



BOARD OF TRUSTEES
BOARD MEETING MINUTES

June 17, 2026, 12:30 p.m.

Room 2109E – Main Campus 2nd floor

Present: Chair Osborn, Trustee Portenga, Trustee Moore, Trustee Frye, Trustee Crandall, Trustee Cook, Trustee Scott and President Selmon

I. Chair Osborn called the meeting to order at 12:28 p.m. At President Selmon's request, Chair Osborn amended the Agenda to move Item 8. H. into closed session. Following the closed session, the Board would reconvene in open session to consider Item 8.I. Trustee Moore moved to approve entering closed session for Item 8.H. and to add Item 8.I. to the agenda. Second. Vote unanimous; motion carried.

II. Public Agenda – Related Comments

III. Presenter: Dr. Tucker Brown Provost & Chief Student Services Officer
MCC's Strategic Imperative: To advance excellence in outcomes for all MCC students and to prepare them for success after college.
Leadership and Capacities Co-Leads: Kristine Anderson, Dr. Tucker Brown, Beth Dick and President Selmon.
Goal: Strengthen institutional capacity and empower college leaders to drive policies, practices, and innovations that result in strong student outcomes.

Objective 1: Champion, support, and increase academic initiatives and student support services to maximize student success.

Objective 2: Optimize organizational structure and resources to improve student outcomes.

Objective 3: Cultivate a learning and workplace environment that exemplifies a culture of resiliency, compassion, and kindness.

Objective 4: Reinforce and strengthen MCC's presence in the community.

IV. Trustee Frye moved approval of the Consent Agenda. Second. Vote unanimous; motion carried.

A. Minutes

- Board Meeting Minutes for May 20, 2026

B. Budget/Finance

1. Financial Reports

C. Required Approvals – *Chair Osborn*

V. D. Personnel Report
Administrative Reports

A. President's Report

President John Selmon shared the Federal and State updates.

Federal – MCC submitted a grant request for a Student Success and Career Services Center through Congresswoman Hillary Scholten's office, and we are getting some traction. It was moved to the next level of consideration.

State – FY27 budget recommendations: We are encouraged by the strong momentum behind ITEMS Dollars and Dual Enrollment Dollars. These investments provide valuable support for student success and post-secondary readiness. These dollars would substitute for the K-12 per pupil headcount dollars.

MCCA updates – MCC joined "Strengthening Community Colleges Training Grant" led by Jackson College in partnership with MCCA, Michigan Department of Labor and Economic Opportunity (LEO) and community colleges across the state.

We were one of eight colleges in Michigan that received "Building Brands for Adult Learners" grant for \$50,000. This grant will support adult learner initiatives.

The Michigan Community Colleges Presidents and Trustees were welcomed to MCC June 3rd – 5th. Representatives Kurt Vanderwall and Will Snyder joined the Presidents and the Trustees meeting on Friday. Attendees were invited Thursday to the dinner cruise on the Aquastar, and to visit the Jayhawk Hub on Friday.

MCC received the "Spirit of the Lakeshore Award: from United Way on May 20th.

Teams from MCC and Central Michigan University worked on the Central Bound Transfer Initiative for students.

Educational information has been sent out about the Millage. Town Halls have been scheduled, an interview with Fox 17 News, and seven posters were made to tell our story and will be displayed at *An Evening with MCC*

Important Initiatives include a Pop-Up Shop for Small Business Week, Boys & Girls Club Stembotics, the Jayhawk Hub usage stats, Title IX training,

Leadership Journey, New Employee Breakfast with the President, Muskegon Public Schools Innovation Academies Steering Committee, and meetings with Grand Haven Area Public Schools.

An Evening With MCC Centennial Celebration is officially sold out! We look forward to welcoming 500 guests on Saturday as we celebrate 100 years of MCC. The MCC Board Retreat is on Monday, June 29th.

B. Student Success Report –

1. Enrollment
2. Student Success Completion Agenda

VI. Business Non – Operational

A. Michigan Community College Association Report

Trustee Crandall reported that the Apprenticeship Program is moving ahead. At the Federal level the biggest issue is there is a \$17M shortfall for Pell grants.

The House passed the “Ghost Student Act” that will develop federal standards on how to determine and punish fraud.

VII. Old Business

VIII. New Business

A. Public Hearing and Adoption of the 2026-2027 Budget

At 12:54 p.m. Trustee Moore moved to open the Public Hearing on the 2026-2027 budget. Second. A roll call vote was taken.

