

Institutional Update 2013-2014

Muskegon Community College(1351)

2013 - 2014 Academic Year

Institution Information

	Institution Information
Name	Muskegon Community College
Mailing Address 1	221 S. Quarterline Rd.
Mailing Address 2	
City	Muskegon
State	Michigan
Country	United States
Postal Code	49442
Main Phone Number	(231) 773-9131
Extension	
Fax	(231) 777-0312
Website	www.muskegoncc.edu

What is the enabling or authorizing legislation for the institution?

- Report the name of the act or statutory citation that enables or authorizes your institution. Contact your institution's in-house legal counsel for the information.

Michigan Constitution 1963

Memberships

- Select all associations of which your institution is a member or select none.

(Select all that apply)

☒ American Association of Community Colleges

☐ American Association of State Colleges and Universities

- ☒ American Council on Education
- ☐ Association of American Colleges and Universities
- ☐ Association of American Universities
- ☐ Association of Governing Boards
- ☐ Council of Independent Colleges
- ☐ National Association of Independent Colleges and Universities
- ☐ National Association of Public and Land-Grant Universities
- ☐ National Association of State Universities and Land Grant Colleges
- ☐ State Association of Independent Colleges and Universities

Contact Information

The Chief Executive Officer:

- Is the principal administrative official responsible for the direction of all affairs and operations of the institution.
- The component of an institution that conducts post-secondary education but who may report to a governing board.

Have you made changes to the contact information below?

(Select one)

- ☒ No Change
- ☐ Update Contact (new information for this person)
- ☐ New Contact (new person in this role)

Contact Type	Chief Executive Officer
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Prefix	Dr.
First	Dale
Middle	K.
Last	Nesbary
Suffix	
Title	President
Institution Name	Muskegon Community College
Address 1	221 S. Quarterline Rd
Address 2	
City	Muskegon
State	Michigan
Postal Code	49442
Country	United States
Phone	(231) 777-0311
Extension	
Fax	(231) 777-0312
Email Address	dale.nesbary@muskegoncc.edu

The Chief Academic Officer:

- The senior academic administrator at the institution.

Have you made changes to the contact information below?

(Select one)

- ☒ No Change
- ☐ Update Contact (new information for this person)
- ☐ New Contact (new person in this role)

Contact Type	Chief Academic Officer (CAO)
Prefix	Ms.
First	Teresa
Middle	
Last	Sturru
Suffix	
Title	Vice President for Academic Affairs & Finance
Institution Name	Muskegon Community College
Address 1	221 S. Quarterline Rd.
Address 2	
City	Muskegon
State	Michigan
Postal Code	49442
Country	United States
Phone	(231) 777-0251
Extension	
Fax	(231) 777-0312
Email Address	teresa.sturru@muskegoncc.edu

The **Chief Financial Officer**:

- Is the principal administrative official responsible for the finances of the institution.

Have you made changes to the contact information below?

(Select one)

- ☒ No Change
- ☐ Update Contact (new information for this person)
- ☐ New Contact (new person in this role)

Contact Type	Chief Financial Officer
Prefix	Ms.
First	Teresa
Middle	
Last	Sturru
Suffix	
Title	Vice President of Academic Affairs & Finance
Institution Name	Muskegon Community College
Address 1	221 S. Quarterline Rd.
Address 2	
City	Muskegon
State	Michigan
Postal Code	49442
Country	United States
Phone	(231) 777-0251
Extension	
Fax	(231) 777-0312
Email Address	teresa.sturru@muskegoncc.edu

The **Accreditation Liaison Officer:**

- Has been appointed by your CEO.
- Serves as the primary contact between your institution and the Commission.
- Communicates changes at the institution to the Commission.
- Responds to communications from the Commission.
- Provides oversight for the currency, accuracy and timeliness of institutional information submitted to the Commission, including the Institutional Update.

Have you made changes to the contact information below?

(Select one)

- ☒ No Change
- ☐ Update Contact (new information for this person)
- ☐ New Contact (new person in this role)

Contact Type	Accreditation Liaison Officer (ALO)
Prefix	Dr.
First	Edward
Middle	
Last	Breitenbach
Suffix	
Title	Dean of Instruction & Assessment
Institution Name	Muskegon Community College
Address 1	221 S. Quarterline Rd.
Address 2	
City	Muskegon
State	Michigan
Postal Code	49442

Country	United States
Phone	(231) 777-0526
Extension	
Fax	(231) 777-0452
Email Address	edward.breitenbach@muskegoncc.edu

The Data Update Coordinator:

- Has been appointed by your CEO.
- Is responsible for providing accurate, complete and timely information for the Institutional Update.

