

# 2017-18 Annual Report

Year One Progress Updates on our Five-Year Strategic Plan



**Introduction** Contents



At Muskegon Community College, we always strive for the best. In 2017-18, our ongoing efforts were recognized by Best Colleges, which ranked MCC as Michigan's top community college.

Achieving and maintaining success requires a clear focus on our future, one built upon a well-defined strategy that captures input from our campus and our community. Our 2017-2022 Strategic Plan, which emerged from participation by our most important stakeholders, provides us with a dynamic compass to navigate the next few years.

The pages of the 2017-18 Annual Report contain informative data on the college's progress toward reaching our stated goals. Just as our Strategic Plan was a collaborative effort, so are the many successes resulting from its implementation. It is true that when we join hands, we can reach twice as far.

One example of this, which we are extremely proud to offer our students and the communities we serve, is the official opening of our state-of-the-art Carolyn I. and Peter Sturrus Technology Center at 388 W. Clay in downtown Muskegon. This \$14.81 million advanced manufacturing and entrepreneurism facility is named for the philanthropic husband and wife, whose belief in the college and the community was manifested in their record-breaking \$1.5 million gift.

In June, MCC student Cody Theil won the inaugural Sarnicola Entrepreneur Award, a \$10,000 grant from another generous husband-and-wife team, Nick and Ashley Sarnicola, and the NextGen Foundation. The donors and the recipient, who was selected for his entrepreneurial idea, see a bright future for our region. The award presentation took place in conjunction with the opening of our Rooks|Sarnicola Entrepreneur Institute and the Lakeshore Fab Lab, a place where transformational ideas can become realities.

MCC's cutting-edge facilities, both on our main campus and in downtown Muskegon, have gained statewide attention. Michigan Governor Rick Snyder chose MCC's Sturrus Technology Center in June to sign into law his Marshall Plan for Talent. Like us, he realizes that creating a skilled workforce impacts the economic prosperity and quality of life for all our residents.

On behalf of the entire campus community, thank you for doing great things in Muskegon and West Michigan. By working together we are making an extraordinary difference in the lives of our students and our community.

Dr. Dale K. Nesbary, President



## **OUR MISSION**

Muskegon Community College, dedicated to equity and excellence, prepares students, builds communities, and improves lives.

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# **Key Performance Indicators**



"It was important to MCC that this be a strategic plan for the community and by the community."

Tina Dee,
 Director of Strategic Initiatives

### **Collaboration Leads to Focus on Student Success**

Throughout the 2016-2017 academic year, over 180 volunteers from the campus and community worked together to develop an integrated strategic plan to guide the activities of Muskegon Community College over the next five years. The college had the goal to create a strategic plan for the community, by the community. To that end, community input was sought throughout the process through listening tour events, preview forums, and surveys. The result is a plan with five priorities, all focused on student success.

During the first year of implementation of the 2017-2022 Strategic Plan, members of the Implementation Advisory Team worked closely with all departments to establish measurable objectives for each of the 25 goals. Over 100 measurable objectives were set. The objectives were then prioritized, with seven selected as Key Performance Indicators.

Muskegon Community College follows an integrated planning process that works to build relationships and align all areas of the organization. Our integrated plan incorporates vertical alignment to ensure there is a direct connection from mission to on-the-ground operations, and horizontal alignment so that all departments are effectively working together towards the same institutional goals. Planning consultant Nick Santilli and materials from the Society for College and University Planning (SCUP) guided our process and ensured integrated planning best practices were employed.

Going forward, our annual reports will focus on reporting the progress made on the goals set through this integrated planning process. We have provided a summary of accomplishments from the past year and focus areas for the current year for each priority. It is important to note that this is just summary information and does not include all accomplishments or current efforts. Progress metrics for our 100+ objectives are reported on a quarterly basis and are available for review on our website at <a href="mailto:muskegoncc.edu/progress">muskegoncc.edu/progress</a>.

If you would like more details about the planning or implementation process, contact Tina Dee, Director of Strategic Initiatives, at tina.dee@muskegoncc.edu.



# AFFORDABLE TUITION 100% ACHIEVED IN 2017-18

Keep tuition as the #I lowest rate in Muskegon, Newaygo, Ottawa, and Kent Counties (objective #I.2.01)

MCC offers the lowest rate in our 4-county service area



# STUDENT SATISFACTION

100% ACHIEVED IN 2017-18

Maintain student satisfaction at same or higher rate than national average of 64% (objective #1.1.01)

The student satisfaction rate was 68% in the most recent survey



#### **ENROLLMENT**

#### 97.66% ACHIEVED IN 2017-18

Maintain enrollment at the same level or greater than previous year (objective #1.3.01)

2017-18 Enrollment was down just slightly, 2.3%



# GRADUATION RATE

#### 100% ACHIEVED IN 2017-18

Maintain graduation rate at the same or greater than state average (objective #1.4.01)

