

**Rehearsal is required!**

**Wednesday, May 7, 10 am at the Trinity Health Arena**

***Remember to bring your cap, gown, tassel, and stole (if you purchased one) for pictures!***

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| <b>Attire</b>                | You must have a cap, gown, and tassel. This is to be purchased through the MCC Bookstore (stoles can be an optional purchase through the bookstore). The dress attire is Dressy Casual. You will be walking up and down stairs, so choose your shoes accordingly. Please no jeans, athletic shoes, or flip flops. The ice will be down on the arena floor.  |
| <b>Ceremonial Etiquette</b>  | The College wants to ensure that Commencement is a dignified academic ceremony, enjoyed by both graduates and guests. Please refrain from yelling, shouting, or whistling until all graduates have been individually acknowledged on stage. Cell phones <b>MUST</b> be turned off during the ceremony.  |
| <b>Commencement</b>          | Graduates are to report to the tent located in the back of the Arena <b>by 6:00 pm</b> . <a href="#">Trinity Health Student Arena Check In Map</a> . <b>Bring only your cap, gown, and tassel - leave all personal belongings (coat, purse, cameras, etc.) with your guests.</b> Upon check-in, you will be given a name card indicating your name and honors status if applicable (honor cords will be handed out at the evening check-in). Commencement begins at <b>7:00 pm</b> and will last approximately 2 hrs. |
| <b>Commencement Programs</b> | Programs will be distributed at the Ceremony. The program will list your name under each of the degrees and/or certificates you are receiving or are a candidate to receive. Honors status is as of the date the programs were printed. Anyone who applied to graduate after <b>April 14</b> will not have their name printed in the program.   |
| <b>Diplomas</b>              | Diploma covers will be handed out during the commencement ceremony (included with purchase of cap & gown). The Office of the Registrar will mail all diplomas approximately 6 weeks after the semester.   |
| <b>Guests</b>                | The doors to the Arena will open at 6:00 p.m. for guests. Seating is on an open seating basis, please no prior saving seats. Please ask your guests to honor the reserved seating section as this is for guest speakers. Guests will enter the front of the Arena, through the VanDyk Convention Center. <a href="#">Family and Friends Arena Entry Map</a> .   |
| <b>Honor Cords</b>           | Honors status during the ceremony is based upon your overall grade point average at the time that the card bearing your name is printed. Students with a grade point average of 3.5 or higher at that time will be given honor cords at the evening check in.   |

# 2025 Commencement Guidelines and Procedures

**Wednesday, May 7, 2025  
7 pm, Trinity Health Arena**

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| <b>Parking</b>               | <p>All students should park in the Shoreline Drive Parking and walk across Shoreline Drive to enter the BACK of the Arena. This is where check-in will be for both rehearsal and the ceremony. <a href="#">Trinity Health Arena Parking Information</a></p> <p>Friends and family can also park in Shoreline Drive Parking and walk across Shoreline Drive. They will enter the FRONT of the Arena through the VanDyk Convention Center (see Friends and Family Map). <a href="#">Family and Friends Arena Entry Map</a></p> <p>Anyone who would like to park closer to the Arena can park in the Western Parking; however, there is a \$10 fee (this is a City of Muskegon fee, not Muskegon Community College).</p> |
| <b>Phi Theta Kappa</b>       | <p>Phi Theta Kappa Stoles are available for pickup in Room 1045A, if you were previously contacted. Members of Phi Theta Kappa should contact Dr. Patti D'Avignon at 231-777-0341 or email <a href="mailto:patti.davignon@muskegoncc.edu">patti.davignon@muskegoncc.edu</a> with any additional questions.</p>  |
| <b>Photographer</b>          | <p>Call Photography will be taking individual photographs during rehearsal and the ceremony.</p>  |
| <b>Photos</b>                | <p>All seats at the Trinity Health Arena allow for a view of the stage. As a courtesy to the other guests and as a safety precaution, we request that guests do not leave their seats to take pictures of the graduates during the ceremony.</p>  |
| <b>Reception</b>             | <p>Graduates and guests are invited to enjoy a reception of light refreshments on the arena floor immediately following the ceremony.</p>   |
| <b>Rehearsal</b>             | <p>Graduates are to report to the <b>Trinity Health Arena</b> by using the <b>back entrance</b> off Shoreline Drive on <b>Wednesday, May 7 by 10:00 am.</b> Rehearsal will last approximately 2 ½ hours to 3 hours.</p> <p><b>Graduates' photos will be taken by Call Photography at Rehearsal. Please bring your cap, gown, and tassel.</b></p>  |
| <b>Sign Language</b>         | <p>A sign language interpreter will be on stage.</p>  |
| <b>Stoles</b>                | <p>Stoles are not a required purchase for Commencement. However, if you would like to purchase a stole, please see the bookstore. These can be purchased during Grad Fest. We highly recommend you work with the bookstore on purchasing a stole.</p>   |
| <b>Tassels</b>               | <p>During the ceremony students should wear the tassel over right eye, and when instructed by President Selmon will place tassel over left eye.</p>   |
| <b>Tickets</b>               | <p>Tickets are not required. Seating is on a first come, first served basis. Saving seats is not permitted.</p>   |
| <b>Wheelchair Accessible</b> | <p>Wheelchair seating is available; however, limited</p>  |