



# Muskegon Community College

## BOARD OF TRUSTEES BOARD MEETING AGENDA

**October 20, 2021 – 12:30 p.m.**  
**Room 1300 – Lecture Hall**  
**Stevenson Center – Main Campus**

1. Agenda Pages 2 – 3
2. Public Comments and Presentations
  - Department Report, Library – *Charlotte Griffith*
3. Consent Agenda (*Board Action Required - Vote*)
  - A. Minutes – Board Meeting Minutes of September 15, 2021 Pages 4 – 5  
Minutes – Board Retreat Minutes of September 16, 2021 Pages 6 - 9
  - B. Budget/Finance
    - 1. Quarterly Financial Reports – *Beth Dick* Page 7 – 16
  - C. Required Approvals – *Chair Osborn*
4. Administrative Reports
  - A. President's Report – *Dr. Nesbary* Pages 17 – 33
  - B. Student Success Report – *Dr. John Selmon*
    1. Enrollment
    2. Student Success Completion Agenda Page 34
  - C. Personnel Report – *Kristine Anderson*
5. Business Non Operational
  - A. MCCA Report – *Trustee Crandall*
  - B. Foundation Update – *Teresa Newmarch*
6. Old Business
7. New Business
  - A. Sole Source Purchase Request for FANUC Robot – *Dan Rinsema-Sybenga* Pages 35 – 36
  - B. Permission to Proceed with RFP for Tree Removal, Tree Trimming, Stump Removal and Maintenance at the Main Campus and University Golf Course – *David Sturgeon* Page 37

- C. Permission to Seek Bids for an Executive Search Firm to Assist with the President of Muskegon Community College Search – *Kristine Anderson*

8. Board of Trustees Policy Governance – *Chair Osborn*
- A. Review [Policy Updates](#) – *Chair Osborn*
- B. Future Agenda Items
9. Announcements

## ANNUAL BOARD CALENDAR

MONTH	ITEM	COMMENTS
October	2017-2022 Strategic Plan Annual Progress Report – <i>Moving to November 2021 Board Meeting</i>	
November	Auditors Presentation of Audited Financial Statements for the previous Fiscal Year	
January	Approve current year Board Meeting Calendar	Policy 2.14 – 1. Regular meetings of the Board shall be held on the appointed time and day and place as determined annually in January.
	1. Sign Annual Code of Conduct Acknowledgement of Agreement. 2. Members will annually disclose their involvements with other organizations, with vendors, or any associations that might be or might reasonably be seen as a conflict.	Policy 2.11 - 9. Members will sign an acknowledgement of agreement with this code of conduct on or before the February Board of Trustees public meeting each calendar year.
	Quarterly Financial Review	