19% earned a credential, the state median rate is 16%



#### ACCREDITATION

#### 100% ACHIEVED IN 2017-18

Retain Accreditation by the Higher Learning Commission (objective #2.9.01)

MCC is fully accredited and on track for re-accreditation in 2020



#### 21.05% ACHIEVED IN 2017-18

Reduce achievement gap in degree/ certificate attainment among students of color (objective #1.4.02)

Graduation rates for students of color is 4% vs overall rate of 19%



#### FINANCIAL STEWARDSHIP

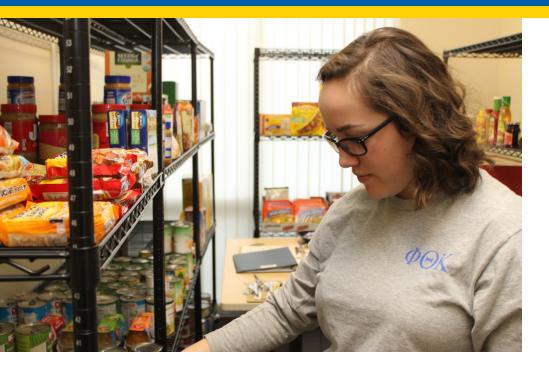
#### 100% ACHIEVED IN 2017-18

End each fiscal year with a 100% balanced budget (objective #5.23.01)

We are on track to end FY2018 with a balanced budget

# **Priority #I Student Support**

# Provide comprehensive support systems to ensure student success



"We support students with what they need to succeed, whether it's career planning or providing food from the Jayhawk Pantry."

 Sally Birkam, Dean of Student Success and Campus Life

## 2017-2022 Goals

- I. Continue improving outstanding service initiatives to further enhance the student experience from awareness, application, and enrollment, through graduation and lifelong engagement
- 2. Increase awareness of and improve systems related to financial aid, scholarships, and other funding sources
- 3. Improve collaborations and outreach with K-12 partners and prospective students to provide clear pathways to higher education opportunities
- 4. Continue to improve student learning as evidenced by pass rates, persistence and retention, GPA, and goal attainment
- 5. Strengthen collaborations with higher education partners to increase the percentage of students who transfer to and succeed at four-year institutions

How well do these goals meet student and community needs? Visit <u>muskegoncc.edu/progress</u> to provide your feedback.



# 3,000+ Free Tutoring Sessions Provided

The Tutoring Center provides assistance for everything from "math anxiety" to help with course-specific challenges. Last year, over 1,000 students benefitted from a variety of service options including peer tutoring, walk-in tutoring, small group tutoring, and online tutoring.

MCC alumna Shelinda Knight-Davenport (left) explains that she was able to succeed at MCC, "thanks to the help I received at MCC's tutoring center every semester," which allowed her to join the Phi Theta Kappa Honor Society.

The Tutoring Center, which provided 3,244 sessions last year, recently earned certification from the CRLA International Tutor Training Program. "This means our tutors are not only qualified to help with content, but also to ensure students receive the best support possible," said Dean Fritzemeier, Tutoring Services Manager.

# FY2017-2018 Accomplishments

- Established 40 measurable objectives related to providing student support
- Maintained the lowest tuition in Muskegon, Ottawa, and Kent Counties
- Implemented new career services software that allows students to upload resumes, search for jobs and internships, and explore career options
- Added a Student Planning software module that helps students graduate on time by helping them create and monitor an academic plan, review progress on graduation requirements, and register for classes
- Commenced renovation of the Testing Center that will expand services to students with a variety of abilities and will allow MCC to offer IT certification testing and CLEP (College-Level Examination Program) testing
- Hosted 19 high schools for College Visit Day

## Focus areas for FY2018-19:

- Host English curriculum summit
- Increase completion rate of the Free Application for Federal Student Aid (FAFSA) to 69% (currently at 62%)
- Offer an online scholarship application process
- Create transfer school advisory board
- Increase enrollment of underrepresented students to same level as Muskegon County population (up to 19.9% from 15.7% as of 2017)
- Reduce achievement gap in 3-year degree/certificate attainment among students of color



"We guide students in the transfer process by optimizing their time at MCC to help make the transfer process as smooth as possible."

Heidi Romero, Career and Transfer Services Coordinator, assists students with transferring to fouryear institutions. MCC's Career and Transfer Office also manages an online career management system that connects students and alumni with employment opportunities.

# **Priority #2 Academic and Training Programs**



"We take great pride in making sure our educational programs are relevant, engaging, and challenging so students are prepared for success."

 Kelley Conrad, Vice President for Academic Affairs

# 2017-2022 Goals

- 6. Provide viable courses and programs that address the changing needs of a diverse community
- 7. Meet current needs by offering new courses and programs in the areas of health care, science, and technology, as identified by the 2016-2017 Needs Assessment Survey
- 8. Develop and implement a system of ongoing regional market analysis that informs what programs, delivery methods, and locations are needed to meet community/ business needs in Muskegon, Ottawa, and Newaygo Counties
- 9. Evaluate our effectiveness for student learning through multiple processes, consistent with the Higher Learning Commission and other accrediting bodies, and designed to promote continuous improvement
- 10. Develop a new Academic Master Plan

How well do these goals meet student and community needs? Visit <u>muskegoncc.edu/progress</u> to provide your feedback.

