

Institutional Update 2018-2019

Muskegon Community College(1351)

Institutional Update 2018-2019

Institution Information

| | Institution Information |
|-------------------|----------------------------|
| Name | Muskegon Community College |
| Mailing Address 1 | 221 S. Quarterline Rd. |
| Mailing Address 2 | |
| City | Muskegon |
| State | Michigan |
| Country | United States |
| Postal Code | 49442 |
| Main Phone Number | (231) 773-9131 |
| Extension | |
| Fax | (231) 777-0452 |
| Website | www.muskegoncc.edu |

What is the enabling or authorizing legislation for the institution?

- Report the name of the act or statutory citation that enables or authorizes your institution. Contact your institution's in-house legal counsel for the information.

Michigan Constitution 1963

Contact Information

Have you made changes to the Chief Executive Officer contact information below?

(Select one)

☒ No Change

☐ Update Contact (new information for this person)

____ New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

| | |
|------------------|-----------------------------|
| Contact Type | Chief Executive Officer |
| Prefix | Dr. |
| First | Dale |
| Middle | K. |
| Last | Nesbary |
| Suffix | |
| Title | President |
| Institution Name | Muskegon Community College |
| Address 1 | 221 S. Quarterline Rd |
| Address 2 | |
| City | Muskegon |
| State | Michigan |
| Postal Code | 49442 |
| Country | United States |
| Phone | (231) 777-0311 |
| Extension | |
| Fax | (231) 777-0312 |
| Email Address | dale.nesbary@muskegoncc.edu |

Have you made changes to the Chief Academic Officer contact information below?

(Select one)

- ☒ No Change
- ☐ Update Contact (new information for this person)
- ☐ New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

| | |
|------------------|-------------------------------------|
| Contact Type | Chief Academic Officer (CAO) |
| Prefix | Ms. |
| First | Kelley |
| Middle | |
| Last | Conrad |
| Suffix | |
| Title | Vice President for Academic Affairs |
| Institution Name | Muskegon Community College |
| Address 1 | 221 S. Quarterline Rd. |
| Address 2 | |
| City | Muskegon |
| State | Michigan |
| Postal Code | 49442 |
| Country | United States |
| Phone | (231) 777-0321 |
| Extension | |
| Fax | (231) 777-0452 |
| Email Address | kelley.conrad@muskegoncc.edu |

Have you made changes to the Chief Financial Officer contact information below?

(Select one)

- ☒ No Change
- ☐ Update Contact (new information for this person)
- ☐ New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

| | |
|------------------|-----------------------------|
| Contact Type | Chief Financial Officer |
| Prefix | Mr. |
| First | Kenneth |
| Middle | |
| Last | Long |
| Suffix | |
| Title | Director of Finance |
| Institution Name | Muskegon Community College |
| Address 1 | 221 S. Quarterline Rd. |
| Address 2 | |
| City | Muskegon |
| State | Michigan |
| Postal Code | 49442 |
| Country | United States |
| Phone | (231) 777-0560 |
| Extension | |
| Fax | |
| Email Address | kenneth.long@muskegoncc.edu |

Have you made changes to the Accreditation Liaison Officer contact information below?

(Select one)

- ☒ No Change
- ☐ Update Contact (new information for this person)
- ☐ New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

| | |
|------------------|-------------------------------------|
| Contact Type | Accreditation Liaison Officer (ALO) |
| Prefix | Dr. |
| First | Edward |
| Middle | |
| Last | Breitenbach |
| Suffix | |
| Title | Dean of Instruction & Assessment |
| Institution Name | Muskegon Community College |
| Address 1 | 221 S. Quarterline Rd. |
| Address 2 | |
| City | Muskegon |
| State | Michigan |
| Postal Code | 49442 |
| Country | United States |
| Phone | (231) 777-0526 |

| | |
|---------------|-----------------------------------|
| Extension | |
| Fax | (231) 777-0452 |
| Email Address | edward.breitenbach@muskegoncc.edu |

Have you made changes to the Data Update Coordinator contact information below?