Have you made changes to the contact information below?

(Select one)

- ☒ No Change
- ☐ Update Contact (new information for this person)
- ☐ New Contact (new person in this role)

Contact Type	Data Update Coordinator
Prefix	Mr.
First	Eduardo
Middle	
Last	Bedoya
Suffix	
Title	Director of Institutional Research and Grants
Institution Name	Muskegon Community College

Address 1	221 S. Quarterline Rd
Address 2	
City	Muskegon
State	Michigan
Postal Code	49442
Country	United States
Phone	(231) 777-0332
Extension	
Fax	
Email Address	eduardo.bedoya@muskegoncc.edu

Financial Information

Financial Information

	FY 2013	FY 2012	FY 2011
Ending month of fiscal year:	June	June	June
Last completed audit year:	2013	2012	2011
Did you receive your last completed audit within 6 months of the close of your fiscal year?	Yes	Yes	Yes
Was your most recent financial audit UNQUALIFIED?	Yes	Yes	Yes
Did your most recent audit report include a going concern for disclosure?	No	No	No

Public Composite Financial Index

Primary Reserve Ratio Calculation

- The numerator total is the same total as in viability.

	FY 2013	FY 2012	FY 2011
Institution unrestricted net assets	8594029.00	9398484.00	11355702.00

Institution expendable restricted net assets	3010941.00	3014469.00	2082590.00
Component Unit (C.U.) unrestricted net assets	0.00	0.00	0.00
C.U. temporarily restricted net assets	0.00	0.00	0.00
C.U. net investment in plant	0.00	-1.00	0.00
Numerator Total	11604970.00	12412954.00	13438292.00
Institution operating expenses	38314327.00	38364523.00	38774270.00
Institution non-operating expenses	581654.00	551117.00	579189.00
C.U. total expenses	0.00	0.00	0.00
Denominator Total	38895981.00	38915640.00	39353459.00
Primary reserve ratio	0.30	0.31	0.34
Primary reserve strength	2.24	2.40	2.56
Primary reserve weight	0.35	0.35	0.35
Primary reserve CFI	0.79	0.84	0.90

Net Operating Revenue Ratio Calculation

	FY 2013	FY 2012	FY 2011
Institution operating income (loss)	-17572478.00	-17702900.00	-16250531.00
Institution net non-operating revenues	17515994.00	17062020.00	18048062.00
C.U. change in unrestricted net assets	0.00	0.00	0.00
Numerator Total	-56484.00	-640880.00	1797531.00
Institution operating revenues	20741849.00	20661623.00	22523739.00
Institution non-operating revenues	18097648.00	17613137.00	18627251.00
C.U. total unrestricted revenues	0.00	0.00	0.00
Denominator Total	38839497.00	38274760.00	41150990.00
Net operating revenue ratio	0.00	-0.01	0.04
Net operating revenue strength	-0.11	-1.31	3.38
Net operating revenue weight	0.10	0.10	0.10

Net operating revenue CFI	-0.01	-0.13	0.34
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Return on Net Assets Ratio Calculation

	FY 2013	FY 2012	FY 2011
Change in net assets plus C.U. change in net assets	-56484.00	-640880.00	1797531.00
Total net assets + C.U. total net assets (beginning of year)	27515902.00	29236888.00	27439357.00
Return on net assets ratio	0.00	-0.02	0.06
Return on net assets strength	-0.10	-1.10	3.30
Return on net assets weight	0.20	0.20	0.20
Return on net assets CFI	-0.02	-0.22	0.66

Viability Ratio Calculation

- The **Long-Term Debt** is not obtained from the financial statements directly since this information is usually contained in the notes.
- The Viability strength factor is set to 10 when there is no long term debt.