# Develop, implement, and evaluate relevant and innovative programs that meet current and emerging student, business, industry, and community needs



# Medical Assistant Joins Health Program Array

The Medical Assistant program is just one of many programs and services implemented in response to community needs. "We conduct community needs assessments using a variety of methods," explains Dr. Edward Breitenbach, Dean of Instruction and Assessment. "This particular program was developed through an ongoing relationship with Mercy Health, who identified an emerging need for medical assistants in the West Michigan area."

MCC responded to this need by offering a Medical Assistant program in January 2016, which became immediately successful. According to Program Coordinator Dawn Platt, "Students completing the program currently have a 100% pass rate after taking the national certification exam and 100% of graduates seeking employment have jobs working as medical assistants."

Programs are also available in nursing, respiratory therapy, Certified Nursing Assistant (CNA), and Medical Office Management.

# FY2017-2018 Accomplishments

- Established 16 measurable objectives to support goals related to academic programs
- The Lakeshore Business and Industrial Service Center (LBISC) conducted a survey to assess how well MCC is doing to prepare students; the results are being analyzed and will be used to inform service expansion
- Committees were formed to prepare for reaffirmation of Accreditation by the Higher Learning Commission in 2020
- Five academic programs were reviewed to ensure they meet learning effectiveness guidelines (20% of academic programs are reviewed each year)

# Focus areas for FY2018-19:

- Improve pass rates of gateway courses
- Conduct one needs assessment each year to determine what academic programs and courses are required to meet un-met needs in three-county service area, share/discuss results at 2019 summit
- Develop and promote new Academic Master Plan by 4/30/19, which will include strategies for programs related to health and STEM (science, technology, engineering, math)



"MCC supports
businesses by
reaching out with all
aspects of education:
apprenticeship
education, up-skill
training."

LBISC client
 MCC's Lakeshore Business and
 Industrial Service Center helps meet
 the challenge of global and local
 competition by providing a variety of
 training options. They work closely
 with area industries and business
 leaders to ensure training options
 meet local needs.

# **Priority #3 Facilities and Infrastructure**



"Quality facilities and equipment support student success. Our students get to enjoy and experience learning in some of the best educational facilities in Michigan!"

- Dr. John Selmon, Provost

### 2017-2022 Goals

- 11. Complete 2010 Facility Master Plan, including construction of health and wellness center, arts facility, and downtown center
- 12. Improve room numbering system and establish wayfinding consistency at all locations
- 13. Improve access of our facilities, technology, and media to expand equal opportunities for persons with various abilities
- 14. Demonstrate environmental stewardship by implementing a comprehensive institutional sustainability plan
- 15. Provide high quality technology wherever and however programs and services are offered to students, employees, and community members
- 16. Commission a new Facility Master Plan by 2020 to assess future facility needs in Muskegon, Ottawa, and Newaygo Counties

How well do these goals meet student and community needs? Visit <u>muskegoncc.edu/progress</u> to provide your feedback.

# Provide a state-of-the-art learning environment that meets academic needs while promoting access and sustainability



## Health & Wellness Center to Open January 2019

The Health and Wellness Center, a new 52,000 squarefoot classroom and academic facility on the main campus is scheduled to open in January 2019. It will be the home to MCC's Health, Physical Education and Recreation Department, the Medical Assistant Program, the Nursing and Respiratory Therapy Simulation Center.

A Mercy Health Partners Primary Care Center is also incorporated into the facility. The collaboration between MCC, Mercy Health, and Grand Valley State University, will provide MCC nursing students with opportunities for required clinical hours.

If you would like to be invited to the grand opening, please send your contact information to strategic.planning@muskegoncc.edu.

# FY2017-2018 Accomplishments

- Established I5 measurable objectives to support goals related to facilities, technology, and other infrastructure needed to provide a state-of-the-art learning environment
- The Peter and Carolyn I. Sturrus Technology Center opened in downtown Muskegon
- Developed procedure to measure level of satisfaction with technology among students and employees,
- The IT Help Desk responded to 5,473 support requests by students and employees while earning a service rating of 4.85 out of 5
- Sustainability efforts included installation of two beehives and Earth Week activities that were focused on reducing plastic waste

### Focus areas for FY2018-19:

- · Open new Health and Wellness Center on Main Campus
- · Continue to evaluate and improve sustainability efforts
- Continue to assess and expand facility, technology, and media accessibility for persons with various abilities
- Develop signage standards and specifications
- Begin process of renumbering rooms on Main Campus and identify signage needs



"Our students utilize leading hardware and software programs in the classroom. This allows us to prepare our students for rewarding and indemand careers via a hands-on approach."