(Select one)

- ☒ No Change
- ☐ Update Contact (new information for this person)
- ☐ New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

| | |
|------------------|-----------------------------------------------|
| Contact Type | Data Update Coordinator |
| Prefix | Mr. |
| First | Eduardo |
| Middle | |
| Last | Bedoya |
| Suffix | |
| Title | Director of Institutional Research and Grants |
| Institution Name | Muskegon Community College |
| Address 1 | 221 S. Quarterline Rd |
| Address 2 | |
| City | Muskegon |
| State | Michigan |

| | |
|---------------|-------------------------------|
| Postal Code | 49442 |
| Country | United States |
| Phone | (231) 777-0332 |
| Extension | |
| Fax | |
| Email Address | eduardo.bedoya@muskegoncc.edu |

Financial Information

| | FY 2018 | FY 2017 | FY 2016 |
|---------------------------------------------------------------------------------------------|---------|---------|---------|
| Ending month of fiscal year: | June | June | June |
| Last completed audit year: | 2018 | 2017 | 2016 |
| Did you receive your last completed audit within 6 months of the close of your fiscal year? | Yes | Yes | Yes |
| Was your most recent financial audit UNQUALIFIED? | Yes | Yes | Yes |
| Did your most recent audit report include a going concern for disclosure? | No | No | No |

Public Composite Financial Index

Primary Reserve Ratio Calculation

| | FY 2018 | FY 2017 | FY 2016 |
|-----------------------------------------------|--------------|--------------|--------------|
| Institution unrestricted net assets | -38002235.00 | -23765514.00 | -23454616.00 |
| Institution expendable restricted net assets | 243915.00 | 356529.00 | 335744.00 |
| Component Unit (C.U.) unrestricted net assets | 0.00 | 0.00 | 0.00 |
| C.U. temporarily restricted net assets | 0.00 | 0.00 | 0.00 |
| C.U. net investment in plant | 0.00 | 0.00 | 0.00 |
| Numerator Total | -37758320.00 | -23408985.00 | -23118872.00 |
| Institution operating expenses | 47350885.00 | 45047537.00 | 41690274.00 |

| | | | |
|------------------------------------|-------------|-------------|-------------|
| Institution non-operating expenses | 908250.00 | 879113.00 | 1020651.00 |
| C.U. total expenses | 0.00 | 0.00 | 0.00 |
| Denominator Total | 48259135.00 | 45926650.00 | 42710925.00 |
| Primary reserve ratio | -0.78 | -0.51 | -0.54 |
| Primary reserve strength | -4.00 | -3.83 | -4.00 |
| Primary reserve weight | 0.35 | 0.35 | 0.35 |
| Primary reserve CFI | -1.40 | -1.34 | -1.40 |

Net Operating Revenue Ratio Calculation

| | FY 2018 | FY 2017 | FY 2016 |
|----------------------------------------|--------------|--------------|--------------|
| Institution operating income (loss) | -23288579.00 | -22171720.00 | -19755042.00 |
| Institution net non-operating revenues | 24078409.00 | 21488529.00 | 19474309.00 |
| C.U. change in unrestricted net assets | 0.00 | 0.00 | 0.00 |
| Numerator Total | 789830.00 | -683191.00 | -280733.00 |
| Institution operating revenues | 24062306.00 | 22875817.00 | 21935232.00 |
| Institution non-operating revenues | 24986929.00 | 22367642.00 | 20494960.00 |
| C.U. total unrestricted revenues | 0.00 | 0.00 | 0.00 |
| Denominator Total | 49049235.00 | 45243459.00 | 42430192.00 |
| Net operating revenue ratio | 0.02 | -0.02 | -0.01 |
| Net operating revenue strength | 1.24 | -1.16 | -0.51 |
| Net operating revenue weight | 0.10 | 0.10 | 0.10 |
| Net operating revenue CFI | 0.12 | -0.12 | -0.05 |

