



Muskegon Community College

BOARD OF TRUSTEES BOARD MEETING MINUTES

June 15, 2022 – 3:30 p.m.
Room 1300 – Stevenson Center – Main Campus

Present: Chair Osborn, Vice Chair Mullally, Trustee Frye, Trustee Moore, Trustee Cook, Trustee Crandall, and Trustee Portenga

Chair Osborn called the meeting to order at 3:31 p.m.

1. Trustee Frye moved approval of the Agenda; second. Vote unanimous; motion carried.
2. Public Comments and Presentations
 - Chris Patterson gave a presentation highlighting some of MCC's Health Programs.
3. Trustee Mullally moved approval of the Consent Agenda; second. Vote unanimous; motion carried.
 - A. Minutes
 - Board Meeting Closed Session Minutes of April 20, 2022
 - Board Meeting Minutes of May 18, 2022
 - B. Budget/Finance
 1. Financial Report
 - C. Required Approvals – *Chair Osborn*
4. Administrative Reports
 - A. Dr. John Selmon highlighted some key items from the President's Report.
 - B. Student Success Report
 1. Aaron Richman presented the Fall Enrollment report. As of June 14, 2022, MCC is at 62% of the fall headcount goal. Year-to-year headcount is up 10%, credit hours are up 13% and contact hours are up 14%. The statewide headcount is up 7%, with MCC up 10%. Overall, annual enrollment is 1.5% above goal.
 2. Student Success Completion Agenda
 3. Project at a Glance

- C. Personnel Report – Kristine Anderson shared the retirements of Dr. Dale Nesbary and Pete Koryzno as of June 30, 2022. Heidi Romero has been selected as the Director of Student Success. A tentative agreement has been reached with the Educational Support Staff Unit (ESSU) and will be presented to the Board for approval at the July Board meeting.

5. Business Non-Operational

- A. Michigan Community College Association (MCCA) Report – Trustee Crandall reported:
- The MCCA bylaws have been changed to allow membership to tribal colleges. Two of the three Michigan tribal colleges are interested in joining.
 - The MCCA is in the process of strategic planning. Some may receive a survey that would be extremely helpful to the MCCA if they could complete it and share their feedback.
 - Dr. Crandall spoke with Rep. Terry Sabo about the Bachelor of Nursing program recently, which is very complicated and difficult for legislators to understand. Brandy Johnson, MCCA President, pulled together a committee that has put together a 3+1 agreement. There is discussion of \$56M in grants for community colleges to get these programs off the ground and running, which could be funded and passed with the final budget this year.
 - Dr. Crandall has been elected to the MCCA Executive Board.
- B. Foundation Update – Susan Foley, Interim Chief Advancement Officer, reported the Foundation is progressing, strengthening, growing, and handling some of the immediate necessities. She is benchmarking with other colleges to determine what will work for MCC. The foundation can be a very robust institution to promote the mission and vision of MCC. She is moving to post a database position soon and will have a timeline in the next few weeks.

6. Old Business

- A. Trustee Portenga moved Approval of the Selection of Dykema Gossett PLLC as Bond Counsel; second. Vote unanimous; motion carried.
- B. Trustee Mullally moved Approval of the Selection of PFM Financial Advisors LLC as Financial Advisor; second. Vote unanimous; motion carried.

7. New Business

- A. Public Hearing and Adoption of the [2022-2023 Budget](#)

Trustee Mullally moved to open the Public hearing on the 2022-23 budget; second. Vote unanimous; motion carried.

The budget was presented, and questions were answered by Beth Dick.

Trustee Portenga moved going out of the public hearing; second. Vote unanimous; motion carried.

Trustee Crandall moved approval of the budget; second. Vote unanimous; motion carried.

- B. Trustee Moore moved approval of Certification of Appointments to the MCCA Board of Directors; second. Vote unanimous; motion carried. Dr. John Selmon will serve as the MCC President representative, Dr. Donald Crandall, M.D. as the Trustee representative, and Trustee Nancy Frye as the alternate Trustee representative for the MCCA Board of Directors.
 - C. Trustee Mullally moved Approval of the Revision and Extension to the Ellucian Managed Services Agreement; second. Vote unanimous; motion carried.
 - D. Trustee Crandall moved approval of Permission to Seek Bids for Website Development; second. Vote unanimous; motion carried.
8. Board of Trustees Policy Governance – Chair Osborn
- A. [Policy Updates](#)
 - B. Future Agenda Items
9. Announcements
- A. Public Comments
 - Cindy DeBoef confirmed an updated Board photo will be taken on July 21 at the Board Retreat.
 - Kristine Anderson distributed a DEI survey to the Trustees for completion. This will help MCC to obtain grants.
 - B. Board Comments
 - Trustee Frye offered her farewell to Pete Koryzno.
 - Trustees Crandall and Frye were thanked for putting in the extra time to represent MCC by serving on the MCCA Board of Directors.

With no further business, the meeting was adjourned at 5:03 p.m.

Minutes submitted by Secretary Nancy Frye

/csd