	FY 2013	FY 2012	FY 2011
Expendable net assets (from Primary Reserve Numerator)	11604970.00	12412954.00	13438292.00
Institution long-term debt (total project-related debt)	7142849.00	13137938.00	13990344.00
C.U. long-term debt (total project-related debt)	0.00	0.00	0.00
Total long-term + C.U. debt (total project-related debt)	7142849.00	13137938.00	13990344.00
Viability ratio	1.62	0.94	0.96
Viability strength	3.90	2.27	2.30
Viability weight	0.35	0.35	0.35
Viability CFI	1.36	0.79	0.81

	FY 2013	FY 2012	FY 2011
Total Composite Financial Indicator Score	2.10	1.30	2.70
Comment			

Federal Compliance

Academic Term

- Adding or modifying the **Academic Term** may require prior Commission approval. Details about the Commission's policies and procedures related to institutional change can be found on the Commission's [website](#).

(Select all that apply)

- ☐ Continuous
☐ Four-one-four
☐ Modular
☐ Quarter
☒ Semester
☐ Trimester

Other Accrediting and State Agencies

The list of **Other Accrediting and State Agencies** is limited to those agencies that are recognized by the U.S. Secretary of Education. Agencies recognized only through CHEA (Council on Higher Education Accreditation) are not included in the list.

- For each Agency that you have a relationship with, please verify the status of that relationship. If the status has not changed, enter N/A for the effective end date.
- If the status has changed, please enter the effective start date of the new status and the end date if applicable.

Accreditor	Status	Effective Start Date	Effective End Date
Accreditation Commission for Education in Nursing (NLNAC)	Good Standing	8/17/2013	

This question allows additional rows.

Enter any new relationships.

- The list of Other Accrediting and State Agencies is limited to those agencies that are recognized by the U.S. Secretary of Education. Agencies recognized only through CHEA (Council on Higher Education Accreditation) are not included in the list.
- For each Agency that you have a relationship with, please enter the status and effective start date of that relationship. If the status is current, enter N/A for the effective end date.

Accreditor	Status	Effective Start Date	Effective End Date

This question allows additional rows.

Does the institution have a formal student refund policy?

(Select one)

X Yes No

Does the institution report any degree program, certificate or other academic program to the U.S. Department of Education in clock hours for Title IV purposes?

- Adding or modifying **Clock or Credit Hours** may require prior Commission approval. Details about the Commission's policies and procedures related to institution change can be found on the Commission's [website](#).

(Select one)

_____ Yes X No

If Yes, how many academic programs are reported in clock hours? (select "not applicable" if previous question was answered "No")

Not Applicable

Identify the institution's FY 2011 Three-Year Cohort Default Rate for student loans.

- Identify the Institution's **FY2011 Three-Year Draft Cohort Default Rate for Student Loans**, which was released by the U.S. Department of Education to institutions in late March 2014.

15.10

Enter the percentage of First-time, Full-time students receiving Pell Grants.

217.00

Enter the average amount of Pell grant aid received by these students.

3999.00

Student Head Count by Level

	2013 - 2014	2012 - 2013
Full-time Undergraduate Head Count	1705	1836
Part-time Undergraduate Head Count	3174	3231

Full-time Graduate Head Count	0	0
Part-time Graduate Head Count	0	0

Student Head Count by Category

	2013 - 2014	2012 - 2013
Certificate Seeking Undergraduate	210	233
Degree Seeking Undergraduate	3206	3100
Post-Baccalaureate Certificate-Seeking	0	0
Post-Baccalaureate Degree-Seeking	0	0

Institutional Head Count

	2013 - 2014	2012 - 2013
Full-time Faculty	84	86
Part-time Faculty	233	245
Full-time Administration	52	56
Part-time Administration	4	0
Full-time Staff	73	78
Part-time Staff	6	6
Student-to-Faculty Ratio	17.00	17.00

Dual Credit

	2013 - 2014	2012 - 2013
Total Dual Credit Student Head Count:	0	0
Can a student earn a certificate or degree from your institution while the student is still enrolled in high school?	No	No

Certificates & Degrees Awarded

Certificates

	2013 - 2014	2012 - 2013
Total Certificates Awarded	125	149
Graduate Certificates Awarded	0	0
Undergraduate Certificates Awarded	125	149

	2013 - 2014	2012 - 2013
Of the undergraduate certificates listed above, how many have a minimum length of 24 semester hours (36 quarter hours) and are NOT part of an existing degree program?	11	39

Degrees

	2013 - 2014	2012 - 2013
Associate's Degrees Awarded	446	561
Bachelor's Degrees Awarded	0	0
Master's Degrees Awarded	0	0
Specialist Degrees Awarded	0	0
Doctor's Degrees Awarded	0	0

Degree Programs Offered

	2013 - 2014	2012 - 2013
Associate's Degree Programs Offered	52	52

Bachelor's Degree Programs Offered	0	0
Master's Degree Programs Offered	0	0
Specialist Degree Programs Offered	0	0
Doctor's Degree Programs Offered	0	0

Certificate Programs Offered

	2013 - 2014	2012 - 2013
Total number of credit-bearing certificates offered:	56	56
Of the total number of credit-bearing certificates, how many are Title IV eligible?	46	43

Distance Education & Correspondence Education

Please click the button below to view distance education and correspondence education programs reported to HLC.