Viability Ratio Calculation

| | FY 2018 | FY 2017 | FY 2016 |
|----------------------------------------------------------|--------------|--------------|--------------|
| Expendable net assets (from Primary Reserve Numerator) | -37758320.00 | -23408985.00 | -23118872.00 |
| Institution long-term debt (total project-related debt) | 36667098.00 | 28056941.00 | 29055159.00 |
| C.U. long-term debt (total project-related debt) | 0.00 | 0.00 | 0.00 |
| Total long-term + C.U. debt (total project-related debt) | 36667098.00 | 28056941.00 | 29055159.00 |
| Viability ratio | -1.03 | -0.83 | -0.80 |
| Viability strength | -2.47 | -2.00 | -1.91 |
| Viability weight | 0.35 | 0.35 | 0.35 |
| Viability CFI | -0.86 | -0.70 | -0.67 |

Return on Net Assets Ratio Calculation

| | FY 2018 | FY 2017 | FY 2016 |
|--------------------------------------------------------------|-------------|------------|------------|
| Change in net assets plus C.U. change in net assets | 2726768.00 | 3809402.00 | 4366067.00 |
| Total net assets + C.U. total net assets (beginning of year) | -5355439.00 | 3475332.00 | -890735.00 |
| Return on net assets ratio | -0.51 | 1.10 | -4.90 |
| Return on net assets strength | -4.00 | 10.00 | -4.00 |
| Return on net assets weight | 0.20 | 0.20 | 0.20 |
| Return on net assets CFI | -0.80 | 2.00 | -0.80 |

| | FY 2018 | FY 2017 | FY 2016 |
|-------------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Total Composite Financial Indicator Score | -2.94 | -0.16 | -2.92 |
| Comments | Negative CFI due to GASB 68 & 75 | Negative CFI due to GASB 68 | Negative CFI due to GASB 68 |

Public Composite Financial Index (Excluding GASB 68 and 75)

GASB Primary Reserve Ratio Calculation

| | FY 2018 | FY 2017 | FY 2016 |
|-----------------------------------------------|-------------|-------------|-------------|
| Institution unrestricted net assets | 6061492.00 | 7241409.00 | 6781312.00 |
| Institution expendable restricted net assets | 243915.00 | 356529.00 | 335774.00 |
| Component Unit (C.U.) unrestricted net assets | 0.00 | 0.00 | 0.00 |
| C.U. temporarily restricted net assets | 0.00 | 0.00 | 0.00 |
| C.U. net investment in plant | 0.00 | 0.00 | 0.00 |
| Numerator Total | 6305407.00 | 7597938.00 | 7117086.00 |
| Institution operating expenses | 46921021.00 | 45047537.00 | 41690274.00 |
| Institution non-operating expenses | 908520.00 | 879113.00 | 1020651.00 |
| C.U. total expenses | 0.00 | 0.00 | 0.00 |
| Denominator Total | 47829541.00 | 45926650.00 | 42710925.00 |
| Primary reserve ratio | 0.13 | 0.17 | 0.17 |
| Primary reserve strength | 0.99 | 1.24 | 1.25 |
| Primary reserve weight | 0.35 | 0.35 | 0.35 |
| Primary reserve CFI | 0.35 | 0.44 | 0.44 |

GASB Net Operating Revenue Ratio Calculation

| | FY 2018 | FY 2017 | FY 2016 |
|----------------------------------------|--------------|--------------|--------------|
| Institution operating income (loss) | -22858715.00 | -21400725.00 | -19570584.00 |
| Institution net non-operating revenues | 24065176.00 | 21488529.00 | 19474309.00 |
| C.U. change in unrestricted net assets | 0.00 | 0.00 | 0.00 |
| Numerator Total | 1206461.00 | 87804.00 | -96275.00 |
| Institution operating revenues | 24062306.00 | 22875817.00 | 21935232.00 |
| Institution non-operating revenues | 24973696.00 | 22367642.00 | 20494960.00 |
| C.U. total unrestricted revenues | 0.00 | 0.00 | 0.00 |

| | | | |
|--------------------------------|-------------|-------------|-------------|
| Denominator Total | 49036002.00 | 45243459.00 | 42430192.00 |
| Net operating revenue ratio | 0.02 | 0.00 | 0.00 |
| Net operating revenue strength | 1.89 | 0.15 | -0.17 |
| Net operating revenue weight | 0.10 | 0.10 | 0.10 |
| Net operating revenue CFI | 0.19 | 0.01 | -0.02 |

