontliners or Michigan Reconnect after October 1, 2021, which is a concern going forward.
 - There is a recommendation for no operational increases for community colleges or universities this year.
 - A 4.2% tuition cap is recommended for next year.
- B. Foundation Updates were given by Amy Swope.
6. Old Business
7. New Business – The main campus irrigation well update is included in the President’s Report and David Sturgeon also presented a summary of the project.
- A. Trustee Mullally moved approval of the Resolution for the Sale of the Lakeshore Fitness Center as read; Crandall Second. A roll call vote was taken.
- | | |
|------------------------|---------------------------|
| Trustee Cook – Yes | Trustee Crandall – Yes |
| Trustee Moore – Yes | Vice Chair Mullally – Yes |
| Trustee Portenga – Yes | Chair Osborn – Yes |
- B. Trustee Crandall moved approval of the recommendation for FMCC Board Faculty Representative Dr. Andy Wible; second. A roll call vote was taken.
- | | |
|------------------------|---------------------------|
| Trustee Cook – Yes | Trustee Crandall – Yes |
| Trustee Moore – Yes | Vice Chair Mullally – Yes |
| Trustee Portenga – Yes | Chair Osborn – Yes |
- C. Trustee Portenga moved approval of the recommendation for FMCC Board Member-at-Large Cedric Jenkins; second. Vote unanimous; motion carried.
- D. Trustee Mullally moved approval of permission to seek bids and purchase conference room technology for remote meetings; second. A roll call vote was taken:
- | | |
|------------------------|---------------------------|
| Trustee Cook – Yes | Trustee Crandall – Yes |
| Trustee Moore – Yes | Vice Chair Mullally – Yes |
| Trustee Portenga – Yes | Chair Osborn – Yes |
- Concern was raised about the language “best solution provided”. Trustee Crandall moved to amend the language to scratch “best solutions” and insert “most cost effective solutions” for all recommendations going forward (items 7. D. through 7. H.); second. A roll call vote was taken:
- | | |
|------------------------|---------------------------|
| Trustee Cook – Yes | Trustee Crandall – Yes |
| Trustee Moore – Yes | Vice Chair Mullally – Yes |
| Trustee Portenga – Yes | Chair Osborn – Yes |

- E. Trustee Crandall moved approval of permission to seek bids and purchase mobile device charging lockers; second. A roll call vote was taken:
- | | |
|------------------------|---------------------------|
| Trustee Cook – Yes | Trustee Crandall – Yes |
| Trustee Moore – Yes | Vice Chair Mullally – Yes |
| Trustee Portenga – Yes | Chair Osborn – Yes |
- F. Trustee Portenga moved approval of permission to purchase additional Ellucian IT support; second. A roll call vote was taken:
- | | |
|------------------------|---------------------------|
| Trustee Cook – Yes | Trustee Crandall – Yes |
| Trustee Moore – Yes | Vice Chair Mullally – Yes |
| Trustee Portenga – Yes | Chair Osborn – Yes |
- G. Trustee Mullally moved approval of permission to purchase migration services for Ellucian Colleague to SaaS; second. A roll call vote was taken:
- | | |
|------------------------|---------------------------|
| Trustee Cook – Yes | Trustee Crandall – Yes |
| Trustee Moore – Yes | Vice Chair Mullally – Yes |
| Trustee Portenga – Yes | Chair Osborn – Yes |
- H. Trustee Crandall moved approval of permission to seek bids and purchase academic technology for remote classrooms; second. A roll call vote was taken:
- | | |
|------------------------|---------------------------|
| Trustee Cook – Yes | Trustee Crandall – Yes |
| Trustee Moore – Yes | Vice Chair Mullally – Yes |
| Trustee Portenga – Yes | Chair Osborn – Yes |
- I. Trustee Moore moved approval of permission to Contract with Muskegon Quality Builders to replace the roof at the Ottawa Center; second. A roll call vote was taken:
- | | |
|------------------------|---------------------------|
| Trustee Cook – Yes | Trustee Crandall – Yes |
| Trustee Moore – Yes | Vice Chair Mullally – Yes |
| Trustee Portenga – Yes | Chair Osborn – Yes |

8. Board of Trustees Policy Governance – Chair Osborn

A. [Policy Updates](#)

B. Future Agenda Items

9. Announcements

A. Board Comments

- Trustee Portenga really enjoyed reading about the numerous sports programs that were very successful and congratulated Marty McDermott.
- Trustee Moore appreciates MCC allowing community access to its Health and Wellness Center for the mass vaccination clinic and is really happy about the win-win solution for the Lakeshore Fitness Center.

With no further business, the meeting was adjourned at 2:38 p.m.

Minutes submitted by Secretary Nancy Frye.

/csd