



MUSKEGON COMMUNITY COLLEGE

BOARD OF TRUSTEES BOARD MEETING MINUTES

January 26, 2026, 12:30 p.m.

Room 2109E – Main Campus 2nd floor

Present: Chair Osborn, Trustee Portenga, Trustee Moore, Trustee Frye, Trustee Scott

Absent: Trustee Crandall, Trustee Cook

I. Chair Osborn called the meeting to order at 12:30 p.m. Trustee Moore moved approval. Second. Vote unanimous; motion carried. Daniel Meyers, Carolyn Sturrus and Dr. Frank Marczak passed away recently.

II. Public Agenda – Related Comments

III. Strategic Plan Transfer Domain – President Selmon provided an overall of the strategic planning process and introduced the Transfer Domain Co - Leads.

Cheryl Flannery Director of Academic Operations and April Shirey Registrar
MCC's WIG – “To advance excellence in outcomes for all MCC students and to prepare them for success after college.”

Transfer Domain subgoal: “Help community college students transfer and earn bachelor's degree.”

Objective: Increase the percentage of students who transfer from MCC to a four-year institution by the end of the summer semester of 2030.

Our goal for Summer 2030 will be to increase degree-seeking students from 31% to 36%.

We have representation from faculty and Deans on all pathways.

Currently our top five transfer institutions in the last five academic years are – Grand Valley State University, Ferris State University, Baker College, Michigan State University and Western Michigan University.

Objective: Increase the number of students completing the Michigan Transfer Agreement (MTA) to better prepare them to transfer to a four-year institution by end of summer semester of 2029. Our objective is to increase from 287 students to 400 students in the academic year 2029. We are planning on automatically awarding the MTA stamp to students who didn't opt out and we are looking into creating a new General Studies Certificate.

Objective: Increase the number of students awarded a reverse transfer degree or certificate by the end of summer semester of 2029. Our goal for 2029 is to increase the number of students completing a reverse transfer from 2 to 15.

Currently we have Reverse transfer agreements with Central Michigan University, Western Michigan University, Aquinas, Davenport, Ferris State University, Grand Valley University and Oakland University.

Each month a team will be presenting a Domain.

IV. Trustee Moore moved approval of the Consent Agenda. Second. Vote unanimous; motion carried.

A. Minutes

- Board Meeting Minutes for December 17, 2025

B. Budget/Finance

I. Financial Reports

C. Required Approvals – *Chair Osborn*

D. Personnel Report

V. Administrative Reports

A. President's Report –

President John Selmon shared copies and reviewed legislative priorities at the federal level Association of Community College Trustees (ACCT) and the American Association of Community Colleges (AACC) and at the state level Michigan Community College Association (MCCA). He will be attending the 2026 National Legislative Summit hosted by ACCT/AACC in Washington DC February 8-11, 2026. Copies of the legislative priorities were handed out and placed on the Board Portal.

MCC is supporting a couple of large community groups (Livability Lab and Food Club) by providing meeting space and related support. We are also working with Grand Haven Area Public Schools superintendent/staff to strengthen the partnership.

MCC Nursing - the National Council Licensure Examination (NCLEX) pass rates for Fall 2025 Practical Nurse (PN) were at 100% and Registered Nurse (RN) test takers were at 97.3%.

Beth Dick provided a brief millage update – last week we had focus panels. 61 people attended the virtual meetings. The survey is open until January 30th. We have 278 responses to date.

Winter enrollment headcount is +4.4% and contact hours +5.4%.

Important dates:

Pecha Kucha January 29th at 6:00 p.m.

The Expansion of the Dream February 24th at 6:15 p.m.

An Evening with MCC - Saturday June 20th at 5:30 p.m.

B. Student Success Report –

I. Enrollment

2. Student Success Completion Agenda

VI. Business Non – Operational

A. Michigan Community College Association Report

VII. Old Business

VIII. New Business

A. It is the recommendation of the President that the Board approve the sole source selection of Trane Technologies for renewal of the Stevenson Center

chiller for a cost of \$67,673. Trustee Portenga moved approval. Second. Vote unanimous; motion carried.

B. Executive Limitations, Asset Protection 4.07.10
Informational only. President Selmon and Dr. Steve Wilson discussed the rationale for spending the dollars prior to the Board meeting.

IX. Board of Trustees Policy Governance – *Chair Osborn*

A. Policy Updates

I. 2.14.4.a.
Open meetings language.
*"Public General Comments: The public may now address the Board ...We will use the same limitations previously noted for Public Agenda-Related Comments but, because we are not required by law to accept general comments, we will now limit comments to five participants, **three** minutes each."*

Trustee Portenga moved approval. Second. Vote unanimous; motion carried.

B. Future Agenda Items

X. Public General Comments
New employees were introduced, Jill Boswell Department Support for Athletics, Arie Edwards Assistant Athletic Director, Amanda Nixon Grant Coordinator, and Jeff Hawke Safety & Security Supervisor.

XI. Board Comments/Announcements
The Board would like printed copies of the Bay Window and the Reflect Magazine when they come out.

The stability of the Jayhawk Hub came up, President Selmon and Dr. D'Avignon commented about some of the Hub services and supports and why it has been successful. Donations and grant dollars have been the primary sources. The Hub now has a refrigerator for perishable items. A list of donations will be shared.

Kudos to those who worked on the MLK Unity breakfast. It was sold out at 650 attendees.

XII. With no further business, the meeting was adjourned at 1:27 p.m. Respectfully submitted by Secretary Nancy Frye.
/ph