Chair Osborn	Yes	Trustee Cook	Yes
Trustee Portenga	Yes	Trustee Crandall	Yes
Trustee Frye	Yes	Trustee Scott	Yes
Trustee Moore	Yes		

FY 2026–2027 Budget Presentation Summary

Beth Dick presented the proposed FY 2026–2027 budget, which was guided by the College’s five-year Budget Stabilization Plan (BSP). The BSP provided many strategies to stabilize the budget moving forward and to maintain the minimum 20% fund balance threshold in the future. While the BSP provides the overall framework, several strategies within the plan will take additional time to fully implement (i.e. millage restoration, evaluate academic program mix, lease more space etc.).

The proposed budget aligns with and supports the College’s strategic priorities. Although the FY2027-2029 Strategic Plan is still being finalized, resource allocations and investments are included in the FY2026-2027 Budget to support the goals and objectives of the six focus areas of Workforce,

Transfer, Completion, Teaching and Learning, Access, and Leadership and Capacities.

The FY2026-2027 Budget is based on a 2.1020 operating millage and the debt millage being reduced from .20 mills to .18 mills.

The FY2026-2027 includes the utilization of Operating fund balance of \$2.5 million or 21.8% of expenses which is above the Board's minimum threshold of 20%.

The capital recommendations totaled \$1.5 million which included additional dollars for the chiller consolidation project, food service equipment and facility upgrades, a humidity control project, replacement and new vehicles, and facility grounds equipment.

At 1:17 p.m. Trustee Scott moved to close the public hearing. Second. A roll call vote was taken.

Chair Osborn	Yes	Trustee Cook	
Trustee Portenga	Yes	Trustee Crandall	Yes
Trustee Frye	Yes	Trustee Scott	Yes
Trustee Moore	Yes		

Pursuant to the Uniform Budgeting and Accounting Act it is the recommendation of the President that the 2026-2027 Budget, as presented and attached, be adopted, and that the 2026 tax levy for the College's operating millage be established at 2.1020 mills and the 2026 tax levy for the College's capital/debt millage be established at .18 mills on the taxable value and that the Secretary of the Board be authorized to certify the tax levies to township supervisors and city assessors.

Furthermore, it is recommended that the Board approve issuing Requests for Proposals/Bids for all capital items \$50,000 and more as presented.

Trustee Moore moved approval of the budget and millage rates. Second. Motion carried.

Trustee Moore motioned to reconsider the FY2026-2027 Budget for discussion. Second. Motion carried.

Trustee Portenga motioned that the FY2026-2027 Budget be approved as presumed. Second. Motion carried.

Discussion: Trustee Cook expressed concern about dipping into the Operating Fund reserves and is opposed to taking money from fund balance which if it continues, she projected we would be at a 17% fund balance by the end of FY28. Trustee Portenga stated we are currently above 20% fund balance. Beth Dick stated the FY27 Budget includes an enrollment decline which is conservative as we have exceeded budget the last two years. Trustee Crandall stated that we deal with this every year because we set our budget July 1st and the State hasn't told us what our budget will be until October or November. Trustee Crandall stated we can make adjustments when we get the budget from the State and has confidence in the conservative assumptions we make in the Budget. Trustee Scott commented she is confident in that the budget is conservative and we are making the best decision. Trustee Moore requested that the Board Stabilization Plan be added to the Board Portal.

A roll call vote was taken to approve the budget and millage rates.

Chair Osborn	Yes	Trustee Cook	No
Trustee Portenga	Yes	Trustee Crandall	Yes
Trustee Frye	Yes	Trustee Scott	Yes
Trustee Moore	Yes		

Trustee Cook left the meeting at 1:33 p.m.

- B. It is the recommendation of the President that the FY2025-2026 Budget be amended for the attached budget line items.

Trustee Portenga moved approval. Second. The motion was adopted.

- C. It is the recommendation of the President that the Board approve the issuance of a Request for Proposal for security services.

Trustee Portenga moved approval. Second. Vote unanimous; The motion was adopted.

- D. It is the recommendation of the President that the Board approve the sole source selection of Hurst Mechanical for a cost not to exceed \$180,500 to complete the Bartels-Rode Gym water piping replacement project.

Trustee Scott moved approval. Second. Vote unanimous; The motion was adopted.

- E. It is the recommendation of the President that the Board of Trustees approve the purchase of the Gaumard HAL S5301 high-fidelity manikin for the proposed price of \$123,694.58.

Trustee Crandall moved approval. Second. The motion was adopted.

- F. It is the recommendation of the President that the Board approve the attached second amendment to the Service Agreement with Grand Valley State University as it relates to the ADN to BSN Grant Agreement.

Trustee Scott moved approval. Second. The motion was adopted.

- G. It is the recommendation of the President that the Board approve the extension of the contract with Synergi Media as MCC's media buying and placement vendor for years 2 and 3.