Instructor Mark Verhoeven teaches networking classes using advanced hardware and software from CISCO, Microsoft, CompTIA, and virtualization technologies utilizing VMWare.

# **Priority #4 Engagement and Collaboration**



"Our collaborations with K12 districts, government officials, and business and industries help ensure student needs are being met."

- Dr. Dale Nesbary, President

### 2017-2022 Goals

- 17. Clearly differentiate MCC in communications with prospective students, community partners, donors, and alumni
- 18. Continue to improve marketing and communication efforts to increase enrollment while increasing awareness of mission, programs, and services
- 19. Cultivate strategic partnerships with business, industry, and other key organizations to meet needs and support student success
- 20. Promote philanthropic support of students, scholarships, programs, and endowments
- 21. Increase pride and involvement among alumni and retirees

How well do these goals meet student and community needs? Visit <u>muskegoncc.edu/progress</u> to provide your feedback.

# Expand collaborations and improve communications to further engage the community in the mission of MCC



# **Enrollment Reps Provide Paths to Success**

Meeting with an enrollment representative is usually the first step in the journey to success for community college students. Much of the time, the first steps in this journey are taken before they visit any of our campus locations. In addition to servicing 57 high schools in our four-county service area, the reps are often at a variety of community events and collaborate with Michigan Works, United Way, and other partner organizations.

The ultimate goal is to show prospective students a path to success by getting them on campus to see all that MCC has to offer. In addition to campus tours, they offer a variety of events to help reduce any concerns related to the college experience. "Last year we implemented College 101, an event that provides prospective students and their families the opportunity to tour the campus, learn about areas of study, and get tips on how to succeed," explained Stephanie Briggs, Director of Admissions.

# FY2017-2018 Accomplishments

- Established 29 measurable objectives to support goals related to strategic partnerships, marketing, fundraising, and alumni/retiree relations
- LBISC Engaged 47 businesses in training services, exceeding the goal of 39
- 20 Alumni and retirees attended the Founder's Day event
- Foundation for Muskegon Community College (FMCC) donors contributed over \$127,000 to the Annual Fund Campaign, supporting scholarships, layhawk Pantry, various academic programs, and other mission-driven needs

## Focus areas for FY2018-19:

- · Develop and test key messages for marketing and other key communications
- Measure the impact of marketing to prospective students, community members, and alumni through conversions on social media and the website
- Establish procedures to track and report relationship activities with K-I2 districts, higher education partners, and other potential partners; use reporting data to identify additional collaboration opportunities to meet student and community needs
- Increase alumni submissions to MCC's magazine, Reflections
- Promote awareness of MCC programs and services by expanding circulation of Reflections magazine and e-newsletters
- Meet or exceed the FMCC Annual Fund Goal of \$100,000
- Continue progress on the Capital Campaign, which has a goal to raise
   \$5 million by 2022 for facilities and equipment



"Growing Jayhawk
Pride among our
alumni and retirees
helps build a sense
of community and
strengthens support
for our students."

Rachel Stewart supports alumni and retiree engagement by coordinating a variety of activities such as networking and social events, the Distinguished Alumni Award program, and managing benefits for Alumni Association members, which is free for alumni! Details are available at muskegoncc.edu/alumni.

# **Priority #5 Culture and Equity**



"The well-being and safety of our MCC community members is a priority and crucial to personal, professional, and academic success."

Kristine Anderson, Executive
 Director of Human Resources

## 2017-2022 Goals

- 22. Develop and implement programs for students and employees to further promote inclusion and equity, creating a welcoming environment for all
- 23. Promote a culture of accountability by establishing key performance indicators (KPIs) for all departments and expand the institutional dashboard to report our progress to the community
- 24. Continue to monitor and enhance safety and security at all MCC locations and online environments
- 25. Establish student and employee wellness programs

How well do these goals meet student and community needs? Visit <u>muskegoncc.edu/progress</u> to provide your feedback.

# Strengthen our culture of inclusion, equity, accountability, safety, and well-being



# Jayhawk Culture: Diversity, Equity, Inclusion

In order to provide an environment where everyone feels welcomed and has the opportunity to succeed, MCC has implemented a number of policies, goals, and activities.

In addition to setting goals that address the enrollment and success rates for students of color, MCC offers a variety of events, including the "...And Justice for All" community discussions series. "Now is as good a time as ever to engage our students in a larger societal issue that is worth talking and educating our students beyond the normal classroom discussions," says Dr. John Selmon, Provost.

Other programs and services include Jayhawk Academy, a 13-week enrichment program for adults with unique needs and disabilities, and Wings, a summer enrichment program for K-7 students. More information about MCC's diversity, equity, and inclusion activities is available at <a href="mailto:muskegoncc.edu/dei">muskegoncc.edu/dei</a>.

