Muskegon Community College
Teacher Recommendation Form

__________________________ is applying for admission to the TRIO Upward Bound Project, a college preparatory program at Muskegon Community College.

We appreciate your assistance in helping us evaluate the students who apply. We can only provide academic support to a limited number of students, therefore, your evaluation will be taken into consideration, but the student’s ability to participate will not hinge solely on your comments.

How long have you known the applicant? ________________________________
In what capacity? ________________________________________________________

For the following charts, please use this scale in evaluating the student:
1 = excellent  2 = very good  3 = good    4 = average    5 = fair    6 = poor    NA = Not Applicable

ACADEMIC SKILLS
Problem solving       ________
Language usage        ________
Reasoning             ________
Writing               ________
Discipline            ________

GENERAL
General attitude      ________
Manners               ________
Participation         ________
Initiative            ________
Working with others   ________

Considering your responses above, if the student was given a rating below a 4, please provide additional comments that will help us to know him/her better.

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
Using the scale provided, please mark each of the following:
1=All of the Time  2=Most of the Time  3=Some of the Time  4=None of the Time

______ Student is meeting their academic potential.
______ Student is meeting behavioral or conduct standards.
______ Student is motivated to succeed in school.
______ Student demonstrates leadership in class, school and/or among peers.
______ Student is punctual for class.
______ Student adheres to attendance policies.
______ Student comes prepared for classes.
______ Student reacts to failure in a positive manner.
______ Student shows potential for successfully completing a college or university education.

Considering your responses above, if the student was given a rating of 3 or 4, please provide additional comments that will help us to know him/her better.
______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________

In light of the limited number of students selected for this opportunity, would you recommend this student for participation in the MCC TRIO Upward Bound Project? Why, or why not?
______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________

Please provide any additional comments about this student that will help us to know him/her better and their interest in the Upward Bound Project.
______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________

Your Name (please print) / Position                                   Date
______________________________________________________________________________________________________________________

Signature                                                             School/Work and phone number

Please place in a sealed envelope and return to one of the following:
The guidance office, to Ms. Brown at the Upward Bound office located at the school, or mail it to: Muskegon Community College, TRIO Upward Bound, 221 S. Quarterline Road, Room 2041, Muskegon, MI 49442.