Program	Program Type	Modality	Start Date
09.0701, Associate, Broadcasting	Distance Education	Internet	10/29/2013
11.0202, Associate, Computer Applications	Distance Education	Internet	10/29/2013
11.0202, Certificate, Midrange Programming	Distance Education	Internet	10/29/2013
11.0801, Associate, Web Design	Distance Education	Internet	10/29/2013
11.0899, Associate, Interactive Media / Gaming	Distance Education	Internet	10/29/2013
13.1210, Associate, Child Development Associate	Distance Education	Internet	10/29/2013
13.1210, Certificate, Child Development Associate	Distance Education	Internet	10/29/2013
13.1210, Certificate,	Distance Education	Internet	10/29/2013

Infant Toddler			
13.1501, Associate, Early Childhood	Distance Education	Internet	10/29/2013
13.1501, Associate, Early Childhood Instructional Assistant SE	Distance Education	Internet	10/29/2013
13.1501, Associate, Early Childhood Teacher Aide	Distance Education	Internet	10/29/2013
14.0101, Associate, Engineering	Distance Education	Internet	10/29/2013
19.0709, Associate, Family Child Care Entrepreneur	Distance Education	Internet	10/29/2013
19.0709, Certificate, Family Child Care	Distance Education	Internet	10/29/2013
24.0101, Associate, General Education Requirements	Distance Education	Internet	10/29/2013
43.0102, Associate, Criminal Justice Corrections	Distance Education	Internet	10/29/2013
43.0102, Certificate, Criminal Justice Corrections	Distance Education	Internet	10/29/2013
43.0107, Associate, Criminal Justice Geospatial AAS	Distance Education	Internet	10/29/2013
43.0107, Associate, Criminal Justice Geospatial ASA	Distance Education	Internet	10/29/2013
43.0107, Associate, Criminal Justice Law Enforcement ASA	Distance Education	Internet	10/29/2013
51.0705, Associate, OSE Medical Office Management	Distance Education	Internet	10/29/2013
51.0710, Associate, OSE Medical	Distance Education	Internet	10/29/2013
52.0201, Associate, Management	Distance Education	Internet	10/29/2013
52.0204, Associate, Office Management	Distance Education	Internet	10/29/2013
52.0207, Associate, Customer Service	Distance Education	Internet	10/29/2013

Specialist			
52.0402, Associate, OSE Administration	Distance Education	Internet	10/29/2013
52.1401, Associate, Marketing	Distance Education	Internet	10/29/2013
52.1401, Certificate, Marketing	Distance Education	Internet	10/29/2013
52.1803, Associate, Retail Management	Distance Education	Internet	10/29/2013

I have reviewed the data provided above and made any necessary changes.

☒ Yes

☐ No

Branch Campuses

Please click the button below to view branch campus reported to HLC.

There are no branch campuses.

I have reviewed the data provided above and made any necessary changes.

☒ Yes

☐ No

Additional Locations

Please click the button below to view additional locations reported to HLC.

Name	Status	Address	Open Date	Title IV Eligible	Head Count	Program Type	Location Type
Grand	Active	421	01/07/2013	Yes	1-99	Total	In State

Haven Community Center		Columbus Street Grand Haven, MI 49417				Degree	
Newaygo County Regional Education Service Center (NCRESA)	Active	4747 W 48th Street Fremont, MI 49412	10/07/2013	Yes	100-499	Total Degree	In State

I have reviewed the data provided above and made any necessary changes.

 X Yes

 No

Contractual Arrangements

Please click the button below to view contractual arrangements reported to HLC.

There are no contractual arrangements.

I have reviewed the data provided above and made any necessary changes.

 X Yes

 No

Consortial Arrangements

Please click the button below to view consortial arrangements reported to HLC.

There are no consortial arrangements.

I have reviewed the data provided above and made any necessary changes.

X Yes

____ No