# FY2017-2018 Accomplishments

- Established 21 measurable objectives to support goals related to inclusion, equity, accountability, safety, and well-being
- Completed an assessment that measured MCC's data security against 120 controls derived from Industry Standards (ISO27000)
- Commenced a facility safety vulnerability assessment of all MCC locations
- 33 of MCC departments established one or more Key Performance Indicators
- Employees were offered several wellness programs including Weight Watchers and a walking program
- FY2017-18 Budget goals were achieved and the Board of Trustees approved a FY2018-19 balanced budget in May 2018

## Focus areas for FY2018-19:

- Review results of facility vulnerability assessment and set new measurable objectives to increase campus safety at all locations
- Increase the percentage of students who feel welcome on campus, currently at 43%, to the national average of 55%
- Maintain financial stewardship by keeping all expenses at or below budgeted amount
- Increase diversity of applicant pool for faculty positions to reflect population of Muskegon County (23.6% non-majority in 2017)
- Offer at least one wellness program for students at Health and Wellness Center when it opens in January



"We use data to identify achievement gaps and ways to close them. From academic interventions to courageous conversations, we meet students where they are and challenge them meet high expectations."

J.B. Meeuwenberg, College Success Center chair, works with Sally Birkam, Dean of Student Success, and Jenny Klingenberg, English faculty.

# Foundation for Muskegon Community College

# FMCC Donors Make a Difference



"I am doing this for the love of Muskegon and the love of Muskegon Community College."

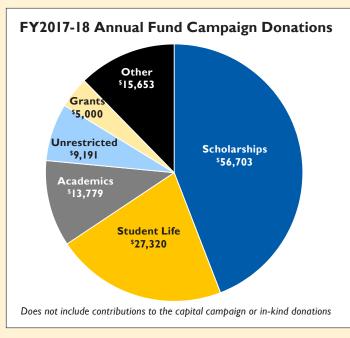
 Peter Sturrus, who, with his wife, Carolyn Iversen Sturrus, donated
 \$1.5 million to support MCC's new facility in downtown Muskegon

# FMCC Raises \$2,132,131 for Facilities and Student Support

The Foundation for Muskegon Community College (FMCC) is a nonprofit 501c3 organization with the sole purpose to raise funds to support MCC. Last year's campaign efforts raised \$2,132,131 through a variety of efforts. Highlights include:

- The FMCC Capital Campaign made it to the half-way to the goal of raising \$5 million by 2022, with much thanks to Carolyn I. and Peter Sturrus for a \$1.5 million gift, the largest single donation in the history of the college
- FMCC donors contributed over \$127,000 to the Annual Fund Campaign to support scholarships, academic programs, and student life activities/ services, including the Jayhawk Pantry
- Nearly 150 people attended Founder's Day, which featured dueling pianos entertainment and raised nearly \$8,000 for the Jayhawk Food Pantry
- Nearly \$10,000 was raised to support the Student Success Emergency Fund at the annual Jayhawk Scramble golf outing

For more information about how you can support students with a gift to the Foundation for MCC, contact FMCC Director, Amy Swope, at amy.swope@muskegoncc.edu.



All contributions help advance the mission of the College and are appreciated.

The following donors made cash or pledge contributions to the Foundation for Muskegon Community College of \$100 or more during the last fiscal year (July 1, 2017 - June 30, 2018).

Donors are listed in alphabetical order within each contribution levels:

#### President's Club

\$25,000 and up

#### **Visionaries**

\$10,000-24,499.99

#### High Achievers

\$5,000-9,999.99

#### **Honors Circle**

\$2,500-4,999.99

#### **Scholars**

\$1,000-2,499,99

#### **Friends**

\$500-999.99

#### Supporters

\$100-499.99

#### President's Club

Dr. Donald and Nancy Crandall
CWC Textron
Grand Haven Community
Foundation
Richard H. and Ann U. Kraft
Northern Machine Tool
Brad Playford
In memory of Robert Slager

Carolyn and Peter Sturrus

#### **Visionaries**

Orville and Susan Crain
Estate of Doris Grace Herlein
Judith Toxopeus Kleeves
Dr. Dale K. and Connie Nesbary
Quality Tool and Stamping

#### High Achievers

Community Foundation for Muskegon County Fisher Family Fund Steven and Debra Jackson Gregory and Barbara Marczak Jean Stevenson Warner Norcross & Judd

#### **Honors Circle**

Ellucian
Ronald and Nadine Gaffner
Susan Jackson
Power Wellness Management
Peter M. Turner
Jane Wright