GASB Viability Ratio Calculation

| | FY 2018 | FY 2017 | FY 2016 |
|----------------------------------------------------------|-------------|-------------|-------------|
| Expendable net assets (from Primary Reserve Numerator) | 6305407.00 | 7597938.00 | 7117086.00 |
| Institution long-term debt (total project-related debt) | 36667098.00 | 28056941.00 | 29055159.00 |
| C.U. long-term debt (total project-related debt) | 0.00 | 0.00 | 0.00 |
| Total long-term + C.U. debt (total project-related debt) | 36667098.00 | 28056941.00 | 29055159.00 |
| Viability ratio | 0.17 | 0.27 | 0.24 |
| Viability strength | 0.41 | 0.65 | 0.59 |
| Viability weight | 0.35 | 0.35 | 0.35 |
| Viability CFI | 0.14 | 0.23 | 0.21 |

GASB Return on Net Assets Ratio Calculation

| | FY 2018 | FY 2017 | FY 2016 |
|--------------------------------------------------------------|-------------|-------------|-------------|
| Change in net assets plus C.U. change in net assets | 3143399.00 | 4580397.00 | 4550525.00 |
| Total net assets + C.U. total net assets (beginning of year) | 38291657.00 | 34482255.00 | 29160735.00 |
| Return on net assets ratio | 0.08 | 0.13 | 0.16 |
| Return on net assets strength | 4.10 | 6.64 | 7.80 |
| Return on net assets weight | 0.20 | 0.20 | 0.20 |

| | | | |
|--------------------------|------|------|------|
| Return on net assets CFI | 0.82 | 1.33 | 1.56 |
|--------------------------|------|------|------|

| | | | |
|-------------------------------------------|-------------------------|------------------|------------------|
| | FY 2018 | FY 2017 | FY 2016 |
| Total Composite Financial Indicator Score | 1.50 | 2.01 | 2.19 |
| Comments | Excludes GASB 68 and 75 | Excludes GASB 68 | Excludes GASB 68 |

Federal Compliance

Please click the button below to view accrediting agencies reported to HLC.

There are no accrediting agencies.

Academic Term

(Select all that apply)

- ☐ Continuous
- ☐ Four-one-four
- ☐ Modular
- ☐ Quarter
- ☒ Semester
- ☐ Trimester

Does the institution have a formal student refund policy?

(Select one)

 X Yes No

Does the institution report any degree program, certificate or other academic program to the U.S. Department of Education in clock hours for Title IV purposes?

(Select one)

 Yes X No

If Yes, how many academic programs are reported in clock hours? (select Not Applicable if previous question was answered "No")

Not Applicable

Identify the institution's FY 2016 Three-Year Draft Cohort Default Rate for student loans.

17.40

Enter the percentage of first-time, full-time students receiving Pell Grants.

50.00

Enter the average amount of Pell Grant aid received by these students.

4553.00

Does the institution provide information to students and the public about student achievement?

(Select one)

☐ Yes ☒ No

Student Head Count By Level

| | Current Year | Previous Year |
|------------------------------------|--------------|---------------|
| Full-time Undergraduate Head Count | 1445 | 1488 |
| Part-time Undergraduate Head Count | 2633 | 2823 |
| Full-time Graduate Head Count | 0 | 0 |
| Part-time Graduate Head Count | 0 | 0 |

Student Head Count By Category

| | Current Year | Previous Year |
|----------------------------------------|--------------|---------------|
| Certificate Seeking Undergraduate | 226 | 283 |
| Degree Seeking Undergraduate | 3006 | 3121 |
| Post-Baccalaureate Certificate-Seeking | 0 | 0 |
| Post-Baccalaureate Degree-Seeking | 0 | 0 |
| Non-Degree Seeking | 846 | 900 |

Institutional Head Count

| | Current Year | Previous Year |
|--------------------------|--------------|---------------|
| Full-time Faculty | 83 | 83 |
| Part-time Faculty | 184 | 204 |
| Full-time Administration | 56 | 54 |
| Part-time Administration | 0 | 0 |
| Full-time Staff | 76 | 74 |
| Part-time Staff | 4 | 4 |
| Student-to-Faculty Ratio | 19.10 | 19.09 |

