



INTERNATIONAL STUDENT APPLICATION CHECKLIST

Before your application can be considered you must submit the following:

- NEW STUDENT APPLICATION**
Please visit our Website www.muskegoncc.edu/apply to submit the online application.
- INTERNATIONAL APPLICATON**
Please complete our International Student Application here and submit it to international@muskegoncc.edu.
- SUBMIT ACADEMIC RECORDS**
Please send official transcripts, proof of completion and any other academic records from high school to international@muskegoncc.edu. These must be in English and be equivalent to high school completion. We will also need any Certified, Course-by-Course Evaluation of Foreign Credentials sent (if applies).
- ENGLISH PROFICIENCY**
Please submit proof of English Proficiency to international@muskegoncc.edu. Please view our website here to see the required scores. You do not have to submit English Proficiency if you are from an English speaking country.
- PROOF OF FINANCES**
You must submit documentation showing sufficient financial resources required to attend. Since the College is unable to provide financial aid to international students, the applicants must demonstrate resources to meet expenses. Please submit verification of funds by sending a copy of a recent bank statement OR a verified, official letter from the bank verifying funds of at least \$22,517 USD.
NOTE: If the student's name is not the name on the bank statement, we will also need a letter from the person who is listed verifying who they are and that they approve student using their financial information.
- HEALTH INSURANCE INFORMATION**
Submit proof of health insurance coverage for you while studying in the United States. NOTE: Muskegon Community College does not offer health insurance coverage for international students.
- IF YOU ARE A TRANSFER STUDENT:**
Please complete all of the above steps as well as:
 - Submit a copy of your Current I-20
 - Complete the transfer form found here.
- WAIT FOR ACCEPTANCE/I-20**

The items below should be completed once acceptance and I-20 is received:

- Please view checklist here.
- LOG IN TO YOUR MYMCC
- TAKE THE MCC PLACEMENT TEST
- COMPLETE ORIENTATION
- MAKE A COUNSELING APPOINTMENT
- REGISTER AND PAY FOR CLASSES
- SCHEDULE AND MEET WITH DESIGNATED SCHOOL OFFICIAL (DSO)
- PREPARE FOR CLASSES

Additional Information:

FINANCIAL AID

Unfortunately, we are unable to provide financial aid. You are welcome to apply for any scholarships you may be eligible for on our scholarships page here.

I-20

A decision on an international application for admission cannot be made until all required credentials, financial and academic, have been submitted. All international applicants should apply as early as possible to ensure timely processing of their application. **An I-20 form is issued only AFTER the applicant has been accepted.**

CHANGE OF STATUS

Applicants looking to change from B-1 or B-2 status to F-1 status may not attend school until the change of status application is approved by USCIS.

TUITION & FEES

All international students are classified as “out-of-state” students for tuition/billing purposes.

PLEASE NOTE THAT THIS CHECKLIST IS ONLY FOR THOSE WHO REQUIRE AN F1 VISA.

Transcripts, test results, financial documents, inquiries or any questions should be directed to:

International Admissions
221 S. Quarterline Rd
Office 1048A
Muskegon, MI 49442

Telephone: 231-777-0599
international@muskegoncc.edu