Daniel J. and Jeanne J. Yakes

Scholars Amos Nordman Foundation Kristine Anderson Anonymous Arconic Foundation James W.F. and Donna Brooks Margaret J. Burman Clark Construction The Collaborative Comerica Charitable Foundation Jerry and Kelley Conrad Rob and Cathleen Dubault **IBM** International Foundation Inside Out Volleyball, Inc lackson-Merkey Contractors Trynette and Jordan Lottie-Harps Michigan Humanities Council Roy J. and Britta Bujak Portenga Christine and Marvin Robere Rosemary and Bart Robinson Dan E. and Christine R. Rypma Dr. John and Zephra Selmon Sentry Automatic Sprinkler Inc. Lawrence and Roberta Tetzlaff Nancy Waters and Mark Waters Fund White Lake Association Whitehall Foundation Whiteriver Watershed Partnership

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# Leave a Legacy

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Legacy Society

The Foundation for Muskegon Community College Legacy Society is comprised of individuals who have included Muskegon Community College in their estate planning. Anyone wishing to leave a legacy at the College may do so through planned gifts like bequests, trusts, annuities, or by designating MCC as the beneficiary of a life insurance policy. These thoughtful contributions help strengthen the endowment and will enable MCC to advance its mission to help students and communities for generations to come. The following supporters indicated they plan to leave a bequest or have already done so:

Janice M. Agard Saxe Elmer L. Andersen\*

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Patricia A. Bard\*

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VanOosterhout Isabelle M. Wathen\* Larry Wright\*

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Susan Zemke, Faculty Representative

Dale Nesbary, Mcc President

Amy Swope, Foundation Director

The Foundation for Muskegon Community College (FMCC) Board members play an active role in our donor stewardship and fundraising efforts. If you would like to help advance the mission of MCC, visit muskegoncc.edu/fmccboard for our application or contact us at foundation@muskegoncc.edu.

# **Integrated Strategic Planning Committee Members**

Successful Students, Successful Communities: The Muskegon Community College 2017-2022 Strategic Plan

Dr. Donald Crandall - MCC

Tim Cross - Living Word Church

Dakota Crow - Boys & Girls Club

of the Muskegon Lakeshore

**Board of Trustees** 

Throughout the 2016-17 academic year, 180 volunteers from Muskegon, Ottawa, and Newaygo counties worked together to identify priorities and develop goals to meet student and community needs. Throughout the process, community input was solicited through a series of forums and an online survey. The efforts resulted in a five-year plan that's focused on student success. We appreciate the efforts of all those who contributed to the development and implementation of MCC's strategic plan.

# 2017-2022 Implementation Advisory Team

Dr. Dale Nesbary, President
Dr. John Selmon, Provost and
Executive Vice President
Kelley Conrad, Vice President
for Academic Affairs
Mike Alstrom, Chief Information Officer
Kristine Anderson, Executive Director
of Human Resources
Eduardo Bedoya, Director of
Institutional Research
Sally Birkam, Dean of Student Success

and Campus Life

Dr. Ed Breitenbach, Dean of Assessment

and Instruction

Cindy DeBoef, Assistant to the

President

Time Des Director of Stratogic

Tina Dee, Director of Strategic Initiatives

Trynette Harps, Dean of Community Outreach

Marty McDermott, Dean of College Services and Athletic Director

JB Meeuwenberg, College Success Center Faculty

Amy Swope, FMCC Director Faculty Association President

Educational Support Staff
Association President

Custodial/Maintenance Unit Association President

#### STUDENT SUCCESS COMMITTEE

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# COMMUNITY NEEDS ASSESSMENT COMMITTEE

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Asst Chair: Kelley Conrad - MCC
Eduardo Bedoya - MCC
Beth Blanton - Lakeshore Advantage
Roxanne Buhl - Western
Michigan University
Karin Burrell - MCC
Mark DeJonge - Arconic/Alcoa Howmet
Christina Donley - MCC
Wes Eklund - Fleet Engineers
Becky Evans - MCC
Jon Felske - Muskegon Public Schools
Joy Gaasch - The Chamber Grand
Haven Spring Lake Ferrysburg

Pete Haines - Ottawa Area Intermediate School District Amy Heisser - Arconic/Alcoa Howmet Greg Helmer - Mona Shores Public Schools Administration Tracy Hilty - Ferris State University Vance Hoffman - MCC Student Andrew Ingall - Grand Haven Area Public Schools Amy James - MCC Eric Jepsen - CWC Textron Dr. Simone Ionaitis - Grand Valley State University Dr. Theresa Kanoza - MCC Scott Kendall - MCC Cindy Larsen - Muskegon Lakeshore Chamber of Commerce Richard Lowing - MCC Student Kimberly Maguire - Mercy Health Kim McLaughlin - Tri-Cities College Access Network Tobias Moleski - MCC Dan Moore - MCC Papa N'Jai - MCC Tim Norris - MCC Char Parker - MCC Chris Patterson - MCC Kathy Pollock - MCC Kevin Prindable - GE Muskegon Daniel Rinsema-Sybenga - MCC Christine Robere - United Way of the Lakeshore Clarence Rudat - MCC John Severson - Muskegon Area Intermediate School District Kevin Stotts - Talent 2025 Teresa Sturrus - MCC Ion Truax - MCC Dr. Lori Tubbergen Clark -Newaygo County RESA Rick Vandekopple - ADAC Automotive