Dual Credit

| | Current Year | Previous Year |
|---------------------------------------------------------------|--------------|---------------|
| Total Dual Credit Student Head Count: | 369 | 208 |
| How many dual credits awarded in the academic year 2018-2019? | 1147 | 1627 |

Certificates and Degree Programs Awarded

| | Current Year | Previous Year |
|------------------------------------------------------------------------------------------------------|--------------|---------------|
| Graduate Certificates Awarded | 0 | 0 |
| Undergraduate Certificates Awarded | 116 | 120 |
| Total Certificates Awarded | 116 | 120 |
| Of the undergraduate certificates listed above, how many are NOT part of an existing degree program? | 6 | 12 |

| | Current Year | Previous Year |
|-----------------------------|--------------|---------------|
| Associate's Degrees Awarded | 535 | 493 |

| | | |
|----------------------------|---|---|
| Bachelor's Degrees Awarded | 0 | 0 |
| Master's Degrees Awarded | 0 | 0 |
| Specialist Degrees Awarded | 0 | 0 |
| Doctoral Degrees Awarded | 0 | 0 |

Certificates and Degree Programs Offered

| | Current Year | Previous Year |
|--------------------------------------------------|--------------|---------------|
| Total Number Credit-Bearing Certificates Offered | 41 | 33 |
| Associate's Degree Programs Offered | 57 | 53 |
| Bachelor's Degree Programs Offered | 0 | 0 |
| Master's Degree Programs Offered | 0 | 0 |
| Specialist Degree Programs Offered | 0 | 0 |
| Doctoral Degree Programs Offered | 0 | 0 |

Distance Education and Correspondence Education

Distance Education and Correspondence Education Stipulation

Approved for distance education courses and programs. The institution has not been approved for correspondence education.

I have reviewed the distance and/or correspondence education stipulation. If incorrect, contact changerequests@hlcommission.org.

 X Yes

 No

Branch Campuses

Please click the button below to view branch campuses reported to HLC.

There are no branch campuses.

I have reviewed the list of branch campuses provided and made any necessary changes using the Location & Campus Update System or HLC's institutional change process.

 X Yes

 No

Additional Locations

Please click the button below to view additional locations reported to HLC.

| Name | Status | Address | Open Date | Title IV Eligible | Head Count | Program Type | Location Type |
|------------------------------|--------|----------------------------------------------|------------|-------------------|------------|-------------------------|---------------|
| Grand Haven Community Center | Active | 421 Columbus Street Grand Haven, MI 49417 | 01/07/2013 | Yes | 100-499 | Total Degree | In State |
| GVSU Meijer campus | Active | 515 S. Waverly Street Holland, MI 49423 | 08/28/2017 | Yes | | Total Degree | In State |
| MCC Downtown Center | Active | 388 W. Clay Avenue Muskegon, MI 49440 | 08/28/2017 | Yes | | Adult Degree Completion | In State |

| | | | | | | | |
|------------------------------------------------------------------------------|--------|--------------------------------------------------|----------------|-----|---------|-----------------|----------|
| Newaygo County Regional Education Service Center (NCRES A) | Active | 4747 W 48th Street Fremont, MI 49412 | 10/07/20 13 | Yes | 100-499 | Total Degree | In State |
|------------------------------------------------------------------------------|--------|--------------------------------------------------|----------------|-----|---------|-----------------|----------|

I have reviewed the list of additional locations provided and made any necessary changes using the Location & Confirmation Update System or HLC's institutional change process.

 X Yes

 No

Contractual Arrangements

Please click the button below to view contractual arrangements reported to HLC.

There are no contractual arrangements.

I have reviewed the list of contractual arrangements provided and made any necessary changes using HLC's institutional change process.

 X Yes

 No

Consortial Arrangements

Please click the button below to view consortial arrangements reported to HLC.

| Consortium Name | Program | Associated Institutions | State/Country | Start Date | Head Count |
|-------------------------------|----------------------------------------|---------------------------|---------------|------------|------------|
| MCC / MSU Agriculture Program | 01.0101, Associate, Agriculture Degree | Michigan State University | , US | 09/05/2016 | |

I have reviewed the list of consortial arrangements provided and made any necessary changes using HLC's institutional change process.

 X Yes

 No