



Authorization to give the MCC TRIO Upward Bound Project access to the student's school records.

Request

Records to be released or requested: Student's complete educational records (such as): Academic Records (including grades), Standardized Test Scores, Behavior, Enrollment, and Attendance Records. Also include any exchange of information, both written and verbal, to facilitate services for the student with any agency with which the student is involved.

Name of Requester: Robert G. Ross, Upward Bound Director

Reason for Request: Records will be used by the Upward Bound Project staff to determine student needs, progress, facilitate services, and complete required reports to the U. S. Department of Education.

Consent

I understand that the U.S. Department of Education requires the Upward Bound Project to monitor the educational attainment of its participants. Due to these requirements, our signatures on this release will allow MCC's Upward Bound Project to monitor my child's progress during their participation in the project, and after they leave the project for up to 6 years after high school graduation. In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA), I hereby give my permission for my son's/daughter's (in case of parent or guardian) or my permission (in case of program participant) high school and/or postsecondary institution to release records to the Upward Bound Project; and further, for the Upward Bound Project to release said information to professional Project staff, Muskegon Community College, and as required, to the U.S. Department of Education which funds this program.

Student Name **(Please Print):** _____

High School your child will be attending: _____

Parent/Guardian Signature

Date