# Jonathan Whan - Grant Public Schools FACILITIES AND ENVIRONMENT

Alan Vanderberg - County of Ottawa

Chair: Dr. John Selmon - MCC
Asst Chair: Stan Dean - MCC
Asst Chair: Paula Halloran - MCC
Asst Chair: Gerald Nyland - MCC
Chuck Ammond - MCC
Tonette Brown - MCC

COMMITTEE

Ion Bumstead - Michigan House of Representatives Stacey Debrot - MCC Beda Dubois - MCC Cheryl Flannery - MCC Ann Fraser - MCC Dena Isabell - Consumers Energy James Koens - Muskegon Area Transit System Amber Kumpf - MCC George Maniates - MCC David Mayville - BMA Architects, P.C Roy Portenga - MCC Board of Trustees Chad Riehl - Community Member Dan Rypma - MCC Teresa Sturrus - MCC Theresa VanVeelen - MCC Sheila Wahamaki - MCC Tim Webber - Clark Construction

#### HEALTH AND SAFETY COMMITTEE

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# COMMUNICATIONS AND ENGAGEMENT COMMITTEE

Chair: Tonia Lans - MCC
Asst Chair: Trynette Harps - MCC
Dave Alexander - Community Member
Anne Armstrong Cusack State of Michigan
Duane Bennett - Mt. Zion
Church of God in Christ
Stephanie Briggs - MCC
Richard Carlson - Goodwill
Industries of West Michigan
Ion Covington - Community Member

Shelinda Davenport - MCC Student Jan Deur - Community Member Eugene Fethke - Jerviss-Fethke Insurance Agency Nancy Frye - MCC Board of Trustees Thomas Harryman - MCC Erin Hoffman - MCC Todd Jacobs - Fremont Area Community Foundation Debra Jones - MCC Tom Keenan - Community Member Peter Koryzno - MCC Beth Kroll - MCC Erin Kuhn - West Michigan Shoreline Regional Dev Com Cyndi Langlois - MCC William Loxterman - MCC Retiree Dr. Frank Marczak - FMCC Board of Directors Dr. Renica Minott - MCC Sean Mullally - MCC Board of Trustees Diana Osborn - MCC Board of Trustees Taylor Packer - MCC Student lean Roberts - MCC Heidi Romero - MCC Dr. Pamela Smith - MCC Amy Swope - MCC Robert Szymoniak - Fruitport Community Schools Kurt Troutman - MCC Christopher VanOosterhout - MCC Edgar Watson - FMCC Board of Directors Julie Weller - MCC David Wells - David M. Wells, Attorney At Law Dr. Andy Wible - MCC

# ORGANIZATIONAL SUPPORT COMMITTEE

Chair: Kristine Anderson - MCC
Asst Chair: Ken Long - MCC
Mike Alstrom - MCC
Lee Andrews - MCC
Wayne Barrett - FMCC
Board of Directors
Arnold Boezaart - FMCC
Board of Directors
Michaela Bossett - MCC Student

Ianie Brooks-Davis - MCC Retiree Irene Church - MCC Cindy DeBoef - MCC Beth Dick - Muskegon County Eli Fox - MCC Mary Anne Gorman - FMCC **Board of Directors** Dan Henderson/Kim Oakes -**B&N** College Booksellers Bonita lackson - MCC Amy James - MCC Mike Myers - MCC Diana Osborn - MCC Board of Trustees Al Osborne - MCC Lisa Sabourin - Employers Association of West Michigan Edward Suchy - MCC Amy Swope - MCC Calvin Totten - MCC Bruce Wierda - MCC

#### STEERING COMMITTEE

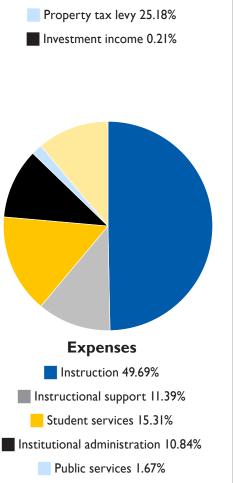
Chair: Dr. Dale Nesbary - MCC Asst Chair: Cindy DeBoef - MCC Kristine Anderson - MCC Eduardo Bedoya - MCC Dr. Ed Breitenbach - MCC Megan Byard-Karaba -Muskegon Opportunity Kelley Conrad - MCC Tina Dee - MCC Jenny Klingenberg - MCC Tonia Lans - MCC Marty McDermott - MCC JB Meeuwenberg - MCC Steve Olsen - Northern Machine Tool Dr. Nicholas Santilli - Society of College and University Planners Dr. John Selmon - MCC Teresa Sturrus - MCC Robert Szymoniak - Fruitport Community Schools Christopher VanOosterhout - MCC

2017-2022 Strategic Plan implementation updates are reported quarterly at muskegoncc.edu/progress