Trustee Portenga moved approval. Second. Trustee Crandall made a friendly amended that the contract will not exceed \$80,000 per year. The motion was adopted.

- H. Closed session for the President's Evaluation

At 1:46 p.m. Trustee Crandall moved going into closed session at the request of President Selmon for the President's evaluation. Second. A roll call vote was taken.

Trustee Cook	Absent	Chair Osborn	Yes
Trustee Crandall	Yes	Vice Chair Portenga	Yes
Secretary Frye	Yes	Trustee Scott	Yes
Treasurer Moore	Yes		

At 2:19p.m. Trustee Crandall made a motion to come out of closed session. Second. A roll call vote was taken.

Trustee Cook	Absent	Chair Osborn	Yes
Trustee Crandall	Yes	Vice Chair Portenga	Yes
Secretary Frye	Yes	Trustee Scott	Yes
Treasurer Moore	Yes		

- I. It is the recommendation of the Board of Trustees Chair that the Board of trustees approves the base increase for Dr. Selmon to \$250,000 effective July 1, 2026, and that an amendment to this contract be made to increase the community support stipend to \$20,000.

Trustee Crandall moved approval. Second. The motion was adopted.

- IX. Board of Trustees Policy Governance – *Chair Osborn*

A. Policy Updates

B. Future Agenda Items

- X. Public General Comments

- XI. Board Comments/Announcements

The Board shared with the public the positive evaluation of President Selmon.

- XII. With no further business, the meeting was adjourned at 2:36 p.m. Minutes submitted by Secretary Nancy Frye.

/ph

FY2025-2026 Budget Amendment

GL Account	GL Description	Budget Category	Original Budget	Amendment	Amended Budget
10-00-31030-1201	WORKFORCE DEVELOPMENT : TUITION-RESIDENT	Tuition and Fees	(320,000.00)	150,000.00	(170,000.00)
10-30-31050-1201	CDL TRAINING PROGRAM : TUITION-RESIDENT	Tuition and Fees	(100,000.00)	100,000.00	-
10-00-73030-1201	FINANCIAL SERVICES : TUITION-RESIDENT	Tuition and Fees	(7,925,745.00)	(1,000,000.00)	(8,925,745.00)
10-00-73030-1202	FINANCIAL SERVICES : TUITION-NON RESIDENT	Tuition and Fees	(7,155,768.00)	(100,000.00)	(7,255,768.00)
10-00-73030-1203	FINANCIAL SERVICES : TUITION-OUT OF STATE	Tuition and Fees	(163,511.00)	(50,000.00)	(213,511.00)
10-00-73030-1251	FINANCIAL SERVICES : STUDENT FEES-LABORATORY	Tuition and Fees	(351,806.00)	(50,000.00)	(401,806.00)
10-00-73030-1252	FINANCIAL SERVICES : STUDENT FEES-REGISTRATION	Tuition and Fees	(248,281.00)	(20,000.00)	(268,281.00)
10-00-73030-1256	FINANCIAL SERVICES : STUDENT FEES-TECHONOLGY	Tuition and Fees	(1,945,894.00)	(100,000.00)	(2,045,894.00)
10-00-73030-1257	FINANCIAL SERVICES : STUDENT FEES-INFRASTRUCTURE	Tuition and Fees	(1,045,072.00)	(50,000.00)	(1,095,072.00)
10-00-34030-1201	CONTINUING EDUCATION PROGRAM : TUITION-RESIDENT	Tuition and Fees	(5,000.00)	(20,000.00)	(25,000.00)
10-52-45210-2589	SCHOLARSHIPS AND GRANTS : EARLY COLLEGE ID WAIVER	Tuition and Fees	400,000.00	50,000.00	450,000.00
10-52-45210-2597	SCHOLARSHIPS AND GRANTS : DUAL ENROLL IN DISTRICT WAIVER	Tuition and Fees	400,000.00	70,000.00	470,000.00
10-60-73030-2574	FINANCIAL SERVICES : BAD DEBTS	Bad Debt	500,000.00	250,000.00	750,000.00
10-71-75070-2260	PHYSICAL PLANT ADMINISTRATION : MAINT & REPAIR-BLDG & GROUNDS	Repairs and Maintenance	455,000.00	150,000.00	605,000.00
10-71-75070-2256	PHYSICAL PLANT ADMINISTRATION : MAINT & REPAIR-VEHICLE	Repairs and Maintenance	29,700.00	30,000.00	59,700.00
10-71-75140-2260	STURRUS TECHNOLOGY CENTER : MAINT & REPAIR-BLDG & GROUNDS	Repairs and Maintenance	102,000.00	(20,000.00)	82,000.00