Tom Groner - MCC

# **About Muskegon Community College**

# Revenue Tuition and fees 42.22% Miscellaneous 1.10% State appropriations 31.30%

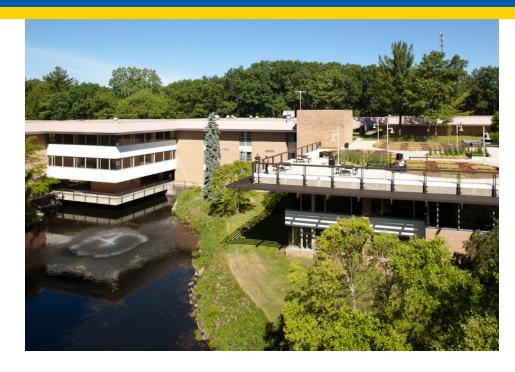


Facility maintenance 11.10%

REVENUES	
Operating Revenues	
Tuition and fees	\$16,103,252
Miscellaneous	418,760
Total operating revenues	16,522,012
EXPENSES	
Operating Expenses	
Instruction	17,892,276
Instructional support	<del>4</del> ,101,978
Student services	5,511,540
Institutional administration	3,902,961
Public services	600,995
Facility maintenance	<u>3,995,945</u>
Total operating expenses	36,005,695
OPERATING INCOME (LOSS)	(19,483,683)
NONOPERATING REVENUES (EXPENSES)	
State appropriations	\$11,938,532
Property tax levy	9,603,251
Investment income	<u>81,358</u>
Total nonoperating revenues (expenses)	21,623,141
Change in net assets	2,139,458
Transfers in (out)	0
Net change in assets	2,139,458
Net assets at July 1, 2017	9,602,367
Net assets at June 30, 2018	\$11,741,825

Note: These financial results are preliminary and some changes may occur. Audited results will be available in November 2018. To view Muskegon Community College's complete audited financial statements, visit www.muskegoncc.edu/financial-services/budget-and-performance-transparency-reporting/

Successful Students, Successful Communities Muskegon Community College 2017-18 Annual Report



At Muskegon Community College, we are all about our students and helping them to achieve their dreams. Before they step into our classrooms and labs, we meet with each student. We explain the registration process, how to pay for classes, and describe the financial aid and scholarships that are available. But mostly, we listen. We learn about their educational and career goals. Then we share how MCC's courses, degrees and certificates can help to make those plans a reality.

We help them chart a personalized course. Our investment in each student continues by providing exceptional instructors, facilities, and extracurricular opportunities that define a well-rounded collegiate experience. If extra academic assistance is needed along the way, our tutors provide it. If establishing the right study skills is the solution, our College Success Seminar staff will show them the way. Whether a student requires a semester or several years at MCC, our mission remains the same. We want to help each and every one of them to start, stay, and succeed.

Founded in 1926 as Michigan's fourth community college, MCC offers classes at several locations in Muskegon, Ottawa and Newaygo counties. MCC's Stevenson Center for Higher Education is home to three university partners; Grand Valley State University, Ferris State University, and Western Michigan University.

#### **Board of Trustees**

Dr. Donald Crandall, M.D., Chair
Diana Osborn, Vice-Chair
Nancy Frye, Secretary
Sean Mullally, Treasurer
Kathy Moore, Trustee
Ann Oakes, Trustee
Roy Portenga, Trustee

#### **President and Cabinet**

Dr. Dale K. Nesbary, President

Dr. John Selmon, Provost and Executive Vice President

Kelley Conrad, Vice President for Academic Affairs

Kristine Anderson, Executive Director of Human Resources

Eduardo Bedoya, Director of Institutional Research and Grants

Cindy DeBoef, Executive Assistant

Tina Dee, Director of Strategic Initiatives

Trynette Lottie Harps, Dean of Community Outreach

Marty McDermott, Dean of College Services and Athletic Director

Jon "J.B." Meeuwenberg, Institutional Technology and Research

Amy Swope, Director of the Foundation for MCC

Michael Alstrom, Chief Information Officer (Ellucian)



#### **OUR MISSION**

Muskegon Community College, dedicated to equity and excellence, prepares students, builds communities, and improves lives.

#### **Muskegon County**

221 S. Quarterline Road, Muskegon MI 49442 (Main Campus)

Carolyn I. and Peter Sturrus Technology Center 388 W. Clay, Muskegon MI 49440

#### **Ottawa County**

422 Fulton Street, Grand Haven MI 49417 (lower level of Grand Haven Community Center)

182 East St., Coopersville MI 49404 (in the Coopersville Community Services Building)

515 S. Waverly, Holland 49323 (in the GVSU Holland Satellite Center)

#### Newaygo County

4747 W. 48th Street, Fremont MI 49412 (within the Newaygo County Regional Educational Service building)

5479 West 72nd Street, Fremont MI 494I2 (Regional Center for Agri-Science and Career Advancement)



muskegoncc.edu

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